

Approved
Marc A. Hurzeler, MD Public Library
Trustee Meeting Minutes
April 11,2023

Meeting opened at 6:38.

Those present: Liz Milligan, Chairperson, Joy McCorkhill, Director, Bette Bovio, Brenda Roy, Leslie Seppala and Jeanne Kenison.

The trustees reviewed the March 21,2023 meeting minutes and 2 corrections were made. Liz made a motion to accept the minutes with 2 corrections and was seconded by Brenda. Minutes were accepted by all trustees.

The treasurer's reports were reviewed by trustees. Leslie stated that the windfall account balance as of March 31,2023 was \$5,712.54; the checking account balance \$1,019.04; the savings account balance \$7,451.29. Liz made a motion to accept the report as presented and seconded by Bette. The motion was passed by all trustees. Leslie reported that she and Bette had gone to the bank and had the account name changed successfully. Liz stated that the library trustee allowance check of \$7,500 as presented by the budget was received on March 24,2023. Leslie will deposit the check.

Liz stated that the library had received a donation from John and Susan Openhowski. Joy has written a thank-you letter to send.

Trustees took a few minutes to go and look at the storage barn outside the kitchen to see if it would be appropriate for library storage needs. After discussion, Liz stated that she would set up a meeting with the selectboard to discuss storage in current barn vs a new structure. Bette and Leslie will look into various storage sheds that could be used.

Director's Report

The individual visits for March 2023 were 136. Other statistics of interest are that NHDB which had been averaging 50-75 a month, were averaging 100 plus check outs a month. A big increase in useage of NHDB of Juv fiction and audiobooks.

The Firemen's breakfast was a success and brought 50+ visits into the library. 4 new library cards were issued (2 were family cards and 2 were for kids). It was busy for most of the time.

The grants are all completed. Joy received an acceptance email from the SHARP Grant. The PLA Digital Literacy Grant will be done once Joy gives away android tablets. Joy submitted her bill for those grant hours.

Joy reconsidered attendance at the NHLA Conference and wants to attend on Friday 5/5. She will need the \$100 registration fees and hours. She will attend sessions on subscription book boxes, no more static shelves and D&D & Gatekeepers. Leslie made a motion to approve \$100 and hours for 5/5/23 NHLA conference. This was seconded by Bette and passed by all trustees.

Darned Needles will be started in the fall and Joy will deal with questions regarding this.

The NHLTA meeting will be held this Saturday at the library 10-11:30 and set up will be at 8:30. Joy will be working and get the coffee cart set up (she has creamer for coffee). Joy will bring in banana bread and I can do cookies.

Joy said she got the Summer Reading Program Grant for \$500.

Joy reached out to Sheelah and she said she'll install the sign when the ground thaws. She already bought the letters for the sign and Joy may need extra. Sheelah had updated the front sign at her own cost and that she added the new logo to the Valentine's Craft Fair Sign. Although Sheelah said she would do this free, Joy requested a bill for her time.

Dale is working on emails and having some difficulty with google. It may end up costing us something per month.

At our next meeting, we will be looking at applicants for the Nevers and the library scholarships. Michelle Gross will get them to Joy.

Joy's next priority is the website. The April/May Calendar has been given to Amanda and Kate. They will put a link to our website once she has it running. She hopes to have it running by the end of May. She worked on the webpage last Friday and is looking for a panorama of Jefferson and pictures/ clip art to fill in certain areas. Dale will give her a refresher on some components of building her webpage she forgot and things she wants to change after getting started.

Joy stated that library patrons are asking for more daytime hours and we will look at this when doing next year's budget.

Emma has an idea for programming but she needs to work on collections first. She would like to do a Cos-play/ Anime night as there is nothing up north (closest is 2 hours away). YA Manga collection is lacking but it is expensive (\$1,00 towards collection). This is Emma's wheelhouse: Joy will help her find the deals but she will defer to Emma's advice on expansion.

Joy would like to add 2 more tables and 4 chairs for the blue room, approximately \$1,200. She'd like to do a D&D game night monthly at the library. Manuals for this would cost \$150-200. There is a movie viewing subscription through the state when it comes up for \$200-300. Lastly, Joy will look into resourcemate for Web editing/access-residing on their servers.

Next meeting will be May 9 at 6:30.

Meeting closed at 8:00.

Jeanne Kenison, Secretary