

Approved  
Marc A. Hurzeler, MD, Public Library  
Trustee Meeting Minutes  
January 9, 2024

Meeting opened at 6:39.

Those present: Liz Milligan, Chair, Joy McCorkhill, Library Director, Leslie Seppala, Brenda Roy, Bette Bovio and Jeanne Kenison.

Secretary's minutes were passed out for trustees to review. Liz made a motion to accept the October 30, 2023 minutes with 1 grammatical correction and the November 14, 2023 minutes as written. This was seconded by Brenda and passed by all trustees.

Leslie passed out the treasurer's reports for trustees to review. The checking account balance as of 1/8/24 was \$248.41; the savings account balance was \$16,388.30 and the windfall account was \$2,413.66. Liz made a motion to accept the reports as written and was seconded by Jeanne. This was passed by all trustees.

#### Director's Report

The yearly statistics were printed off for the trustees. The number of individual visits for December 2023 was 200.

Joy updated programming events. January 22 program, Made with Love has a good response and Joy will verify the numbers within the next week. The Eclipse programs are scheduled for 27,3 and 17<sup>th</sup> and hoping for sunny days. The plan is to do a children's program based on Fairbank's program for eclipse and eclipse safety. These are outdoor programs and, if there is sun, we'll use the solar telescope and Sunspotter for outside viewing. Anyone that comes will get a pair of solar glasses, one pair /family.

Joy stated that Randolph may be putting in an order for Solar Eclipse Galileoscopes with tripod (a case of 10) and if so, we will put our name in for one at \$62.

Heartwood School started the 12:3—3 program today and will come in for 4 more weeks. One week has been canceled secondary to voting day.

Joy has been researching a baby changing station for our bathroom. She can't find any vendors through MHEC. She can order it through Amazon but it needs to be professionally installed. Brenda Roy suggested a free standing, folding baby changing station as an option and will look into it.

The Craft Fair and Chocolate Tasting Event will be February 10. Joy has started posting

for the event today and will list vendors. 8 Vendors have sent in their checks and 6 spots are left. Joy used funds at the end of the year for supplies for coffee hour and chocolate tasting. Joy states that we need to have soups and sandwiches as well as chocolate dishes. Joy will contact Sheelah about the sandwich board sign she said was ours and will do up the other letter board sign as well. Joy will get some balloons and put the signs up at the town parking lot and on the corner. Lastly, Joy will get an article in the newspaper by the end of the month. Emma won't have a table at the fair but will work in the library. Joy will relieve Emma during the day so she can visit the fair.

Emma is looking for coverage during her vacation: Leslie will cover Thurs 9-1 2/22, Jeanne will cover 2/29,9-1, Betty will do Monday 2/26, 3-5 and Brenda Tuesday, 3-5 ,2/27.

Joy will update the letter sign once the letters/numbers arrive. She had to place a minimum order of 40 and went through it to decide what should be ordered.

The Festival Committee would like to temporarily use the non fiction room to meet a couple of Tuesdays a month after Emma has finished her shift at the library. Trustees were comfortable with this.

Joy and Emma are adjusting to the new hours. Just to be safe, Emma will use overlap on Monday til March and Tuesdays will be as needed.

#### New Business

Liz presented Kate Savage's request for use of the library for her Inform Outloud classes, informational tutorials on social media that registrants pay class fee to Kate. Trustees agreed to let Kate teach for one session at the library. Liz will respond back to Kate and she and Joy can talk about which day will be best.

The next meeting will be 2/12 at 5:30 just before the budget hearing at 7.

Meeting adjourned at 7:51.

Jeanne Kenison, Secretary