

**KENNEBUNK FREE LIBRARY
BOARD OF TRUSTEES – MEETING MINUTES**

April, 2022 – Minutes from KFL BOT Meeting

<u>Item</u>	<u>People</u>	<u>Action</u>
<u>Annual Meeting Call to Order</u>	RL	The virtual meeting via Zoom was called to order at 4:31 pm
<u>1.Roll Call and Welcome</u>	RL	<p><u>Trustees Present:</u> Anne Bertucci, Greg Braun, Ruth Dater, Nikki Evans, Rosemary Lavoie, Lori Parkinson, Dan Riggall, Adelaide Taylor</p> <p><u>Trustees Absent:</u> Louise Sandmeyer, Linda DeFelice, Linda Miller Cleary, Madeleine Tunison, and Connie Wood</p> <p><u>Director:</u> Michelle Conners</p> <p><u>Assistant Director:</u> Allison Atkins</p> <p><u>Development Director:</u> Anita Randall</p> <p><u>Friends of the Library:</u> Peg Nelson and Risa Oganessoff Heersche</p>
<u>2.Review of Agenda</u>	RL	Mention of Henry Bourgeois will be in Announcements.
<u>3.Review and Accept Minutes of the March 29,2022 Board Meeting</u>	AT/NE	Motion made, seconded, and passed unanimously to accept the March 29, 2022, Minutes.
<u>4.Acceptance of Submitted Reports</u> <ul style="list-style-type: none"> • Director's Report • 4/12/22 <u>Finance</u> • 4/13/22 <u>Nominations</u> • 4/13/22 <u>Facilities</u> • 4/14/22 <u>PR&E</u> 	LP/AB	<p><u>Director's Report:</u></p> <ul style="list-style-type: none"> • KFL is “up and running.” • Lots of ideas/effort and good patron feedback. • New chairs and storage carts have been funded with money set aside by Henry B when he was President of the BoT. Allison is doing a “happy dance.” • Maine State Library highlighted KFL in several places in their latest newsletter. • The People Counter has been installed. <p><u>Nominations Committee:</u></p> <ul style="list-style-type: none"> • Potential new board member, Laura Dauphinais, has been interviewed. • Next step is for her to attend committee meetings in May.

		<p><u>Facilities Committee:</u></p> <ul style="list-style-type: none"> • Great meeting with Tyler Barter (architect) from Oak Point Associates to discuss what is involved with either a reuse of KFL existing space or an addition. • Refer to Adelaide's excellent meeting notes for more detailed information. • Committee is working to understand the current lease of the Berkshire Hathaway building and what the options are for regaining access to it for KFL's use (expanding the library) <p><u>PR&E:</u></p> <ul style="list-style-type: none"> • Reviewed fundraising totals for March Madness Auction (\$903.91) and Pi(e) Day (\$480) • Review of May Day Parade. Encouraged all BoT to participate. • Discussed ways PR&E can help with the Road Race (handing out water, route changes, clean up) <p><u>Development Committee:</u> No meeting held</p> <p><u>G&P:</u> Policy in New Business</p>
<u>5.Report from Friends of the Library</u>	PN/ROH	<ul style="list-style-type: none"> • \$274.88 was earned through Giddyworm sales this quarter. • Annual meeting was well attended. • By-Laws are in the process of being revised. • Volunteers are needed to work at May Day book sale. Contact Peg Nelson if you can help. (nelson_peg@hotmail.com) • Please join the Friends if you haven't already become a member.
<u>6.Strategic Plan</u>		No updates
<u>7.Old Business</u>		No Old Business
<u>8.New Business</u>		No New Business
<u>9.Announcements</u>		<ul style="list-style-type: none"> • Sadly, <u>Henry Bourgeois</u> passed away on April 22, 2022.

<p><u>and Other Business</u></p> <ul style="list-style-type: none"> • Henry Bourgeois • May Day • BOT Education Series: Update on Diversity, Equity and Inclusion 		<p>He was fondly remembered by the BoT as being a kind and gentle man, a wonderful mentor, a great listener and leader.</p> <ul style="list-style-type: none"> • In lieu of flowers, his family requested that donations be made to the KFL. • <u>May Day Parade:</u> Saturday, May 7th • Friends Book Sale, Parade and Fairy Festival • <u>BoT Education Series: DEI</u> • Discussed “Land Acknowledgment” and ways the KFL can successfully show respect and memorialize the spirit of the people who were originally here. • Allison is attending <i>Equity in Action: Solidarity in Social Justice</i>. It's offered by Library Journal and paid for by the Maine State Library, which is hosting two "learning sessions" to discuss the information learned in class. • Part of the requirement of attending the class is to make sure that the efforts are not just performative, but actually put into place. • There will be an audit of the KFL collection to make sure that it represents all people.
<p><u>10.Executive Session</u></p>	<p>NA</p>	
<p><u>11.Adjournment</u></p>	<p>DR</p>	<p>Meeting adjourned at 5:11 pm</p>
<p><u>12.Key Dates</u></p>		<p>Dates on 4/26/22 Agenda for committee meetings will be sent out on Monthly To-Do List. <i>Committee Chair will confirm if a meeting will be held.</i></p> <p><u>Save the Date!</u></p> <ul style="list-style-type: none"> • May Day Parade, Saturday, May 7th • Friends next Book Sale is Saturday, May 7th during the May Day Festival. • 25th Edition KFL 5K, July 8th • Ice Cream Social at the Seashore Trolley Museum on August 10th

Respectfully submitted, Lori Parkinson, Recorder, Kennebunk Free Library Board of Trustees