

# MINUTES OF THE JACKSONVILLE PUBLIC LIBRARY BOARD MEETING

May 8, 2023

The regular meeting of the Jacksonville Public Library Board of Trustees was held on May 8, 2023, in the conference room of the Jacksonville Public Library. The following Trustees were present: Mary Ferguson, Craig Albers, Noel Beard, Lisa Haley, Forrest Keaton, Elizabeth Kennedy, and Katie Weeks. The following Trustees were absent: Kevin Eckhoff and Doris Robinson. Library Director Jake Magnuson was also present.

President Ferguson called the meeting to order at 5:00 p.m.

On motion of Beard, seconded by Albers, and carried, the minutes of the April 10, 2023, meeting of the Board of Trustees were approved as presented.

The financial reports and bills were reviewed. On motion of Haley, seconded by Beard, and carried, the financial reports for May, 2023 were approved, and all properly approved bills for May in the amount of \$54,001.96 are to be paid out of general funds as funds are available.

Keaton reported the Endowment Fund total market value was \$2,258,128.00 as of April 30, 2023, and he noted that, after taking into account cash disbursements of \$25,487.74 to date in 2023, the total market value had increased by \$107,017.58 from December 31, 2022.

## Director's Report

Magnuson reviewed the Director's Report, April 2023. He reported that April had been a busy month around the Library in all departments, particularly with the reinstatement of adult programming.

Magnuson reported that he has continued his review of the current website to determine what information should be transferred to the new website that has been created by Piper Mountain Webs.

Magnuson reported that Doyle Plumbing and Heating had performed the annual backflow testing and had finished installation of the compressor for the top floor of the Library.

Magnuson reported that Security Lock Co. will be providing a quote to re-key the interior locks, as well as to replace any locks that cannot be re-keyed.

Magnuson reported that Congresswoman Mary Miller's casework team again used the Library conference room on April 25<sup>th</sup> to meet with constituents and to assist them with getting in touch with federal agencies.

Magnuson reported that he had contacted Jamie Cosgriff at Graham & Hyde Architects to obtain a proposal for a new facility assessment.

Magnuson reported that the Friends of the Library had announced the winners of the Author of the Year contest at a public event on April 20<sup>th</sup> and also announced the beginning of the annual membership drive.

Magnuson reported that the Library had assembled a large amount of donated history books (Lincoln, Civil War, prairie history, etc.) for sale and put up a display in the Library lobby to tie in with the Gen. Grierson Heritage Days event in early May.

Magnuson reported that he had his monthly interview segment on WLDS radio to discuss upcoming Library events. He reported that Allison Jones and Professor Robert Seufert appeared on "What's on Your Mind" to discuss the poetry workshop being held at the Library. He also reported on articles and press releases about the Library that were published in the Jacksonville Journal-Courier.

Magnuson reported that he attended several RSA/RAILS webinars during the month.

Magnuson reported that Brittany Overby had handled seven tech appointments during the month and handled assistance for any tech issues that patrons presented. He reported that she also worked on plans for the Adult Summer Reading program.

Magnuson reported that, in Adult Services, Allison Jones assisted six patrons with technology questions. He also reported that she presented the first program for the Adult Coloring activity, reintroduced the Jacksonville Public Library Book Club for Adults, hosted a family movie night, and hosted a poetry workshop.

Magnuson reported that the final Music Under the Dome performance for the 2022-2023 season was held on April 23<sup>rd</sup>, which featured The Heritage String Trio. He reported that about 35 persons were in attendance.

Magnuson reported that the Library hosted two Illinois Libraries Present Zoom programs in April.

Magnuson reported that, in Outreach Services, Heidi Estabrook had continued with her scheduled visits to residences and apartment communities, including ordering and delivering books in braille to a visually-impaired patron. He reported that she attended the Morgan/Scott/Greene Interagency meeting and attended the first meeting of a similar group, i.e., Senior Care Information Group, which is forming.

Magnuson reported that, in Youth Services, Courtney Langdon has been busy with planning of the Summer Reading Program. He reported that all performers and crafts have now been finalized.

Magnuson reviewed the Comparative Service Report for April 2023.

## **COMMITTEE REPORTS**

### **Automation/Technology**

Beard reported that, at the appropriate time, there would need to be a decision on the e-mail service following the website switchover.

### **Building and Grounds**

No report.

### **Finance**

No report.

### **Personnel**

No report.

### **Public Relations**

No report.

## **FRIENDS OF THE LIBRARY**

See Director's Report. Magnuson noted the start of the membership drive.

## **RAILS/RSA**

No report.

## **OLD BUSINESS**

Magnuson reported information concerning the book read in the children's storytime, the choice of which had been questioned by a parent in a letter presented at the April 10, 2023 Board of Trustees meeting.

## **NEW BUSINESS**

The Trustees discussed the Memorandum provided by Ancel Glink to Reaching Across Illinois Libraries (RAILS) related to the Decennial Committee on Local Government Efficiency Act, 50 ILCS 70/1 *et seq.* The consensus of the Board of Trustees was that the Act does not apply to the Jacksonville Public Library because it is not a unit of local government that levies taxes. Rather, the corporate authorities of the City of Jacksonville levy taxes for the Jacksonville Public Library, and municipalities and counties are not covered by the Act. Magnuson reported that he has contacted the City Attorney to obtain an opinion on the applicability of this Act to the Jacksonville Public Library and will follow up with the City Attorney.

There being no further business, on motion made by Albers, seconded by Weeks, and carried, the meeting was adjourned at 5:43 p.m.

Respectfully submitted by Forrest Keaton