

# Donation Guidelines

## **NO**, the library doesn't accept:

VHS, Cassettes, Vinyl Records

Textbooks

Science, Technology, Travel, and Medical books older than 2 years

Reference books such as encyclopedias and dictionaries

Reader's Digest condensed books

Books that have been written in, dogeared, or highlighted

Books that are yellowed, moldy, or dirty

## **YES**, the library will accept:

Hardcover and paperback novels (like new)

Non-fiction: up-to-date (like new)

Children's books and DVDs (like new)

Audiobooks and Music CDs (like new)

DVDs (like new)

Other items as accepted by staff

- Appointments required for donations of more than one box.
- Banker's box size or smaller only (12x10x15) or paper bag.
- Do not leave donations outside or in the book drop.
- We have the right to refuse donations at any time.

**Failure to comply with these guidelines may result in a fine and/or loss of library lending privileges.**