

Approved
Marc A Hurzeler, MD, Public Library
Trustee Meeting Minutes
February 12, 2024

Meeting opened at 5: 40.

Those present: Liz Milligan, Chair, Joy McCorkhill, Library Director, Emma Wotton, Assistant Librarian, Leslie Seppala, Treasurer, Brenda Roy, Bette Bovio and Jeanne Kenison, Secretary.

Library meeting minutes reviewed by trustees and 2 typing errors corrected. Liz made a motion to accept the January 9, 2024 Library Meeting Minutes and was seconded by Brenda. Trustees accepted the motion.

Leslie passed out the treasurer's report and was reviewed by all trustees. The savings account balance as of 2/11/24 is \$16,389.40; the checking account \$1,056.71; the windfall account \$1,261.97. Liz made a motion to accept the report as presented, was seconded by Bette and passed by all trustees.

Director's Report

Joy presented the library statistics with a 5 year comparison. The number of individual visits showed an increase from 1,838 in 2019 to 2,234 in 2023.

Upcoming programming included Made with Love, Quilting program for February, Paint Night in March and Marie will do a Teen Card Making Class April 29. Educational speakers will include a program on Wolves in April, comics speaker in June and will discuss an outdoor Falconer Program for later this year. Heartwood has had difficulty attending the Tuesday afternoon library classes with Emma secondary to staffing issues but are hopeful the classes will keep coming.

Joy has had difficulty finding a folding Baby Changing Station that doesn't need to be professionally installed in our bathroom. She will talk to Tim to ask if he would be able to install it prior to her ordering one that will need to be professionally installed.

Joy is asking for a small vacuum to have in the library for quick clean-ups with children's crafts and cookbook club events. Liz has information for her on a vacuum that she recently purchased that may be good.

Joy has been having issues with the printer printing blue on everything. She changed to an expensive hp cartridge which seemed to have fixed the problem. We are just out of warranty and will be looking at options, if the problem doesn't stay fixed.

The Chocolate Tasting and Craft Fair on February 10 brought in \$350 in table rentals, \$145 on chocolate tasting, \$200 on food donations and Friends made \$57 on 50/50 raffle (recipient returned some of her winnings back to the library). The vendors seemed happy and the signage helped bring people to the community center. Joy asked trustees if we would consider not charging any non-profit, Jefferson groups for table rental as this had already been started by the JFA. These would include JFA, Jefferson Historical Society, Friends, JAA, Greening-up Committee and Jefferson Festival. Liz made a motion that trustees won't charge for table rentals for Jefferson, non-profit groups at future Chocolate tasting and Craft Fair Events, seconded by Brenda and passed by all trustees.

Trustees agreed that, as Emma will be on vacation and no one else can cover, the library will close Thursday 9-1, 2/29 but will reopen later that evening.

Joy questioned whether the library should be open on April 8 secondary to large numbers of people anticipated for the Solar Eclipse. Liz made a motion that the library will close April 8 but librarians can work from home if they are able, seconded by Bette and passed by all trustees.

Joy stated that the Donor requested 25 bags and bookmarks each. She will charge them at cost and they will be delivered to the Donor by a local person. Joy is looking into purchasing 50 more book marks on nicer wood and some on birch.

Joy will get Leslie a purchase statement before she leaves on vacation. She also asks that money from the craft fair and from the cash box (getting too much) be deposited into the checking account just so the library doesn't run into cash flow problems while she is gone.

There is no new business to be discussed.

Next meeting is Thursday, March 14 at 6:30.

Meeting adjourned 7:50.

Jeanne Kenison, Secretary