

Approved  
JPL Trustee Meeting Minutes  
March 15, 2022

Meeting opened 6:44.

Those present: Liz Milligan, Chair, Leslie Seppala, Treasurer, Brenda Roy, Bette Bovio, Joy McCorkhill, Director and Jeanne Kenison, Secretary.

Jeanne passed out Unapproved February 8 Meeting Minutes and were reviewed by all trustees. Liz made a motion to accept the minutes with spelling corrections and seconded by Leslie. All trustees passed the motion. Expenses, statements and receipts were reviewed and initialized by trustees.

Leslie passed out the treasurer's report and reviewed by all trustees. The savings account balance as of March 1, 2022 was \$6, 095.39; the checking account balance \$20,931.17; the windfall account \$236,,073.91. Liz made a motion to accept the treasurer's report as written and was seconded by Bette. All trustees accepted the motion.

#### Director's Report

The state report was completed.

The LIBRA Grant was completed and the Friends agreed to match the \$400. Friends check has been sent in for the State Park Pass. Joy is thinking of asking for a Museum Pass as well (\$100).

Joy discussed purchases for the new library: a reading lamp for \$150, and discussed children's room ideas including a children's desk and paint. Friends may give Emma a gift card for purchases for paint and other children's room furniture.

Joy is arranging programming and will need to pay mileage: Squam Lake-NH Turtles for \$250 on 6/29 (SHARP) is not yet confirmed, Wildlife Encounters- Jr. Zookeepers for \$350 on 7/27 (SHARP), Big trees \$225 on 9/10, 10 AM and Brewing in NH for \$250 (SHARP) possibly on mid-week Sept or October.

Joy still needs ideas on teen programming. Some ideas suggested were Cupcake Wars (decorating contest), Teen Movie night ( pizza) and henna.

The SRP is scheduled for 6/29-7/20 at 6PM. The Squam Lake-NH Turtles program will open up the SRP. Emma will be doing Thursday morning weekly storytime for the little children.

Joy has ordered the 3D Printer and 3 hrs of training is included. Joy ordered filaments and special requests (filaments recommended). Joy asked trustees if she could order an additional \$200 for filaments from the grant money and trustees approved. Joy is also looking at purchasing a cabinet/ cart for the 3D Printer and the filaments with remaining \$150 grant money and windfall money if needed. Liz made a motion for Joy to purchase a utility cart for the 3D printer and was seconded by Leslie. Trustees passed the motion.

Joy will contact Bruno concerning resumption of the Storywalk for this April or ASAP. Brenda said that the Boy Scouts will help out as well. There is a chipper available.

Joy brought up renewals on the LTC Grant; Zoom due 3/21 and Friends may help with \$149 fee. Joy recommended keeping it for 1 year longer as it is more secure, allows other people to be hosts and has other features that the free version doesn't have.

Joy recommended keeping the Hotspot ( monthly billing for \$30) as she can advertise more if it gets used. Lastly, she would like to renew Bannersnack for another year ( \$84 annual fee) and allows her to create nicer posters/ social media posts.

Joy reviewed various websites. First, Weblinkx for municipal websites for \$5400 for design/installing/ training and then \$760 annual cost. Secondly, Piper Webs which was recommended as it is a library website exclusively with initial design and set-up fee of \$875. Yearly maintenance at \$350 was decreased secondary to the size of the community we'd serve. The first year, total cost would be \$1225 and the second year annual cost would be \$350. The Bethlehem Library uses this and recommends it. Liz made a motion for Joy to finalize an agreement with PiperWeb as our website and start the process for whatever needs to be done to get it set up and working.. Seconded by Bette and all trustees passed motion.

Norman had spoken to Joy concerning having an AED near the library and Liz will research any grants available through the EMS Bureau.

Sheelah is working on a quote for the signage.

Shelving is in process of being sent to us .

Mae is fine with library using her driveway for loading the moving van on 4/6-4/7. The move will start at 8AM, moving library books 1 row at a time. Choosing more boxes than less will make unpacking easier. They may have to make 2 trips to JCC.

The fire marshal is looking into having used books shelves outside of the library. Baker

Taylor signed up for sustainable shelves to get rid of books. Presently, we will leave all book sale books at the old library to be bagged up for \$5 Bag sale at July 4<sup>th</sup> event.

Joy discussed bringing the wooden table to the new library after refinishing it. Joy will also bring the picture of library founder, Abner Davis, book plate, and the Silence board. Most of the other wall hangings belongs to the JHS.

The next meeting will be Tuesday, April 12, 6:30 in the new library.

Meeting closed at 7:57.

Jeanne Kenison, Secretary