

Holliston Public Library After Hours Building Use Policy

This policy provides a guideline for requirements for requesting use of Library facilities outside of normal operating hours.

1. The library will be available to any person or group only with the approval the Board of Library trustees.
2. The person requesting usage of the library must:
 - a. Be over 18 years of age.
 - b. Be in attendance for the entire duration of the proposed event.
 - c. Accept responsibility for the conduct of the group and the protection of library property with regards to the event.
 - d. Promptly reimburse the library for any expense or damage resulting from their use of the facilities.
3. Persons requesting the use of facilities will be responsible for any cleaning and trash removal at the end of their event. Failure to do so may result in penalties.
4. No person or group may charge an admission type fee for any event or program using library facilities. See **Meeting Room Use Policy** dated 1/10/24 [linked here](#).
5. Alcohol is not permitted within the library except with the permission of the Board of Trustees and the Select Board.
6. It is understood that any party making use of the library facilities is not endorsed by the Board of Trustees. Any views and positions held by the requesting parties is not endorsed by the Board of Trustees.