

Library Trustee Meeting September 26, 2019 Final Minutes

Attending: Trustees Amy Magnarelli, Beverly Mutrie, Judy Wilson and Beth Forgione; Alternate Laura Pouliot (voting at this meeting); Library Director Barbara Tosiano; Selectboard Representative Larry Smith; Guest Marissa Rogers. Absent: Trustee Linda Coe.

Amy called the meeting to order at 4:00 pm.

Regular Monthly Business

Beverly moved to accept the minutes from the special meeting on September 6 to review the building maintenance work. Judy seconded. All in favor.

Beverly moved to accept the minutes from last month's regular meeting on August 22. Judy seconded. All in favor.

Unanticipated funds for August were \$153.50. Beverly moved to accept these funds. Judy seconded. All in favor.

New Business

The Town Safety Policy has been updated and was approved this month.

The New Hampshire State Libraries has implemented the new interlibrary loan system after two years of the library staff having to resort to manual methods. All employees completed their training this month.

Ongoing Business

The power washing, painting and building repairs have been completed as defined in the proposal. Results are good.

The Hurricane program was very popular. With 69 guests the building approached its maximum occupancy and the parking lot was jammed. With many programs as popular as this one, seating and parking has become an issue. The limited space for chairs, viewing the presentations and patron parking forced standing room only and many to park on the street, at the town hall and the Safety building. This space and parking problem must be addressed going forward in order to assure any who want to participate in programs can be accommodated safely.

Bev reported the architect we engaged to help us with the parking issue will be looking at the land available for additional parking spaces and will propose an alternative which includes a phased approach for a walkway from the Safety building and an expanded parking lot. We will need to get town approval on next year's ballot so Bev will follow up with the architect to get his proposal as soon as possible.

Results from the first day of the Book sale was \$696, the Boy Scouts bake sale was \$300.20 and the yard sale was \$71.95. Definitely a successful result.

Efforts to date have not found a new home for the metal magazine rack. Barbara will try asking some other libraries and a metal recycler. If all else fails we will dispose of it at the White Goods Day next spring.

Since the Windows7 operating system will no long be supported next year we will need to update the remainder of our hardware. Barbara will work with John Ashak to get existing computers upgraded to Windows10. We will probably need to purchase some new hardware. There is money in the budget for this purpose.

Batemen will be handling the fall cleanup, including leaves, perrenials and beds. We will not need Bateman to do any pruning at this time.

The Rockingham County Commission Electricity Agregation Agreement with Constellation was signed on September 25. This contract is for a three year term for delivery of electricity and should provide some savings on our electric bills. We are not anticipating big savings, but enough to make it worth doing.

We will be submitting several warrant articles to the Select Board to be included on the March, 2020, ballot. One will be to create a Library Expendable Trust Fund to be used for maintenance, repairs and improvements to the library's building and infrastructure. Others will be to move the remaining funds from the Library Expansion Capital Reserve Fund (building fund) and the Library Improvement Capital Reserve Fund into the new Expendable Trust Fund. None of these warrant articles will have a tax impact. Since we know the air conditioning units will have to be replaced soon, we will also be submitting a warrant article to appropriate \$4000 to be added to the Expendable Trust Fund to be better able to meet this expense.

Amy and Bev made the first and second motions respectively to adjourn at 5:35. All in favor.