

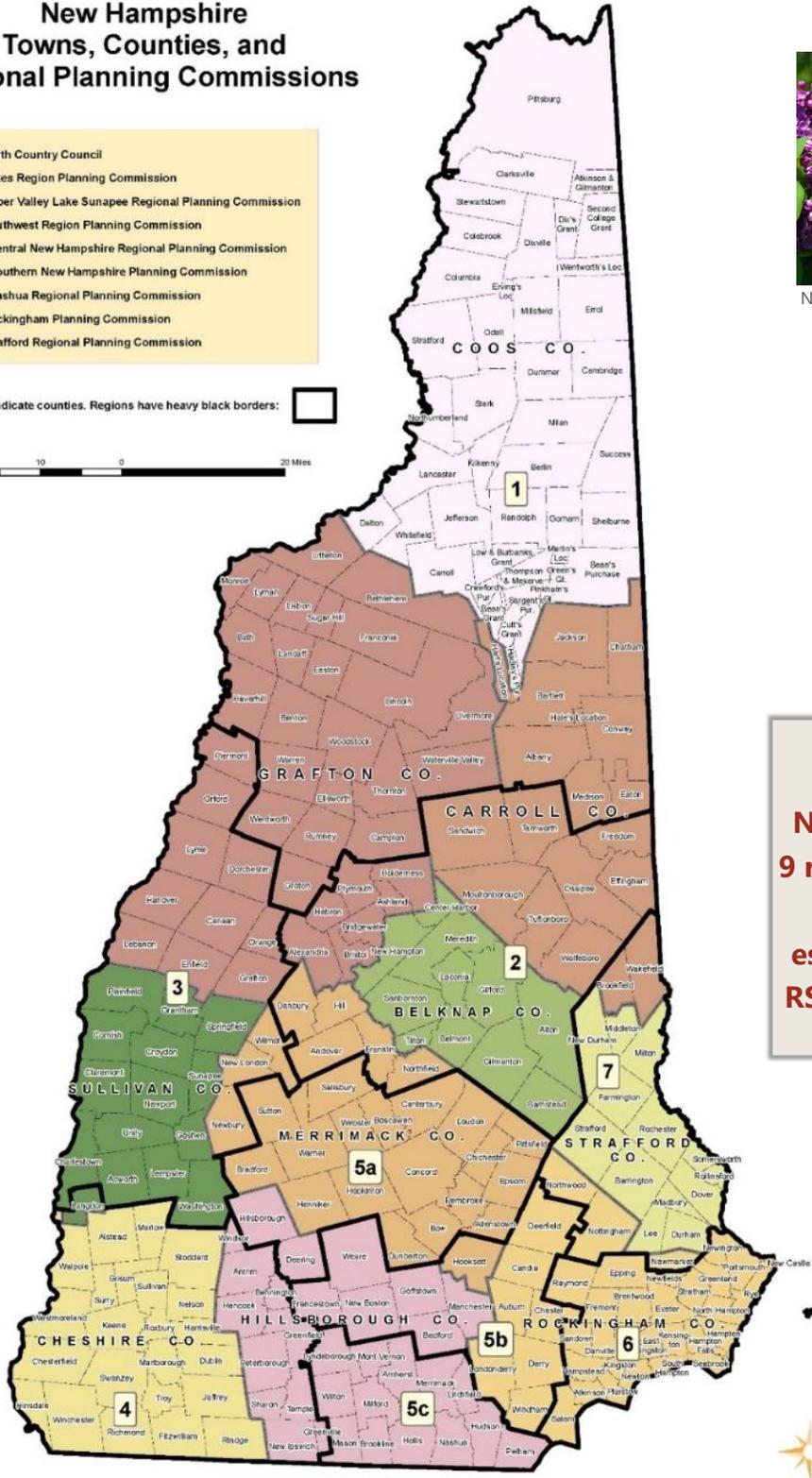
Lakes Region Planning Commission

Fiscal Year 2022 Annual Report

New Hampshire Towns, Counties, and Regional Planning Commissions

- 1. North Country Council
- 2. Lakes Region Planning Commission
- 3. Upper Valley Lake Sunapee Regional Planning Commission
- 4. Southwest Region Planning Commission
- 5a. Central New Hampshire Regional Planning Commission
- 5b. Southern New Hampshire Planning Commission
- 5c. Nashua Regional Planning Commission
- 6. Rockingham Planning Commission
- 7. Strafford Regional Planning Commission

Colors indicate counties. Regions have heavy black borders: 



NH Office of Strategic Initiatives, May 2018.



New Hampshire State Flower
Purple Lilac

**LRPC is one of
New Hampshire's
9 regional planning
commissions
established under
RSA 36:46 in 1969.**



A Message from the Executive Director



Annual Report for Fiscal Year 2022

July 1, 2021 – June 30, 2022

Fiscal Year 2022 proved to be a year of renewal and capacity building for the Lakes Region Planning Commission. The pandemic hit our operations hard, making it difficult to hold in person meetings and achieve quorums. Our staff strived to become proficient with new software which allowed online work and new remote meeting strategies, but some staff retired or moved on. However, our operations rebounded greatly in fiscal year 2022. LRPC hired three new key positions. Linda Waldron is our new Administrative Assistant, and has been providing exceptional service to our organization from direct membership and commissioner services to maintaining an organized and pleasant office environment for staff.

LRPC advertised, but was not able to fill its full-time Principal Planner position, so instead invested in a new Senior Transportation Planner position which is being filled by Sean Chamberlin. As a recent graduate from UNH in civil engineering, Sean is providing outstanding transportation planning services to our member communities.

Another staff transition occurred in our Solid Waste Management program. Paige Wilson, our star intern turned full-time planner from PSU, was offered a great new promotion opportunity with the Department of Environmental Services and, of course, we supported her career move. However, that left us with a large hole to fill. Luckily, we were able to hire Matt Rose, who has a great background, to work with our communities on a range of issues surrounding solid waste management.

In addition to staff capacity, we updated many of our organizational systems. We invested in a new computer network replacing our seven year old server. We also now have a new high speed internet connection through a fiber optic provider, allowing us to move our phone and video conferencing system onto a voice over internet protocol (VoIP) system.

The real capstone to Fiscal Year 2022 was our long anticipated 55th annual meeting celebration. We honored the hundreds of commissioners who dedicated their time and efforts to improving their communities while simultaneously being committed to a healthy and prosperous Lakes Region. Many community awards were made, and our long-term Commissioner and Executive Board member John Cotton was honored.

Thank you for your support of our organization which bolsters regional thinking and is always looking ahead towards the future. Stay well.

Jeffrey Hayes, MRP
Executive Director

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Plan Regionally. Grow Locally.





Our Region

Who We Are

The Lakes Region Planning Commission (LRPC) is a voluntary association of local communities that pools its resources to obtain a highly trained, professional staff to provide a wide variety of services. An Executive Board, together with the Commissioners, governs the LRPC. Operations are overseen by an Executive Director and implemented by professional planners, specialists, and support staff. LRPC recognizes that the foundation of regional decision-making lies within local communities.

Municipalities

- | | |
|---------------|----------------|
| Alton* | Hill |
| Alexandria | Holderness |
| Andover | Laconia |
| Ashland | Meredith |
| Barnstead | Moultonborough |
| Belmont | New Hampton |
| Bridgewater | Northfield |
| Bristol | Ossipee |
| Center Harbor | Plymouth |
| Danbury | Sanbornton |
| Effingham | Sandwich |
| Franklin | Tamworth |
| Freedom | Tilton |
| Gilford | Tuftonboro |
| Gilmanton | Wolfeboro |
| Hebron | |

Mission

Our mission is to provide effective planning in order to achieve and sustain a quality environment, a dynamic economy, and local cultural values by supporting community efforts through leadership, education, technical assistance, information, advocacy, coordination, and responsive representation.

*Alton is currently a non-member



Commissioners & Executive Board

FY22 COMMISSIONERS

Alexandria Chet Caron, <i>Alt.</i>	Franklin Tony Giunta	New Hampton David E. Katz
Andover Vacant	Freedom Jean Marshall Mark McConkey	Northfield Wayne Crowley Douglas Read
Ashland Mardean Badger	Gilford John Ayer	Ossipee Vacant
Barnstead David Kerr	Gilmanton Vacant	Plymouth Bill Bolton Zachary Tirrell John Randlett
Belmont George Condodemetraky	Hebron Vacant	Sanbornton Ian Raymond
Bridgewater Ken Weidman	Hill Vacant	Sandwich Bonnie Osler David Rabinowitz
Bristol William Dowey Steve Favorite	Holderness Robert Snelling	Tamworth Patricia Farley Kelly Goodson Wyatt Berrier, <i>Alt.</i> Aaron Ricker
Center Harbor Mark Hildebrand	Laconia Dean Anson, II Rob Mora Stacy Soucy	Tilton Lee Ann Moynihan Jeanie Forrester, <i>Alt.</i>
Danbury John Taylor	Meredith Ann Butler Lynn Montana	Tuftonboro Stephen Wingate
Effingham Mark Hempton	Moultonborough Cristina Ashijan Celeste Burns	Wolfeboro Roger F. Murray, III

FY21-22 Executive Board

OFFICERS

Chair	John Ayer
Vice Chair	David Katz
Secretary	Patricia Farley
Treasurer	David Kerr

AREA COMMISSIONERS

Area 1	Tony Giunta
Area 2	Robert Snelling
Area 3	Jean Marshall
Area 4	Dean Anson, II

AT LARGE COMMISSIONERS

Area 1	Bill Bolton
Area 1	Steve Favorite
Area 2	Mardean Badger
Area 3	Stephen Wingate

Thank You to Outgoing Commissioners

Tony Giunta, Ann Butler,
Lynn Montana, John Randlett,
Ian Raymond, Aaron Ricker

Special Thanks to Outgoing Executive Board Members

Tony Giunta, Area 1 Commissioner
Jean Marshall, Area 3 Commissioner

Regional Highlights & Accomplishments

Development of Regional Impact (DRI)

We performed four (4) DRI reviews, pursuant to NH RSA 36:54, for the planning and/or zoning boards of Effingham, Laconia, Moultonborough, and Northfield.

Household Hazardous Waste (HHW)

We coordinated our 36th annual HHW collection days for the region during the Summer of 2022. This event was widely promoted and resulted in the removal of nearly 27 tons of hazardous waste preventing possible groundwater contamination, negative effects on human health, and mitigating potential illegal dumping and disposal throughout the Lakes Region.

Total Regional Savings: Priceless

Intergovernmental Review Process (IRP)

The LRPC continues to monitor and review project notices under the New Hampshire Intergovernmental Review Agreement, a process that requires public notification to the regional planning commissions of all projects in the region intended to receive federal financial support.

Total Reviews Completed: 12

Project Totals: \$47,918,901.30

Land and Community Heritage Investment Program (LCHIP)

In December 2021, \$4.7 million in matching grants were awarded by the Land and Community Heritage Investment Program supporting over 40 historic preservation and land conservation projects in 27 towns and cities throughout New Hampshire. LRPC's Principal Planner served on the Board of Directors. Regional projects were funded in the Town of Andover (Andover Town Hall & Potter Place Railroad Station), Town of Belmont (Gale School), City of Franklin (Franklin Congregational Christian Church), Town of Gilmanton (Old Town Hall), Town of New Hampton (Huckins Farm), and Town of Wolfboro (Whiteface Access Lot Acquisition).

Projects Funded: 7

Project Totals: \$784,395.00

Pemigewasset River Local Advisory Committee (PRLAC)

We provided administrative and technical support to the Pemigewasset River Local Advisory Committee (PRLAC), a state-chartered advisory committee under the NHDES Rivers Management and Protection Program. In FY22, we successfully applied for corridor management plan update funding. We expect to complete the update by the end of FY23. The Pemi River runs for 65 miles through 9 member communities, ending in Franklin to converge with the Winnepesaukee River, forming the 117-mile-long Merrimack River.

Total Communities Served: 9

Economic Development Assistance Accomplishments

Provided grant writing and grant administration assistance to several successful Northern Border Regional Commission (NBRC) projects as the designated local development district for our region including Bristol's fiber optics infrastructure, Laconia's Belknap Mill conference/meeting space restoration, and NH Tech School hospitality/tourism infrastructure improvements. Served Belknap, Carroll, and Grafton counties in providing Community Development Block Grant (CDBG) Microenterprise and special COVID assistance to economic development corporations serving the region. Successfully de-obligated a \$1 million NBRC Grant award to the former State School property in Laconia given recent changes in State law on disposing of State surplus property.

Regional Highlights & Accomplishments

Regional Housing Needs Assessment (RHNA)

Contracted with Business and Economic Affairs (BEA) to address RSA requirements that regional planning commissions complete a housing needs assessment every 5 years. Completed template for statewide housing needs and a toolbox to help communities implement their housing goals. Reviewed and analyzed over 80 datasets on regional and statewide housing conditions. Received public input from hundreds of individuals and businesses through a series of surveys. Scheduled to deliver complete assessment in December 2022 to full Commission for adoption consideration. We developed new population projections for our counties and towns working with other regional planning commissions and state agencies.

Transportation Advisory Committee (TAC)

The Transportation Advisory Committee prioritized over \$6.1 million in regional projects for the State Ten Year Transportation Plan.

Solid Waste Management Accomplishments

Held over 6 roundtable discussions with solid waste operators on a variety of topics including educating area youth on composting and solid waste management techniques at Plymouth State University's Earth Day event. Helped reduce critical waste stream from Winnepesaukee islands by supporting composting and other waste stream reduction efforts at several camps in Tuftonboro and Wolfeboro. Conducted dozens of transfer station site visits to share and collect information on regional best practices and solid waste management. Piloted new battery disposal collection effort saving town's hundreds of dollars. Researched new and improved Veteran-owned non-profit which recycles clothing and works with statewide groups to distribute some clothing locally. Researched all relevant Lakes Region Home Depot and Lowes locations that contain free drop off locations for universal waste including rechargeable batteries, CFL lightbulbs, and plastic bags.

Capacity Building

The LRPC hired a Senior Transportation Planner, Solid Waste Planner, and a fulltime Administrative Assistant. We installed a new computer network replacing a 7 year old system, a new VOIP phone system, and a high speed internet connection to improve work performance and data preservation. A new lease was signed on the Humiston Building in downtown Meredith. Staff participated in over 20 training programs. Two staff members offered their expertise statewide by contributing to the NH Municipal Association's *New Hampshire Town and City* magazine on the topics of regional housing and sidewalk planning.

Land Use Books Regional Purchase

We handled the regional bulk purchase and delivery of the annual edition of the *New Hampshire Planning and Land Use Regulations* books. 29 out of 30 member communities ordered the books at a savings of \$89.00 per book and \$81.50 per book with supplemental e-book.

Total Regional Savings: \$33,180

Local Highlights

FY22 Local Contracted Projects Included:

Bridgewater	Homeland Security & Emergency Management Plan
Bristol	Master Plan Development
Center Harbor	Circuit Rider for Town Planner Services
Hebron	Road Surface Management System
Northfield	Circuit Rider for Town Planner Services
Plymouth	Circuit Rider for Town Planner Services Road Surface Management System Culverts and Closed Drainage Systems
Tilton	Homeland Security & Emergency Management Plan
Tuftonboro	Homeland Security & Emergency Management Plan



Hebron RSMS - Rutting on Bear Mountain Road



Plymouth - Culvert



Plymouth - Stormwater Drain

Member Services we provide include:

- Circuit Rider Assistance
- Master Plans
- Capital Improvement Plans
- Hazard Mitigation Plans
- Zoning & Site Plan Regulations
- Culvert Inventory & Assessment
- Road Surface Management System (RSMS)
- GIS Mapping

Economic Development

Grant Administration

Northern Border Regional Commission (NBRC)

State Economic & Infrastructure Development Investment Program

The Lakes Region Planning Commission provided grant administration assistance to two member communities (3 projects) that had been awarded NBRC economic infrastructure grants.

- **Bristol - Town fiber optics infrastructure:** The Town of Bristol received funding to construct a 3-mile, middle mile fiber-optic cable network. Its goal was to create economic growth by providing a high-speed, voice and video latency compliant, internet network and backhaul for cellular and wireless needs for businesses, residents, and municipal offices. This project closed on 9/30/2021.



- **Laconia – Belknap Mill Conference/Meeting Space Restoration:** This project involved the renovation/restoration of the interior of the Belknap Mill which helped stabilize the historic structure and enabled continued and increased educational programming and job creation/retention. This project closed on 9/30/2021.

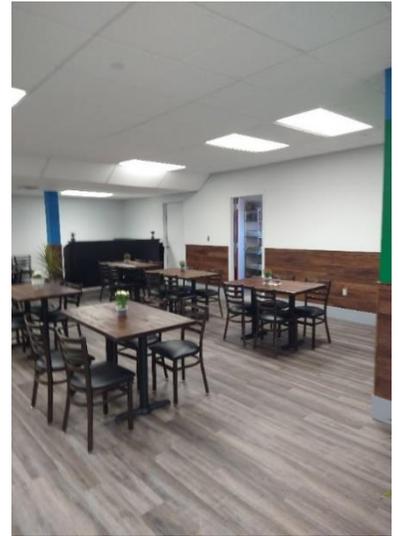


Economic Development

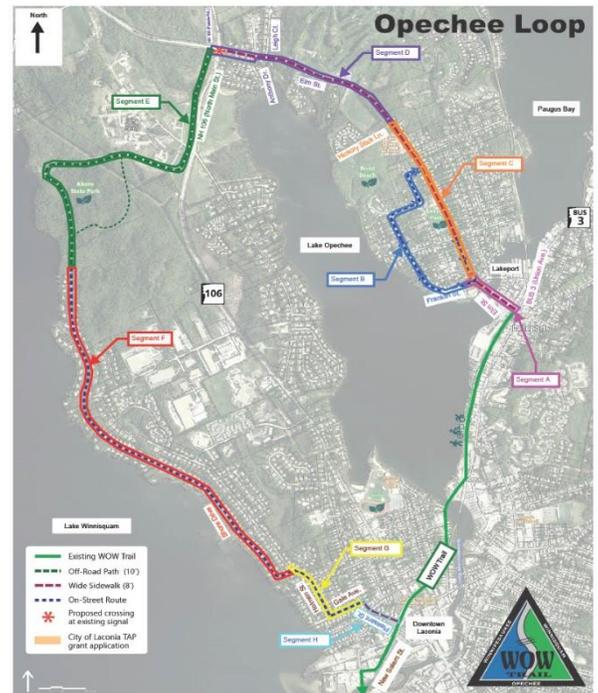
Northern Border Regional Commission (NBRC)

State Economic & Infrastructure Development Investment Program – cont.

- **Laconia - NH Tech School Hospitality/Tourism Infrastructure Improvements:** Renovation of 4,685 sq. ft. of space to create two teaching laboratories and a dining room facility was provided to expand on-campus educational and training opportunities for those interested in entering the hospitality and tourism industries. This project closed on 9/30/2021.



- **Laconia – WOW Trail/Opechee Loop:** The LRPC also assisted the City of Laconia in applying for and obtaining a NBRC award for the extending the existing multi-use WOW bike trail in Laconia, which is a portion of the “Opechee Loop”. The WOW trail connects Laconia and the Weirs along a scenic route, allowing a connection that avoids growing vehicle traffic on the road. Grant Amount: \$225,000; Total Project Amount: \$450,000.



Courtesy of: wowtrail.org

Economic Development

Community Development Block Grants (CDBG)

The Lakes Region Planning Commission provided grant writing and administration services to three community development projects as follows:

- **Town of Wolfeboro – Global Action Local Awareness (GALA):** The Town of Wolfeboro received a CDBG award which was sub-granted to the non-profit group GALA (name recently changed to Makers Mill) for the renovation of a building located at 23 Bay Street in Wolfeboro to establish a Makers Mill/Makerspace & Vacation Hub. This building will assist individuals or emerging businesses to come together to garner and share their various skills, tools, and technologies with others in the community. This project closed on 12/30/2021.

Before



After



- **Grafton County – Microenterprise Technical Assistance Award:** The microenterprise program helped foster economic development by supporting organizations that provide a full range of entrepreneurial training and technical assistance services to low- and moderate-income microbusiness owners and start-ups (those with fewer than 5 employees). This project was awarded to Grafton County who contracted with 3 subagencies to assist with this task. The first agency was the Belknap Regional Development Council (who also partnered with Grafton Regional Development Commission (GRDC), Coos Economic Development Council (CEDC), and Wentworth Economic Development Council (WEDC)). The other two agencies were Northern Community Investment Council and Women’s Rural Entrepreneurial Network (WREN). This project closed on 6/30/2022.
- **Grafton County – Microenterprise Technical Assistance COVID-19 Project:** This COVID microenterprise assistance grant supported qualifying microenterprises adversely impacted by COVID-19. Business owners who qualified received assistance in the form of equipment grants coverage for operating expenses. This project closed on 12/31/2021.

Household Hazardous Waste

Summer 2022 Household Hazardous Waste Collection Days

The LRPC coordinated the regional Household Hazardous Waste Collection Days for the 36th consecutive year which was held in Belmont, Franklin, Gilford, and Meredith the last Saturday in July and in Bristol, Laconia, Moultonborough, and Ossipee the first Saturday in August with 24 communities participating in this event.

65 workers and volunteers contributed more than 350 hours to the program this year.

A total of 1,697 vehicles/households were guided through the eight collection sites during this municipal and community event. This resulted in 53,515 pounds (nearly 27 tons) of hazardous waste being collected and properly disposed of including various types of universal waste such as 17,696 feet (or 3.3 miles) of fluorescent tubing and 937 compact fluorescent lightbulbs (CFLs).

The LRPC partnered with the Loon Preservation Committee to collect illegal lead fishing tackle at this year's event. Lead poisoning from ingested lead fishing tackle is the leading known cause of adult loon mortality in New Hampshire.

Total HHW Appropriations: \$102,999 from 25 municipalities.

Collection dates for 2023 are currently scheduled to be Saturday, July 29th and August 5th.

For more information on this program, participating municipalities, maps to the sites, accepted and unaccepted items, as well as alternative disposal options, please visit us at www.lakesrpc.org.

Franklin Collection Event



Coordinator Barry Weeks (Meredith) checks for universal waste.



Greeting participants and conducting surveys (Meredith).

Solid Waste Management

USDA Solid Waste Management Grant Highlights and Accomplishments FY 2022-23

Project Summary: The primary purposes of the Lakes Region Planning Commission's (LRPC) Solid Waste Management (SWM) project are to provide technical assistance and training to solid waste operators in order to:

- Reduce the quantity and toxicity of our solid waste stream
- Increase community awareness about local waste management challenges
- Lower costs associated with solid waste management
- Create more sustainable, resilient communities
- Promote safety for Solid Waste Operators/residents entering our transfer stations.

This project took a multi-pronged approach to providing education, hands-on technical assistance, and training to Solid Waste Operators (SWO), community leaders, town committees, local businesses, and residents in New Hampshire's Lakes Region which will, in turn:

- Reduce the quantity of organics, bulk waste, hazardous materials, and recyclables entering the municipal solid waste stream
- Improve the cost-effectiveness of waste disposal and recycling for municipalities as a result in reduced waste volumes
- Provide more comprehensive data for local, regional, and state use
- Increase opportunities for regionalization of waste contracts and large purchases
- Increase the efficiency of solid waste facilities by implementing best practices on-site and developing infrastructure
- Protect the Lakes Region's water quality (the region contains 40% of New Hampshire's surface waters)
- Increase of innovative tactics for reducing complex materials from our waste stream.

Experienced LRPC staff managed the grant, directed the activities, and spearheaded the project tasks. Experts from NH Department of Environmental Services (NHDES) and regional solid waste organizations may be utilized when applicable.

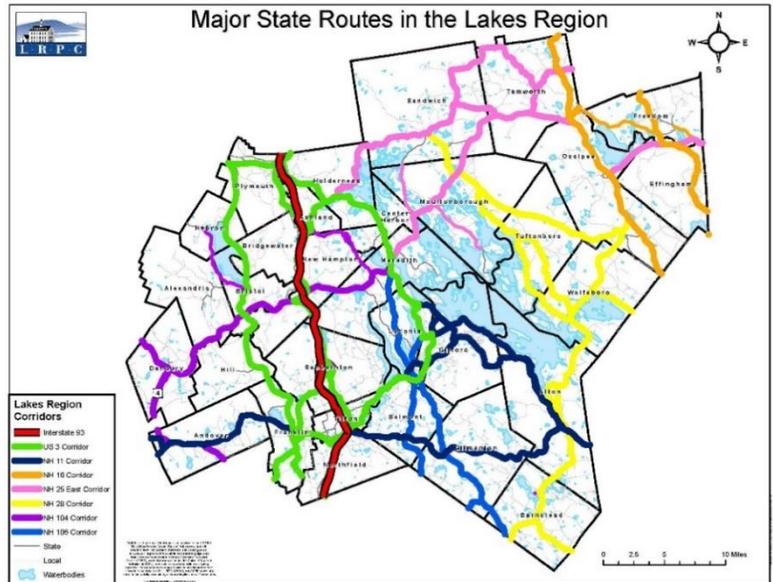
Activities/outcomes from this project have included:

1. Public problem-solving/information sessions, online webinars, hands-on workshops, and demonstrations to promote discussions about waste challenges and brainstorm creative solutions and visions for the region.
2. Expanding current efforts to reduce and divert food waste by working with municipalities, citizen groups, and community stakeholders to implement more composting programs and waste reduction practices.
3. Collecting, synthesizing, and visualizing regional solid waste data to identify trends and help communities make better disposal decisions. Maps, visuals, and written reports will be shared and used to better communicate solid waste topics with SWO, community leaders, and the public.
4. Researching and sharing best practices for recycling methods and site design at solid waste facilities in the region. This includes stormwater management/mitigation.
5. Researching sources of emerging contaminants including perfluoroalkyl and polyfluoroalkyl (PFAS/PFOAS) substances and increasing local awareness about the associated health risks.
6. Building local awareness about the economic, environmental, and social impacts of our waste stream among SWO, residents, municipal officials (selectboards, planning boards, conservation commissions, etc.), schools, and local businesses through educational materials, interactive workshops, and discussions. This will, in part, be accomplished by working with local water advisory groups to communicate pollution impacts on our waterways and wildlife.
7. Organizing our annual 2-day regional Household Hazardous Waste (HHW) collections to protect water resources from risks of illegal dumping of hazardous materials. Promoting the event to increase participation with our target audience.
8. Providing technical assistance to municipalities or other public, eligible entities to apply for loan and/or grant funding to develop solid waste infrastructure/recycling capacity and encourage regional cooperative efforts among municipalities.
9. Extending public outreach impacts using social media, local news outlets (newspapers, public TV, radio), and the LRPC website. The Lakes Region Planning Commission will capitalize on its 30 years of leading regional HHW collections and extensive knowledge of solid waste practices from previous grant work.

Transportation

Regional Transportation Plan

- The LRPC is in the process of updating the Long-Range Transportation Plan.
- The plan examines current and past regional conditions and integrates the considerations of the environment and natural resources, economics, demographics, land use, and infrastructure to develop a plan that looks over Lakes Region Transportation needs over 10 years into the future.
- Developed new corridor-based analysis approach to regional transportation plan update. Each corridor section includes community demographics, crash data, roadway conditions, current projects and project recommendations, bicycle and pedestrian, freight, rail, air, and more.



Ten Year Plan (TYP) Funding and Project Prioritization

TYP 2023 – 2032:

- Laconia – Elm Street sidewalk and path
- Laconia – Weirs Boulevard bridge replacement
- Meredith – NH Route 25 intersection improvements at Laker Lane, True Road, Quarry Road, and Patrician Shores
- Plymouth – NH Route 25 Tenney Mountain Highway intersection improvements at Smith Bridge Road

TYP 2025 – 2034:

- Regional Allocation - \$5.1 million (based on population and number of lane miles)
- Fiscally constrained highway segments and intersections
- Bicycle and pedestrian improvements



Transportation



Bicycle and Pedestrian Plan

- Vision and Goals for Bikeable and Walkable Region-Goals and Accomplishments
- Bicycling and Pedestrian Projects (Existing and Desired)
- Conducted a Bike-Ped Trends and Public Input Survey with 633 surveys completed
- Regional Planning Recommendations
- State Bike-Ped Plan – LRPC reviewed and provided comments in March 2022



Streetscaping and Sidewalk Planning

Designed for all roadway users, whether they are driving, riding, walking, or rolling (wheelchair, stroller).

Elements of a streetscape are:

- sidewalks
- planters
- lighting
- curb extensions
- seating
- bike parking
- landscaped buffers
- public art

The overall goal of the project is to improve design character and safety of the street, boost economic development, and promote social activity.

LRPC Streetscaping Project – Technical Assistance:

- provided information on streetscaping concepts
- offered sidewalk assessments and mapping
- met with Town Officials to discuss potential projects
- provided information on potential funding sources



Transportation and Land Use

LRPC has provided planning and zoning assistance for transportation and streetscaping.

Mixed Use Zoning

- blends housing, offices, retail, entertainment, institutions, services, and restaurants
- pedestrian-friendly

Form-Based Codes

- development pattern similar to what exists
- relationship between buildings and the public realm (streets, sidewalks, etc.), and the form and mass of buildings in relation to one another



Transportation



Data Collection & SADES Programs

- Municipal Traffic Counts
- Bicycle and Pedestrian Counts
- Turning Movement Counts
- SADES (Statewide Asset Data Exchange System)
 - Road Surface Management System (RSMS) – pavement assessment, forecasting, and budgeting
 - Culvert & Closed Drainage Structure (CCDS) – inventory along with basic structural measurement & assessment <https://nhsades.maps.arcgis.com/home/index.html>
 - Stream Assessment – inventory and detailed assessment of permanent stream crossings – structure and landscape with full Geofluvial and aquatic organism passage analysis
 - Guardrail Inventory – inventory, assessment, and mapping of guardrails
 - Sidewalk Assessment – inventory, assessment, and mapping of sidewalks



Traditional Transportation Funding Assistance Provided

- TYP (Ten Year Plan Funding)
- TAP (Transportation Alternatives)
- CMAQ (Congestion Mitigation and Air Quality)
- HSIP (Highway Safety Improvement Program)



Alternative Transportation Funding Assistance Provided

- Northern Borders Regional Commission (NBRC)
- USDA CF (US Department of Agriculture Community Facilities)
- BIL (Bipartisan Infrastructure Law)

The US Department of Transportation and Federal Highway Administration (FHWA) have a variety of competitive grant programs used to fund various types of transportation projects and activities. These programs can be matched with potential applicants for matching funds. It provides \$550 billion in new Federal investment in infrastructure including roads, bridges, and mass transit, water infrastructure, resilience, and broadband.

Transportation

Transportation Technical Advisory Committee

FY22 Voting Members

Alexandria

George Tuthill
Chet Caron, *Alt.*

Andover

Vacant

Ashland

Robert Letourneau
Craig Moore, *Alt.*

Barnstead

David Kerr

Belmont

Rick Ball
Sarah Whearty
Brian Jakes, *Alt.*

Bridgewater

Vacant

Bristol

Steve Favorite
William Dowey, *Alt.*

Center Harbor

Jeff Haines

Danbury

Vacant

Effingham

Mark Hempton

Franklin

Seth Creighton
Brian Sullivan, *Alt.*
Justin Hanscom, *Alt.*

Freedom

Scott Brooks

Gilford

Meghan Theriault
Sheldon Morgan, *Alt.*
Roger Weeks, *Alt.*

Gilmanton

Paul Perkins
Travis Mitchell
James Goodwin, *Alt.*

Hebron

Paul Hazelton
Patrick Moriarty, *Alt.*

Hill

Vacant

Holderness

Malcom Taylor, **Chair**

Laconia

Krista Larsen, **Vice Chair**
Rob Mora, *Alt.*

Meredith

John Edgar

Moultonborough

Dari Sassan
Chris Theriault, *Alt.*

New Hampton

Robert Pollock

Northfield

Vacant

Ossipee

TJ Eldridge

Plymouth

Joe Fagnant
June Hammond Rowan, *Alt.*

Sanbornton

Johnny Van Tassel

Sandwich

Joanne Haight
David Rabinowitz

Tamworth

John Gotjen

Tilton

Lee Ann Moynihan
Kevin Duval, *Alt.*

Tuftsboro

Lloyd Wood

Wolfeboro

Tavis Austin

Non-Voting Members

Belknap Merrimack CAP

Cindy Yanski

Carroll County Delegation

Glenn Cordelli

Laconia Airport Authority

Marv Everson

NH DES, Air Resources Division

Tim White

NH DOT, Bureau of Planning & Community Assistance

William Rose,
Kimberly Rummo,
Lucy St. John
Bill Watson

NH DOT District 2

Chris Turgeon

NH DOT District 3

Samantha Fifield

Newfound Pathways

Jan Collins
Beth Greever

Thank You to Our Outgoing Members

Rick Ball, James Goodwin, Joanne Haight,
Sheldon Morgan, Paul Perkins, Brian Sullivan,
Johnny Van Tassel

Commissioner Meeting Summary

SEPTEMBER 2021 – The Impacts of Wake Boats



The first Commissioner Meeting of the fiscal year was held on September 27th at the Meredith Community Center. Guest speakers Michelle Davis of NH Lakes and State Representative Suzanne Smith, State Wake Boat Study Commission Chair gave a joint update on the positive and negative aspects of wake boats. Steve Wingate, Tuftonboro Conservation Commission/LRPC Commissioner also spoke describing a 2021 Boat Wake Study he was involved in as a citizen volunteer. FY22 budget and FY23 membership dues appropriations were approved as presented.

OCTOBER 2021 – NHDES Statewide Recycling Efforts

October's Commissioner Meeting was held at the Moultonborough Public Library on October 25th. The topic for this meeting was Updates of Recycling Markets and NH's Solid Waste Legislation. LRPC's Paige Wilson, Solid Waste Planner and Assistant Grants Administrator provided an overview of LRPC's Solid Waste Management Program and introduced guest speaker Michael Nork of the NH Department of Environmental Services and Heather Herring of Northeast Resource Recovery Association. Mr. Nork's presentation focused primarily on updates regarding recent solid waste legislation while Ms. Herring described her organization as being the facilitator bringing together municipalities selling recyclables and the companies who purchase them. She gave an update of current recycling markets and trends.



Paige Wilson



Michael Nork, NH DES



Heather Herring, NRRA

MARCH 2022 – Regional Transportation Plan

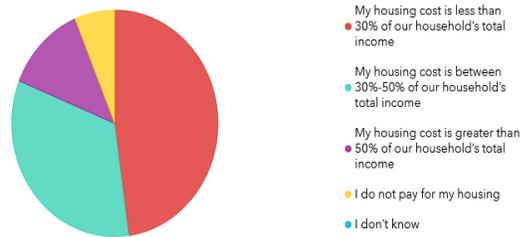
March 28th's Commissioner Meeting held at the Plymouth Town Hall focused on updates to the Lakes Region Transportation Program. Updates were provided on the Regional Transportation Plan including corridors, walking, bicycle and pedestrian plan surveys, streetscaping & sidewalk planning, sidewalk assessments, alternative funding sources, and the ten-year plan.



Commissioner Meeting Summary

APRIL 2022 – Regional Housing Needs

Commissioner Meeting of April 25th at the Tufonboro Free Library centered around Lakes Region Housing Needs Assessment updates. LRPC's Dave Jeffers gave a presentation highlighting some preliminary results of the surveys that are being circulated, noting that this project will also meet the requirements of RSA 36 which requires RPCs to complete regional housing needs assessments approximately every 5 years.



In addition to our own surveys, we are also working with other RPCs and agencies doing research and data gathering with an eye towards formulating a 'toolkit' of strategies which can be adopted by our cities/towns to assist them in their attempts to resolve housing needs in their communities.

MAY 2022 – Keeping Hazardous Waste in Check

Household Hazardous Waste Collection Program Overview & Impact was the topic of the May 23rd Commissioner Meeting at the Gilford Public Library. Identifying various types of household hazardous waste and disposal options, including utilization of the LRPC's annual Household Hazardous Waste Collection Days, was presented by Dave Jeffers, Regional Planner. Current funding for these efforts is provided by municipal appropriations and competitive grants, as well as donations. It was noted that the Lakes Region generates approximately 500,000 pounds of HHW per year, but only around 64,000 – 86,000 pounds is collected. A recent addition to our staff, Solid Waste Planner Matt Rose spoke about how, working within a grant, he has purchased a medical sharps informational pamphlet and some sharps clips which hold 1,500 needle points allowing for proper disposal and plans on undertaking outreach efforts to promote this method of disposal during the HHW collection days as well as visiting various sites to talk to residents and provide them with handouts.

Lakes Region Household Hazardous Waste Collections

How much stuff are we talking about?

- How much is out there?
 - US EPA estimates that each person in the US generates 4 gallons of HHW per year.
- Applied to Lakes Region, that is 500,000 lbs/year! (Based on year-round population)
- Each year we collect 64,000 – 86,000 pounds of HHW per year (approx. 15% of what is generated)



Commissioner Meeting Summary

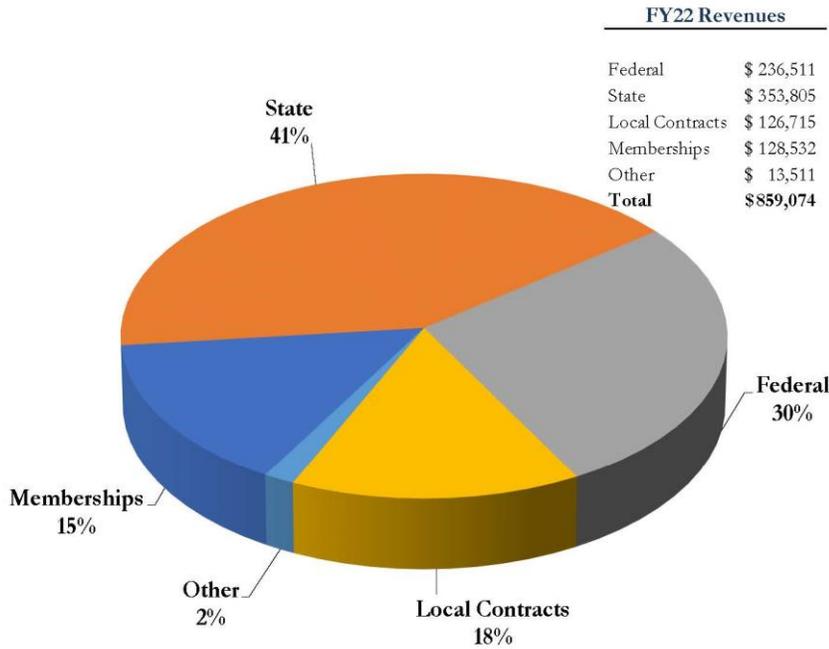
JUNE 2022 – Franklin Whitewater Park

The Commissioner Meeting for June was held in conjunction with our 55th Anniversary Kickoff Celebration on the 29th. Approximately 115 municipal, regional, and political guests and friends joined the LRPC Commissioners, Executive Board, and staff for this celebration. Guest speaker Marty Parichand, Executive Director of Mill City Park, highlighted the renovations and achievements resulting in reinvigorating the City of Franklin. The LRPC presented 5 Awards of Excellence, 3 Community Service Awards, 8 Household Hazardous Waste Awards, as well as a special award to our Household Hazardous Waste Coordinator, Dave Jeffers. By-Law changes and amendments were on the agenda and after a motion to accept the changes as drafted, and a motion to second, via a show of hands, the motion was carried with no opposition. Additionally, an election of Officers and Executive Board members for FY23 was held. After the ballots were tallied, the results were unanimous to accept the ballot as presented.



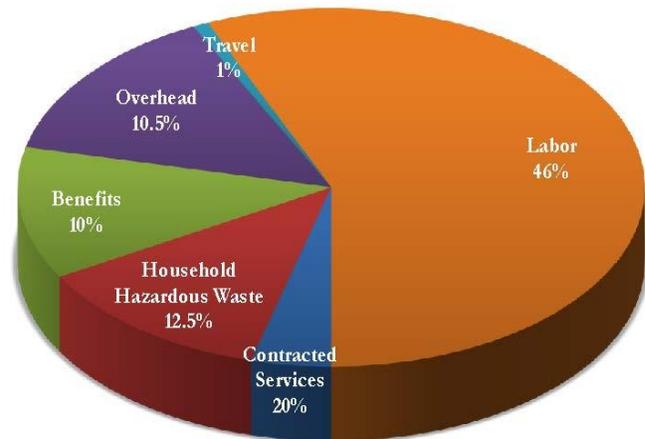
FY22 Budget Summary

The FY22 audit was presented to the Executive Board by the independent audit firm of Hennessey & Vallee, PLLC on September 14, 2022. The charts below show the distribution of actual revenue and expenses from July 1, 2021 through June 30, 2022 while the following page depicts revenue by program.



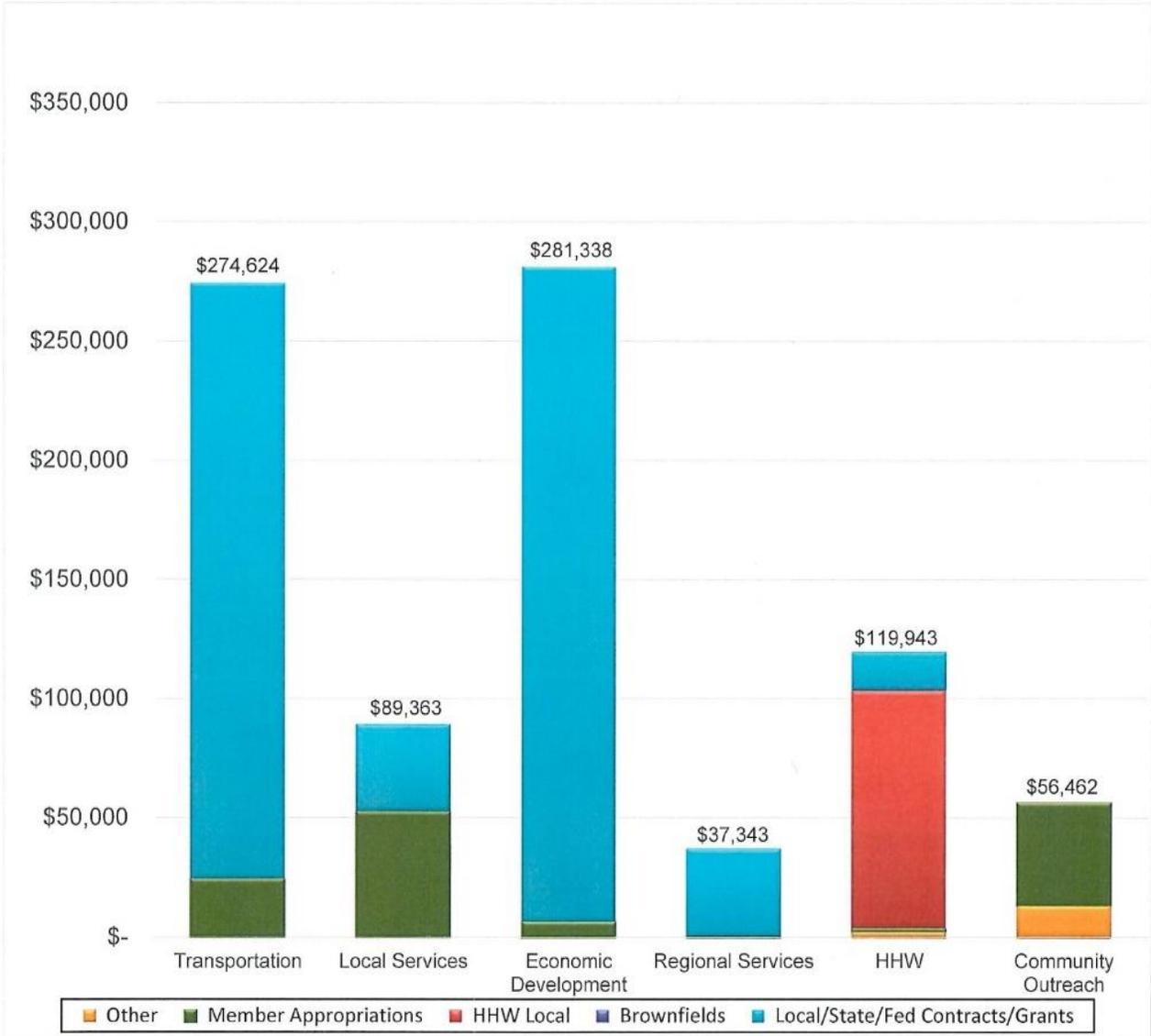
FY22 Expenses

Contracted Services	\$ 33,657
Household Hazardous	\$ 102,247
Benefits	\$ 97,605
Overhead	\$ 115,438
Travel	\$ 6,489
Labor	\$ 460,777
Total	\$816,213



FY22 Budget Summary

FY22 Revenue by Program



Annual Audit Letter

HENNESSEY & VALLEE PLLC

For Individual / Business / Non-profit

H&V

Professional Association / Accountants & Auditors
INDEPENDENT AUDITORS' REPORT

To the Board of Commissioners
Lakes Region Planning Commission

Opinions

We have audited the accompanying financial statements of the governmental activities and the major fund of Lakes Region Planning Commission, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements as listed in the Table of Contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of Lakes Region Planning Commission, as of June 30, 2022, and the respective changes in financial position, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Commission, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Commission's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

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Annual Audit Letter

In performing an audit in accordance with generally accepted auditing standards, we:

Exercise professional judgment and maintain professional skepticism throughout the audit.

Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.

Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, no such opinion is expressed.

Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Commission's ability to continue as a going concern for a reasonable period of time.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 3-6 and the Schedule of Pension Liabilities and Contributions on pages 23 and 24 be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statement. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated September 7, 2022, on our consideration of the Commission's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Commission's internal control over financial reporting and compliance.

Hennessey & Vallee, PLLC
Hennessey & Vallee, PLLC
Concord, New Hampshire
September 7, 2022

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New Hampshire State Bird
Purple Finch

FY22 Staff

Executive Director	Jeff Hayes
Finance Administrator	Carl Carder
Principal Planner	Susan Slack
Regional Planner	David Jeffers
Solid Waste Planner	Paige Wilson Matthew Rose
Sr. Transportation Planner	Sean Chamberlin
Assistant Planner	Jessica Bighinatti
Grants Administrator	Tracey Secula
Executive Assistant	Tracey Ciriello
Administrative Assistant	Linda Waldron
Transportation Technician	Allen Constant
Transportation Housing Intern	Eilish Bennett
Transportation Housing Intern	Alex Lermond
Transportation & GIS Intern	Ryan Paterson

FY22 Staff Training

- FEMA Training Webinar: Flood Maps for the Winnepesaukee Basin
- Pavement Presentation Webinar through T2
- Road Maintenance 101
- ESRI Online Tutorials on Survey 123, Story Maps, and Arc Business Analyst
- New England States VPI Workshop
- CNHRPC Commute Smart Training Webinar
- Taking a Look at the New 2020 Census Data for New Hampshire Communities Webinar
- Grant Writing Webinar through EPA
- NHDES Webinar: "Ticked Off"
- NHDES Conference: Drinking Source Protection
- USDA Roundtable: Exploring Food Waste Solutions
- NHDES SWO Training: Full Cost Accounting
- NHMA ARPA: Roundtable discussions for Belknap & Carroll County
- FEMA BCA Training
- WEP FY22 Civil Rights Training
- EV Charging 101 Webinar hosted by Drive Electric NH
- New England States VPI Workshop
- USDOT Webinar: How to Apply for the FY22 Multimodal Project Discretionary Grant Opportunity
- USDOT Webinar: Reconnecting Communities . . . and more

VISIT US ONLINE: www.lakesrpc.org | Facebook | Instagram



Linda Waldron, Alexandra Lermond, Ryan Paterson, Eilish Bennet, Jeffrey Hayes, Matthew Rose, Sean Chamberlin, Tracey Secula, David Jeffers, Susan Slack, Carl Carder

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