

Library Board of Trustees final minutes

August 24, 2023

Attendance: Kristina Prodouz (chair), Kathy Fox-Alfano (vice chair), Todd Benedict, Irja Finn (director), Colleen Cunningham (assistant director), Liz Hartsgrove (assistant town manager), Paul Gately (reporter) and Susan Schmidt (secretary) Not attending: Susan Barlow and Perry Davis

The meeting was called to order by K. Prodouz at 3:01 pm.

Voting items: K. Fox-Alfano moved and T. Benedict seconded the motion to accept the minutes from the August 17, 2023 meeting. Passed unanimously. The motion to vote on the hotspot lending policy changes was moved by S. Schmidt and seconded by K. Fox-Alfano. Passed unanimously. The motion to vote on the telescope lending policy changes was moved by K. Fox-Alfano and seconded by K. Prodouz. Passed unanimously. The vote on the Reconsideration Policy was tabled until the next meeting as we want to consider an addition that C. Cunningham found from another local policy.

Strategic Plan and Workshop Results: E. Hartsgrove shared the documents that she and I. Finn have compiled based on the recent workshops and survey results. We then proceeded to identify 5-7 strengths, opportunities for growth and future vision items to focus on for the final report. They are categorized under Explore, Experience and Enjoy with People, Process and Place subcategories.

	Explore	Experience	Enjoy
People Employees, Trustees, Friends of the Library and other town departments	Helpful knowledgeable	Friendly Connecting welcoming	Programs Family Trustees, Friends and employees
Process Forms, way things are done	Collection selection Curation Display	Connecting	Traditions Multi-generational
Place Virtual and physical	Resources Community Curation-display	Welcoming Pleasant Community Connecting Historic	Community Quaint Center Multi-generational

K. Fox-Alfano stated that the What and the Who are strong. The How and the Where need to be developed.

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Challenges: Hours, location, traffic, bridges, getting services to the people, accessibility, space inside and outside (comfort, accommodate, utilization), Online and technology-connection, how to connect and enhance, HVAC-to make more comfortable, parking, transportation

The How: Partnerships with schools and other departments, COMMUNICATION, Marketing-team efforts, website, social media; need to be less dependent on the Friends of the Library for money for programming; Quality versus Quantity; amplifying the library as the center of the village

Next steps: Liz will get the draft to us and public comments will be accepted from September 6 until September 14 or perhaps 21. K. Prodouz and I. Finn will present to the select board on September 5. Potential meetings for Trustees on September 14 and 21 to add input.

100th Anniversary of the library building (2024): brainstorming ideas thus far: I. Finn would like a Sunday event/open house. K. Prodouz suggested a cooperative event with Trustees and Friends on a theme of the library as the center of the village. C. Cunningham, K. Fox-Alfano and K. Prodouz are willing to work on planning.

Next meeting: September 28, 2023 at 3:00 pm. (along with potential work on the Final plan on September 14 and 21, as needed).

The meeting adjourned at 5:01 pm.

Respectfully submitted,
Susan Schmidt
Secretary