

Approved
JPL Trustee Meeting Minutes
September 14, 2021

Meeting opened at 6:37.

Those present: Liz Milligan, Chair, Joy McCorkhill, Director, Leslie Seppala and Jeanne Kenison.

The trustee meeting minutes were passed out to the trustees for review. Liz made a motion to accept the August 17, 2021 and the September 2, 2021 JPL Trustee meeting Minutes as written. The motion was seconded by Leslie and approved by trustees.

The treasurer's report was passed out for trustees to review. The receipts and bills were reviewed and initialized by trustees. The savings account balance as of Aug 31, 2021 was \$5,800.69; the checking account balance was \$3,385.95; the windfall account balance was \$250,303.26. Liz made a motion to accept the report as presented and was seconded by Leslie. The motion was passed by all trustees.

Director's Report

The ARPA Report has been completed on paper. The final report has been submitted and accepted. We have received the reimbursement. Joy will set up a day for the story walk trail work, clearing and post installation. She contacted Mike Bruno with JROTC, will call Brenda to contact the Boy Scouts and will contact the Conservation Commission. Jack has the story posts almost completed and the 20 posts will be installed 40' apart over the half mile trail before the ground freezes. There is a story book walk scheduled in November and she would like to have it running by then.

Emma started work 9/1/21 and her first shift alone will be tomorrow. Joy will continue to work with her and will start with processing/ shelving books. She is reviewing policies and familiarizing herself with the collection.

The LTC Grant needs to be completed by 9/30. The final report needs to be completed as part of the grant money.

Joy is recording hours for for the budget, to delineate hours for grants, library and programs.

Joy stated that she had received an email from the Atty General, Dept of Justice, concerning questions asked about trust funds.

Joy discussed ways to use her hours for library next year. This included Emma's hours

and possibly having school (3-6) and winter hours (4-7). She thought that a morning shift for story hour would be possible. As we move to the Community Center, Joy suggested we partner library hours with various town meetings so patrons can come in while waiting to go into the meetings.

Joy stated that Cori has been busy with installations and hasn't been able to answer her questions before she places her order concerning whether there would be a discount on furniture she didn't include.

Joy showed trustees a number of choices for furniture on the computer that can be used throughout the new library. Some of those included a different circular desk, children's chair and horseshoe table, sit and play snake table, benches and lounge chairs with arm rests for YA area, different chairs and tables for the non-fiction room and chairs with arms and, lastly, accent chairs and end tables for the main room.

Joy said that she is having allot of questions on when we are moving into the library. She is telling them most likely after the new year, although construction may be completed sooner.

Next meeting will be Tuesday Oct 12 at 6:30.

Meeting adjourned at 7:34.