Friends 2021 Year End Report & Amended Budget (Prepared 9/4/21)

The Budget for 2021 was adopted in October 2020, at the Annual Meeting. The Budget was based on reduced operating costs due to the pandemic. In July, the Board developed an amended Budget to more robustly fund Library programs, equipment and other resources.

The amended Budget is presented below with the assumptions made for expenses and income. Based on these assumptions, $6,699 in additional funding from the Friends checking account is required to close out 2021. Should the assumptions fall short, more funds may be needed from the Friends checking account.

**Amended 2021 Budget**

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| **Expenses** | **Forecast Year End Close** | **Based On** |
| **Adult Programs** | $3,575 | $2000 added in July |
| **Children Programs** | $4,767 | $350 added in July |
| **Museum Passes** | $5,045 | All will renew |
| **Scholarships** | $5,000 | Spent |
| **Equipment, Software & Online Services**  | $3,686 | Added in July funds for: Tent $165 + podium $475 + refrigerator $950 + Owl software $1,000 + Circuit $500) |
| **Office Supplies & Other** | $3,138 |  Added $1,500  |
| **Brokerage Fee** | $7,181 | Higher fee on higher act value |
| **Total** | **$32,392** |  |  |  |

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| **Income** | **Forecast Year End Close** | **Based On** |
| **Dues**  | $2,370 | Additional $109 |
| **Donations** | $3,066 | Additional $700 |
| **Fund Raising** | $3,257 | Additional $1300 from 2nd Book Sale & Library sales |
| **Brokerage Act.** | $17,000 | No additional $ withdrawn |
| **Checking Act.** | $6,699 | Additional funds may be needed if these assumptions fall short |
| **Total** | **$32,392** |  |  |  |

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**2021 Accomplishments**

**Funded Programs:**

* 8 Adult Programs
* 10 Children Programs
* 13 Museum Pass Programs
* 3 ($1,500) Scholarships

**Purchased Services and Equipment:**

* Zoobean
* Book Page
* Owl Zoom enhancement software
* Books and Reading Program for Prisoners
* Podium, Refrigerator & Vinyl Cutting Machine
* 2 Tents for Outdoor Library Events (funded by a grant from the Bourne Cultural Council)

**Held:**

* 2 Book Sales
* Participated with a station at Canal Day

**Remaining Plans:**

* Sponsor 2021 Caring & Sharing – to raise funds for local charities
* Host activities for Christmas

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| Classic Pooh & Friends Clipart | **Always watch where you are going. Otherwise, you may step on a piece of the forest that was left out by mistake.*** **Winnie the Pooh**
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