

Tuesday June 13, 2017

Facilitator: Jeremy Smith, Vice President

Note Taker: Co-clerk roxann Callender

Present: *Board Members:* Jeremy Smith, Manuel Frau-Ramos, George Mettey, Charlie Berrios, Susan Carey, Tom Barrett, roxann Callender

Library Director: Maria Pagan, **Friends:** Sandy Ward, Kate Kruckemeyer, **Financial Officer:** Andrew Parker

Not Present:, Joan Steiger, Bellamy Schmidt, Kelly Curran, Miguel Vasquez

Meeting called to order at 4:45 p.m.

May's Board Meeting Minutes: **Not Approved**

- March and May Minutes are outstanding

Holyoke Public Library Board of Directors Meeting Minutes

Announcement: No meeting in July

Reports

President's Report

- Led discussion to skip July 2017 Board Members meeting
- Discussed incoming President's tasks
 - HPL Reality
 - Need to obtain Bank Signature

Director's Report

Maria Pagan

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- **Personnel** –Applicants received for evening Library Assistant position.
 - **Library Strategic Plan** – Committee met last week.
 - **Programs / Outreach** – Summer Reading program to start soon.
 - **Building and Grounds** –Upgraded program for computer to monitor Archives.
 - **Contracts** -- Time to renew: **HVAC contract** with Cote
 - **Landscaping** Expenses
 - **CWMARS membership**
 - **Announcements/Reminder**

- **Statewide Databases**
- **Bookmarks**
- **Statistics summary**

See attached report for details

Finance Committee & Treasurer's Report

Andrew and George

- Finances on target for fiscal year 2017 – 200k cash
- **Voted to continue last year's budget until it was determine what FY 2018 budget will be.**
- Andrew provided Treasurer's report

MOTION: To Approve

- Moved by Tom Barrett
- Seconded by Manuel Frau-Ramos

See Report for details

Personnel Committee Report

Bellamy Schmidt (Not Present)

- Nothing to report

Long Range Investment Committee Report

Tom Barrett

- August meeting – Rockefeller to present report

HPL Realty Report

Bellamy Schmidt (Not Present)

- Nothing to Report
- There is the question about Holyoke Residents on the HPL Reality

Friends Report

Sandy Ward and Kate Kruckemeyer

- Sandy Ward, informed the HPL Board that a Grant recently awarded to Friends of Holyoke Public Library is disputed because the Friends non-profit status was revoked.
 - Kate Kruckemeyer, explained that the Friends of Holyoke Public Library is at risk of forfeiting the Grant because of the current revocation of their non-profit status. The Friends of Holyoke Public Library are therefore requesting that Holyoke Public Library Corporation acts as a fiscal sponsor for the Friends of Holyoke Public Library, for the purpose of accepting a grant of \$500 from the Carlos Vega Fund for Social Justice. Kate provided the following documents (see attached).
 - A formal letter requesting sponsorship from the Holyoke Public Library Board
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- A Fiscal Sponsor Agreement document

MOTION: The Holyoke Public Library Board agrees to accept the proposal that Holyoke Public Library Corporation acts as a physical sponsor for the Friends of Holyoke Public Library, for the purpose of accepting a grant of \$500 from the Carlos Vega Fund for Social Justice.

- Moved by Jeremy Smith
 - Seconded by Tom Barrett
 - Opposed by one attending board member
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Development Committee Report

Tom Barrett

See Report Provided

Strategic Planning Committee Report

Maria Pagan

- Nothing to Report

Technology Committee Report

Jeremy Smith

- Nothing to Report

Old Business

- Outstanding Minutes to be approved at next meeting.

Nominating Committee

Susan Carey

- Nothing to Report

HPLC Board Committees

- Motion to adjourn meeting by Jeremy Smith
- Moved by Tom Barrett

The next meeting is Tuesday, August 8, 2017 at 4:30 PM

Tuesday June 13, 2017

APPENDIX A

(will be embedded with final version)