

Approved  
Marc A. Hurzeler, MD Public Library  
Trustee Meeting Minutes  
October 10, 2023

Meeting opened at 6:39.

Those present: Bette Bovio, Liz Milligan, Chair, Leslie Seppala, Brenda Roy, Joy McCorkhill, Director and Jeanne Kenison.

There were no minutes available to approve this month.

Leslie presented the treasurer's report for trustees to review. The saving's account balance as of October 3, 2023 was \$16,115.98; the checking account balance was \$3,385.61; the windfall account balance was \$2,413.48. Liz made a motion to accept the report as presented and was seconded by Bette. All trustees accepted the motion.

#### Director's Report

Joy presented the year-to-date statistics and the number of individual visits for September was 170, up from August.

Joy passed out her suggestions for the projected budget for Trustee Allowance 2024. She suggested increases in book costs, printer cartridges, SRP costs, coffee/paper product costs and speaker fees and mileage costs. She also suggested eliminating one of the newspapers/subscriptions and one of the hotspots. Trustees will review the budget suggestions and meet later to do the 2024 budget.

The Clif Grant Kick-off will be 11/29, 9-12. The Clif books arrived and she is in the process of processing them. She plans to send over applications for library cards ahead of time for the parents' signatures. She will show up the library cards for all those that had registered but she will also stress that any child that wants one can come into the library any time to get one.. Emma will bring the Clif books to Heartwood School at that time.

The calendars are on their way and may be here by tomorrow.

Joy gave an update for programming at the library. The Haunted NE Program will be here Saturday, 14th. Emma is getting ready for the Halloween Party and is using left over money from last year's party. There are still spaces for the Made With Love, Lanterns program on the 16<sup>th</sup>. Lastly, Emma will do a paint night on the second Monday in November.

Joy has asked for Leslie's help with the Solar Eclipse Programming which she agreed to do. Joy will share the Sunspotter with the Heartwood School and other libraries up here. She will have the Sunspotter from 12/15-1/31 and will set aside 50 solar eclipse glasses for Heartwood. The Solar Telescope will be here 1/15-2/28 and, since she is responsible for it and it is costly, it won't be loaned out.

Joy has contacted Kim Perry concerning the Story walk and he reports that he has very few scouts this year and would look into helping out in the spring. We'll move to the eagle scout trail as it's used more and is easier to maintain.

Joy has purchased 9 sets of Manga Collection at Emma's suggestions, totaling \$1108. The cost was slightly over for supplies to cover all the Manga. Totes, banners and magnetic business cards are here. The totes and dolly are already in the storage shed. The 2 white, metal cabinets are her next project .

Heartwood had contacted Joy, after discussing use of the gym on Tuesday afternoons Jan 8-Feb 16 with SB, to see if the library could be open. For those students who don't ski, they could either use the gym or do a craft/project with Emma in the library. Heartwood is still waiting to hear the SB's decision. This would work out better than previous discussion of doing this on a Friday.

Joy had suggested putting in a baby changing station in our bathroom as none of the others have one.

Joy is almost finished with Emma's annual evaluation.

#### New Business

In discussion of 2024 budget, Liz suggested that we use the Endowment Fund Interest for the library allotment first or a partial amount once we know the exact figure before using the town allotment. Liz stated that Amanda is still working on a spread sheet that will tell us more accurately what our share of the utilities will be.

Liz asked if the Green Up Jefferson Committee could use the library to do a project at the Christmas Festival.

Liz had approached the Rotary concerning assistance with purchase of the Manga Collection and the funds will come to the town.

Liz said there is a new lock on the shed door and the keys have been dispersed.

Joy is asking for help to move the awning from the bathroom to be stored in the shed. Brenda will ask Bob to help with it.

Leslie has stated that she saw I Love (heart) My Library signs on lawns in a town in Maine and thought this may be something we could do for our library. Joy will look up where to purchase them and if not, possibly Emma could make one up.  
Next meeting will be November 14 at 6:30.

Meeting adjourned at 7:29.

Jeanne Kenison, Secretary