

Meeting Room Contract

Name of group or organization: _____

Contact person: _____

E-mail address: _____

Phone number: _____

Dates requested: _____

I agree to follow all policies concerning the use of the meeting rooms and understand that the library does not endorse/promote our group.

In the event of damage or extraordinary cleaning, the group will be billed for the cost of repairs and/or a cleaning service.

Signature: _____

Date: _____

This contract is good for one year and must be signed by a person 18 years or older.