

**KENNEBUNK FREE LIBRARY
BOARD OF TRUSTEES – MEETING MINUTES**

June 28, 2022

<u>Item</u>	<u>People</u>	<u>Action</u>
<u>Call to Order</u>	RL	The virtual meeting via Zoom was called to order at 4:33 pm
<u>1.Roll Call and Welcome</u>	RL	<p><u>Trustees Present:</u> Anne Bertucci, Greg Braun, Ruth Dater, Linda DeFelice, Nikki Evans, Rosemary Lavoie, Linda Miller Cleary, Dan Riggall, Louise Sandmeyer, Adelaide Taylor, Madeleine Tunison, Connie Wood</p> <p><u>Trustees Absent:</u></p> <p><u>Director:</u> Michelle Connors</p> <p><u>Assistant Director:</u> Allison Atkins</p> <p><u>Development Director:</u> Anita Randall</p> <p><u>Friends of the Library:</u> Risa Oganessoff Heersche</p> <p><u>Guests:</u> Laura Dauphinais</p>
<u>2.Review of Agenda</u>	RL	.
<u>3.Review and Accept Minutes of the May 31, 2022 Board Meeting</u>	AT/DR	Motion made, seconded, and passed unanimously to accept the May 31, 2022, Minutes.
<u>4.Acceptance of Submitted Reports</u> <ul style="list-style-type: none"> • Director's Report 6/22 • <u>Nominations 6/8/22</u> • Facilities 6/9/22 • Development 6/14/22 • Finance 6/14/22 • PR&E (rescheduled) 6/16/22 	LD/RD	<p>Michelle reminded everyone of the Mary Hermans Poetry Corner dedication on 6/22</p> <p>Rosemary noted Sarah Thompson is now a Notary Public and the staff is making DEI a priority. Kudos to Anita for the success with the Annual Appeal bringing in more money (an increase of roughly 10K) and her work on the 5K sponsors and for bringing in an extra 23 businesses willing to donate an additional 10k to the cause.</p> <p>Nominations Committee is still looking for a Chair. Adelaide has kindly offered to mentor the new Chair until the end of the year.</p> <p>Motion made, seconded, and passed unanimously to approve all reports.</p>

<u>5.Report from Friends of the Library</u>	RO	<p>May Day Book Sale brought in about \$1,300. Book Sorting committee started by Peg with two teams of two each. Giddyworm has done an outstanding job for the KFL and we receive our payments quarterly for books sold on Etsy.</p>
<u>6.Strategic Plan</u>	N/A	
<u>7.Old Business</u>	LS	<p>Posting Policy and Social Media Policy were voted on and passed unanimously.</p> <p>The second reading of the revision of the Development Committee charge (Article VI F) which had first been reviewed by the Committee was voted on and passed unanimously.</p>
<u>8.New Business</u> <ul style="list-style-type: none"> • DR departure from the BoT • Trustee contact info • Summer Reading 	RL/MC	<p>Dan Riggall was highlighted and applauded for his many and varied contributions during his six-year tenure on the Board. He will finish his term on June 30,2022. With another class of ukulele students starting up, Dan assured us that he will still be in and out of the KFL!</p> <p>Linda D will send out a list of Trustee contact information after the list is finalized. It was suggested that the Trustees add contact information to their own contacts.</p> <p>Summer Reading Kick Off was highly successful with more than 100 people attending.</p>
<u>9. Announcements and Other Business</u>	RL	<p>Slate of FY23</p> <p>The vote was done via a Zoom poll.</p> <p><u>Candidates for FY23 Officers</u> President – Rosemary Lavoie Vice President – Linda DeFelice, Adelaide Taylor Finance – Greg Braun Recorder – Lori Parkinson</p> <p><u>Trustees returning</u> for a second term: Linda DeFelice, Linda Miller Cleary, Adelaide Taylor</p> <p><u>New Trustee:</u> Laura Dauphinais</p> <p><u>Committee Chairs</u> Facilities – Adelaide Taylor Development - Louise Sandmeyer Finance – Greg Braun G&P – Linda Miller Cleary</p>

		PR&E – Lori Parkinson Nominations - TBD
<u>10.Executive Session</u>		The vote was done via an anonymous Zoom poll that Allison organized. <u>Slate of FY23 Officers</u> President – Rosemary Lavoie Vice President – Linda DeFelice Finance – Greg Braun Recorder – Lori Parkinson <u>Trustees returning</u> for a second term: Linda DeFelice, Linda Miller Cleary, Adelaide Taylor <u>New Trustee:</u> Laura Dauphinais
<u>11.Adjournment</u>	DR	Meeting adjourned at 5:50 pm
<u>12.Key Dates</u>		Dates on the 8//22 Agenda for committee meetings will be sent out on the Monthly To-Do List. <i>Committee Chairs will confirm if a meeting will be held.</i> <u>Save the Date!</u> <ul style="list-style-type: none"> • June 29: Merry Hermans Poetry Corner Dedication – 1-3pm • July 8: 25th Edition KFL 5K • July 28: Blueberry Festival Book Sale • August 8: Community Yard Sale – 8:30-12:30am • August 10: Ice Cream Social at the Seashore Trolley Museum

Respectfully submitted, Lori Parkinson, Recorder, Kennebunk Free Library Board of Trustees