

## **Trustees of the Jonathan Bourne Public Library      Meeting Minutes - 13 April 2021**

A meeting of the Trustees was held on 13 April 2021 via Zoom and was called to order at 4:33pm. The meeting was recorded by K. Spilhaus, Chairman.

**Attendees:** Karl Spilhaus (Chairman), Kiki Tura (Vice Chairman), Christine Crane, Kathy Fox Alfano, Kristina Prodouz, Irja Finn (Assistant Library Director) and Heather DiPaolo (President, Friends of the Jonathan Bourne Public Library)

### **Correspondence**

- K. Spilhaus presented the resignation letter of Alison DeCosta.

### **Approval of Meeting Minutes**

- Minutes of meetings held on March 9 and April 1, 2021 were discussed. A motion to accept the minutes was made by K. Tura and seconded by K. Fox Alfano. The roll call vote was unanimous.

### **Old Business**

- The proposed changes to the section of the Town Charter pertaining to the Library Trustees were sent previously to all trustees. With no further changes put forward, a motion was made by K. Tura and seconded by K. Prodouz to accept the language as written. The roll call vote was unanimous. K. Spilhaus will forward the proposed changes to the Chairman of the Town Charter Review Committee.
- The Board discussed conducting a survey of Bourne residents about library services. Surveys have been done in the past and K. Tura located the 2019 community survey results and will circulate them. K. Prodouz will send out the survey recently done by the Falmouth Library. It was proposed that a survey subcommittee be established once the new board members are in place.

### **Library Report**

- I. Finn provided an update on the library reopening plan and spoke about the need for a Patron Behavior Policy to address mask wearing in the building. Wording will be developed to state that patrons who refuse to wear a mask or to social distance in the library will be asked to leave the building. I. Finn will work with Town Hall to develop the policy and we will discuss at the May meeting.

### **Friends of the Bourne Library**

- H. DiPaolo brought the Trustees up to date on Friends' activities during COVID and told us how busy they were with recognizing library staff, recruiting new members and planning for spring book and bulb sale fundraising events. A youth volunteer has joined the Friends board to develop online sites such as Instagram and Facebook.

## **New Business**

- The process to fill an empty trustee position mid-term was discussed. The open position was posted by the Town Board of Selectmen and applications were received. The Trustees met with the Selectmen after this meeting and voted unanimously to appoint Dr. Perry Davis to the Board.
- K. Prodouz proposed that the Board compile an orientation package and yearly calendar for new Trustees. K. Prodouz, K. Fox Alfano and I. Finn will serve as the committee to complete the orientation materials.
- C. Crane proposed that we discuss the status of the library attic at the next meeting.

## **Next Meeting**

- The next meeting will be the regular monthly meeting on Thursday, 20 May 2021 at the Jonathan Bourne Public Library at 1:00pm.

A motion to adjourn the meeting was made by C. Crane and seconded by K. Tura. The roll call vote was unanimous and the meeting was adjourned at 5:30pm.

Respectfully submitted,

*Kristina Prodouz*