

Minutes from the meeting of the JBPL Board of Trustees, February 22, 2024 (final)

Attendance: Kristina Prodouz, chair, Perry Davis, Todd Benedict, Susan Schmidt, secretary and Anne Gregory, Friends of the Library (in person); via Zoom in the building: Terry Johnson, interim director, Colleen Cunningham, assistant director, Nicholas Schiller, public service librarian and Kathleen Fox-Alfano, assistant chair, via Zoom from Florida. Absent: Susan Barlow.

K. Prodouz called the meeting to order at 3:00 pm.

Vote: Minutes from the January 25, 2024 meeting were approved with a motion from P. Davis and seconded by T. Benedict and passed unanimously.

Discussion:

Liz Hartsgrove sent a report on the Feasibility Study RFP to trustees. T. Benedict reported a meeting with her on February 7. She would like the Board to work on the narrative for the RFP. They will follow a format from the Hanson report as a framework. The report will contain a history of the building, where we want to go, issues with the building, etc. Todd would like each of the trustees to send him and K. Fox-Alfano our individual concerns for them to add to the RFP. Please send the feedback to them by March 7.

L. Hartsgrove also sent an update on the Cupola project. It appears to be in the works and on track.

Town Administrator Marlene McCollem will join us at our March 21 meeting to discuss the Drug Free Public Building Policy. We shared a few concerns that K. Prodouz will share with her before the meeting.

Library Director Evaluation will be sent to each board member by K. Prodouz to fill out and return and she will compile the results for our March meeting.

Library Director's report: T. Johnson said that Kate will present her class at our April meeting as the class hasn't ended yet and she is unavailable for the March meeting. The railings for the Children's garden doors are coming along. The AV installation is on Target with Hank Allan from Barnstable County IT. N. Schiller also mentioned that "Constant Contact" may be a possibility of a solution to reach out to people who do not use social media in the near future. T. Johnson highlighted some of the programs for March and shared a calendar with trustees: Social Wellness at the Community Center for 9-14 year olds, N. Schiller will also do a program on Data Privacy at the Community Center, both great outreach initiatives. The Bourne Braves project that Beth Poirier mentioned in her course report will be March 2, too.

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Friends of the Library report: A. Gregory said our meeting occurred before their meeting, scheduled for February 26. Membership renewal reminders will go out soon. At least one of our liaison members to the Friends' group plans to attend.

P. Davis reported having sent an email to David Pelonzi to see when the Commission on Disabilities will be available to help with an evaluation of our current space for ADA compliance.

Future Agenda Items: TA M. McCollem at the March 21 meeting; Library Director's evaluation; Feasibility RFP update; Cupola update; plans for Library week celebration in April; 100th Anniversary of the building for 2025 plans to begin along with another facility turning 100; 150th anniversary for Thornton Burgess celebration, joint between Sandwich and Bourne.

Next meeting: March 28, 2024 at 3:00 pm (corrected via email)

Meeting was adjourned at 4:18 pm on a motion from P. Davis and seconded by S. Schmidt. Passed unanimously.

Respectfully submitted,
Susan Schmidt
secretary