

**KENNEBUNK FREE LIBRARY
BOARD OF TRUSTEES – MEETING MINUTES**

April 30, 2024

Item	People	Action
<u>Call to Order</u>	LDef	The meeting was called to order at 4:30 pm on Zoom.
<u>1.Roll Call and Welcome</u>	LDef	<p><u>Trustees Present:</u> Greg Braun, Beth Crowe, Laura Dauphinais, Linda DeFelice, Laura Lancaster, Vicki Lyons, Linda Miller Cleary, Kate Ostell, Judy Pitchforth</p> <p><u>Trustees Absent:</u> Lori Parkinson</p> <p><u>Director:</u> Michelle Conners</p> <p><u>Assistant Director:</u> Not Available</p> <p><u>Development Director:</u> Anita Randall</p> <p><u>Friends of the Library:</u> Peg Nelson</p>
<u>2.Review of Agenda</u>	LDef	Update to G&P’s May meeting day and time.
<u>3.Review and Accept Minutes of the past Board Meeting</u>	LMC/LD	A motion was made, seconded, and passed unanimously to accept the March 26, 2024 minutes.
<u>4.Acceptance of Submitted Reports</u> <ul style="list-style-type: none"> • Dir. Report April • Finance 4/9/2024 • PR&E 4/9/2024 • Strat. Plan 4/3/24 	VL/JP	<p>Motion made, seconded, and passed unanimously to approve all reports.</p> <p>Michelle has had an article approved for the Maine Policy Review Publication based on her thesis! KFL will be adding E-bikes to the Library of Things. The E-bikes will be available through a collaboration with the Maine Dept of Transportation. Michelle is working with the insurance company to add coverage for the bikes, if needed. KFL has been selected as a volunteer organization for the Nonantum’s Fire and Ice event in December. KFL will provide volunteers and the Nonantum will make a donation to KFL.</p> <p>Finance – February and March reports were reviewed in April.</p> <p>PR&E – Get donations for the Road Race auction to the KFL office by 5/31, along with the donation form.</p> <p>Strategic Plan – The Trustee retreat output was provided to the group. Many thought the facilitator was excellent and did a good job summarizing the day. Michelle asked that if Trustees</p>

		have an comments or suggestions regarding the summary that they send them to her as soon as possible.
<u>5.Report from Friends of the Library</u>	PN	Planning is ongoing for the May Day parade, including multi-generational volunteers who are signed up to walk in the parade. The book sale is scheduled on May Day (5/4) from 9am-1pm. Last quarter the Friends earned \$222 from Giddyworm. Friends are also volunteering on the grounds doing gardening. Please join the Friends group if you haven't already done so.
<u>6.Strategic Plan</u>	n/a	See earlier info in monthly reports.
<u>7.Old Business</u>	n/a	
<u>8.New Business</u>	n/a	
<u>9.Announcements and Other Business</u>	LDeF	<p>Three of the four people that came to the first trustee information session have applied to be a trustee. The second information session was cancelled due to the one registrant being ill. Linda D. will follow up with her.</p> <p>Lori Parkinson attended an exploratory meeting regarding the formation of a collaboration among the Brick Store Museum, the UU Church, Hope Woods, and KFL. The board voted that it is willing to continue exploring the relationship until the goals and benefits are clear. The next meeting is planned for June. If board members have thoughts on the collaboration they should reach out to Lori P.</p> <p>February KFL statistics and the regional library summary was supplied to the board for information.</p>
<u>10.Executive Session</u>	n/a	
<u>11.Adjournment</u>	LMC	Motion to adjourn. Adjourned at 4:55pm
<u>12.Key Dates</u>		<p>Dates for committee meetings will be sent out on the Monthly Dates and Assignment List. Committee Chairs will confirm if a meeting will be held.</p> <p>Other Dates: May 4 – May Day – Parade, Book Sale and Faerie Festival May 21 and 22 Trustee Interviews May 23 – Library closed for staff training June 24 – Summer Reading Kickoff Event</p>

		July 12 – 27th Edition KFL 5K July 27 – Blueberry Festival July 31 – Seashore Trolley Museum Ice Cream Night May 28 – Next Trustee Meeting – 4:30 pm https://networkmaine.zoom.us/j/85600118767
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Respectfully submitted, Laura Dauphinais, Kennebunk Free Library Board of Trustees Recorder