

# Greenlee County Library System

## Technology Plan 2018-21

Covers July1, 2018 – June 30, 2021

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### A. SUMMARY BUDGET

<b>Goals</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>Ongoing Costs</b>
<b>Goal: The GCLS will pay a portion of the cost of the Statewide Databases.</b>	\$1,350	\$1,375	\$1,400	\$1,400
<b>Goal: The Greenlee County Libraries will maintain the service agreements with Follett for cataloging, circulation and OPAC (Online Public Access Catalog) modules for all staff and patrons.</b>	\$1,480	\$1,490	\$1,500	\$1,500
<b>Goal: Update all computer virus, ad-ware and spy ware software by downloading freeware available through the internet service providers.</b>	\$0	\$0	\$0	\$0
<b>Goal: The GLCS will continue to improve, update and expand its social media presence.</b>	\$800	\$800	\$800	\$800
<b>Goal: The Greenlee County Library System will continue to expand the AWE tablet program through a grant.</b>	\$0	\$0	\$0	\$0
<b>Total Costs</b>	<b>\$3,630</b>	<b>\$3,665</b>	<b>\$3,700</b>	<b>\$3,700</b>

## B. VISION STATEMENT

The vision of the Greenlee County Library System for technology is to support the library staffs of the Clifton, Blue and Duncan libraries to provide quality customer service to all patrons and to provide easy access to various sources of information. We believe technology will:

- \*Position the libraries in the system as the primary source of accurate information for their communities
- \*Serve as a support center for students to meet educational objectives
- \*Act as a place for patrons to meet and interact in a common environment
- \*Supply business and reference information in a timely and accurate manner
- \*Serve as a gateway to reading for children and parents
- \*Serve as a gateway for STREAM (Science, Technology, Reading, Engineering, Arts, Math) programming for children and parents
- \*Serve as a gateway for educational technology through tablet availability and use for children through grant purchasing

## C. MISSION STATEMENT

The Greenlee County Library System fosters an environment which promotes literacy, active and informed communities, supports formal and informal education and offers business and career information.

## D. TECHNOLOGY INVENTORY - CURRENT AND PROJECTED

<b>INVENTORY CATEGORY</b>	<b>CURRENT COUNT 2018</b>	<b>PROJECTED 2019</b>	<b>PROJECTED 2020</b>	<b>PROJECTED 2021</b>
<b>Networks</b>				
Wireless	Blue 1 Clifton 1 Duncan 1	3	3	3
<b>Computers</b>				
Laptops	Duncan 8 Clifton 2	10	10	10
Desktops	Duncan 1 Blue 1 Clifton 12	14	14	14
AWE Tablets/desktops	Duncan 4 Blue 2 Clifton 4	10	20	20
<b>Peripherals</b>				
Fax, printers, copiers, scanners, multifunction units	Duncan 3 Clifton 2 Blue 1	6	6	6

Router	Duncan 1 Clifton 2 Blue 1	4	4	4
<b>Internet Connection</b>				
Satellite		0	0	0
<b>Telecommunications</b>				
Cordless phones	Blue 1 Duncan 1 Clifton 3	5	5	5
<b>Software Subscriptions</b>				
Statewide Databases		28	28	28
Follett	Clifton 1 Duncan 1	2	2	2
<b>Broadband Initiative</b>				

## E. GOALS AND OBJECTIVES

### Summary of Goals and Objectives

Goal 1: The GCLS will pay a portion of the cost of the Statewide Databases.

Objective: GCLS patrons will have continued access to a variety of databases provided by the State Library

Goal 2: The Greenlee County Libraries will maintain the service agreements with Follett for cataloging, circulation and OPAC (Online Public Access Catalog) modules for all staff and patrons.

Objective: GCLS Staff will have access to Follett technical support to become familiar with their operating software.

Objective: OPAC access will be available for locating materials in all libraries

Objective: All card catalogs will be available on the County Library website with the ability for patrons to search from home.

Objective: The staff will prepare monthly circulations report using the software provided.

Goal 3: Update all computer virus, ad-ware and spy ware software by downloading freeware available through the internet service providers.

Objective: GCLS will provide safe, up-to-date computers for patrons.

Goal 4: The Greenlee County Library System will continue to improve, update and expand its social media presence.

Objective: Expand the website to include and update historical information about the county

Objective: Use available social media to promote the GCLS

Goal 5: The Greenlee County Library System will continue to expand the AWE tablet program through a grant.

Objective: Expand the AWE tablets available within each library through grant funding using LSTA grants for those purchases.

<b>OBJECTIVES</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>Ongoing Costs</b>
GCLS patrons will have continued access to a variety of databases provided by the State Library	\$1,350	\$1,375	\$1,400	\$1,400
GCLS Staff will have access to Follett technical support to become familiar with their operating software.	\$1,480	\$1,490	\$1,500	\$1,500
OPAC access will be available for locating materials in all libraries	\$0	\$0	\$0	\$0
All card catalogs will be available on the County Library website with the ability for patrons to search from home.	\$0	\$0	\$0	\$0
The staff will prepare monthly circulations reports using the Follett software provided	\$0	\$0	\$0	\$0
GCLS will provide safe, up-to-date computers for patrons.	\$0	\$0	\$0	\$0
Expand the website to include and update historical information about the county	\$800	\$800	\$800	\$800
Use available social media to promote the GCLS	\$0	\$0	\$0	\$0

Expand the AWE tablets available within each library through grant funding using LSTA grants for those purchases	\$0	\$0	\$0	\$0
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**F. PROFESSIONAL DEVELOPMENT STRATEGY**

Greenlee County Librarians will continue to keep current about technology through conferences, webinars, vendor training and educational opportunities.

**G. EVALUATION PROCESS**

- Monthly reports on the amount of materials which have been entered into the library’s catalog.
- Monthly circulation reports to Library Board
- Additional training on the databases will be as needed.
- Library staff will monitor computer usage through scheduling records and observations.
- Annual State Database statistics will be reported to the Library Board and the Board of Supervisors
- Monthly reports on webpage and social media presented to Library Board and annually to the Board of Supervisors
- Use grant resources to attain objectives when available