

## **Trustees of the Jonathan Bourne Public Library      Meeting Minutes - 1 April 2021**

A meeting of the Trustees was held on 1 April 2021 on site at the Bourne Public Library and via Zoom. The meeting was recorded by K. Spilhaus, Chairman. The meeting was called to order at 6:18pm.

**Attendees:** Karl Spilhaus (Chairman), Kiki Tura (Vice Chairman), Christine Crane, Kathy Fox Alfano, Kristina Prodouz and Irja Finn (Assistant Library Director).

### **New Business**

- The purpose of the meeting was a tour of the library with discussion of the proposal for reopening the building with a limited number of patrons inside at one time.
- Asst. Library Director I. Finn presented the Board with written material and then outlined the plan for a walk through of the library. She led the trustees through proposed routes marked with tape for patron access to various areas of the first floor: adult browsing, reference and technology help, copier-fax-self checkout, children's browsing and main desk.
- State Covid-19 regulations for maximum occupancy, mask requirements, social distancing, PPE for staff and cleaning schedules were discussed.
- The proposal covers the first phase of reopening. I. Finn shared library offerings available in Phase 1 as well as those that will not be available until later phases.
- Updates to the plan will be presented at the next Trustees monthly meeting.

### **Next Meeting**

- The next meeting will be the regular monthly meeting on Tuesday, 13 April 2021 via Zoom. Future agenda items will include an update on the Library reopening plan and conducting a community survey.

A motion to adjourn the meeting was made by K. Tura and seconded by T. Prodouz. The roll call vote was unanimous and the meeting was adjourned at 6:57pm.

Respectfully submitted,

*Kristina Prodouz*