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# ANNUAL REPORT

September 2017

LAKES REGION PLANNING COMMISSION



#### Executive Board

Wayne Crowley (Northfield)  
Chairman

John Ayer (Gilford)  
Vice Chairman

Patricia Farley (Tamworth)  
Secretary

Barbara Perry (Moultonborough)  
Treasurer

#### Area Commissioners

David Kerr (Barnstead)

John Cotton (Andover)

Jean Marshall (Freedom)

Robert Snelling (Holderness)

#### At-Large Commissioners

Dean Anson, II (Laconia)

Steve Favorite (Bristol)

Stephen Wingate (Tuftonboro)

Tony Giunta (Franklin)

#### Who We Are

The LRPC is a voluntary association of local communities that pools its resources to obtain a highly trained, professional staff to provide a wide variety of services. An Executive Board, together with the Commissioners, governs the LRPC. Operations are overseen by an Executive Director and implemented by professional planners, specialists, and support staff. LRPC recognizes that the foundation of regional decision-making lies within local communities.

103 Main Street, Suite 3  
Meredith, NH 03253  
(603) 271-8171  
[www.lakesrpc.org](http://www.lakesrpc.org)

#### Message from the Executive Director

LRPC emerged as a stronger organization at the end of Fiscal Year 17. The organization continues to work on a variety of projects, partnering at the local, state, federal, and private foundation levels. Because of the surge of new work, we hired a new three-quarter-time planning assistant and approximately a dozen new seasonal workers and field technicians to bolster our capacity while remaining flexible to handle any unexpected downturns.



Transportation continues to be a mainstay of the organization's planning activities. LRPC works through its transportation advisory committee (TAC) to prioritize projects for the state's 10-year transportation plan. We continue to identify dangerous intersections, complete road safety audits, and advocate for safety improvements as a member of the state's Highway Improvement Safety Committee (HISP). We expanded our regional and local transportation assistance program which provides discounted services for local and regional projects, including master plan chapters, culvert inventories, traffic counts, and road surface maintenance system evaluations. We also continued our environmental linkage research into water quality, and regional barriers to pedestrian bicycle use.

Environmentally, our Household Hazardous Waste Collection program had another year of record attendance. Just this year, we removed over 43 tons of toxic waste, preventing potential environmental calamities all over the region. We have taken important steps to control costs on these collections through competitively procuring a fixed cost contract with our disposal vendor and by applying for state and federal grants which cover overhead costs for event planning and execution. Our regional Brownfield program continues to actively identify redevelopment opportunities for properties where environmental liability is a concern. LRPC is carrying out environmental assessments in Franklin and Ashland, and has become a partner with the state authorized Lakeshore Redevelopment Commission which is concerned with the old state school in Laconia.

One of our greatest successes this year was launching our new regional cooperative purchasing initiative. This initiative will save our cities, towns, and school districts over \$110,000 in energy costs over the next year. Because of extraordinary interest in this effort, we will be pursuing other cooperative purchasing efforts over the coming year.

Here's to a new year, and wishing everyone success throughout FY18.

Sincerely,

Jeffrey R. Hayes, Executive Director

ANNUAL MEETING

The June 26, 2017 Annual Meeting was held at the Wolfeboro Inn in Wolfeboro, NH with featured speaker New Hampshire Senator Jeb Bradley. Approximately 100 attendees socialized and enjoyed the awards presentations and Senator Bradley’s speech. Jeb Bradley is the Majority Leader of the New Hampshire State Senate. He is in his fourth term serving Senate District 3 from Wolfeboro, the Oldest Summer Resort in America. He came to office following a special election held in April of 2009. Senator Bradley previously served as New Hampshire’s Congressman representing Congressional District 1 for four years from 2002–2006, and also served in the New Hampshire House of Representatives for 12 years.



Senator Bradley discussed the State Budget before taking a good number of questions. Other topics discussed included the shortage of young workers in NH and possible solutions, benefits of technical education, the solar industry, and climate change. He briefly praised LRPC’s HHW collections and Senator Bob Giuda, who was also in attendance.



WELCOME TO OUR NEWEST COMMISSIONERS (FY16-FY17)

- David Toth (Ashland)
- Mardean Badger (Ashland)
- Mark Hildebrand (Center Harbor)
- John Taylor (Danbury)
- Scott Bartlett (Moultonborough)
- Robert Gillette (Ossipee)
- Dariussh Sassan (Tilton)
- Matthew Sullivan (Wolfeboro)

THANK YOU TO OUR RETIRING LRPC COMMISSIONERS (FY15-FY16)

- Cheryl Cox (Ashland)
- David Allen (Barnstead)
- David Hughes (Center Harbor)
- Charlotte McIver (Danbury)
- John Morgenstern (Gilford)
- Warren Hutchins (Laconia)
- Hamilton McLean (Laconia)
- Paul Punturieri (Moultonborough)
- Joseph Jesseman (Tilton)

LRPC TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

- George Tuthill, Alexandria
  - Nic Strong, Alton
  - Tim Paquette, Ashland
  - David Toth (Alt.), Ashland
  - David Kerr, Barnstead
  - Rick Ball, Belmont
  - Candace Daigle (Alt.) Belmont
  - Steve Favorite, Bristol
  - Bill Dowey (Alt.), Bristol
  - Jeff Haines, Center Harbor
  - Brian Barry, Franklin
  - Scott Brooks, Freedom
  - Sheldon Morgan (Chair), Gilford
  - Peter Nourse (Alt.), Gilford
  - Paul Hazleton, Hebron
  - Patrick Moriarty (Alt), Hebron
  - Malcolm “Tink” Taylor, Holderness
  - Brandee Loughlin, Laconia
  - John Edgar, Meredith
  - Scott Bartlett, Moultonborough
- Robert Pollock, New Hampton
  - Barbara Lucas (Alt.), New Hampton
  - Glenn Smith, Northfield
  - Brad Harriman (Vice-Chair), Ossipee
  - Brian Bordeau, Sanbornton
  - Dan Peaselee, Sandwich
  - John Gotjen, Tamworth
  - David Bowles (Alt.), Tamworth
  - Brock Mitchell, Tilton
  - Katherine D. Dawson (Alt), Tilton
  - Lloyd Wood, Tuftonboro
  - David Ford, Wolfeboro
  - Matt Sullivan (Alt.), Wolfeboro
- Non-Voting Members**

  - Glen Cordelli, Coos County Delegation
  - William Rollins, NHDOT
  - William Rose, NHDOT
  - Paul Lockwood, NHDES, Air Resources



Report on Supplementary Information

Our audit was conducted for the purpose of fo□ing an opinion on the financial statements as a whole. The schedules of expenses, federal and state assistance projects, and expenses and income by program code on pages 9-12 are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Report on Summarized Comparative Information

We have previously audited the Lakes Region Planning Commission's June 30, 2016 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated September 2, 2016. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2016, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Burnham & Malmborg

Concord, New Hampshire  
October 20, 2017

ANNUAL MEETING AWARDS

Community Service Awards were presented to the following individuals for outstanding service to their communities:

**Ken Evans of Holderness.** Mr. Evans was honored for his work as a leader of the Friends of the Pemi – Livermore Falls chapter of the Plymouth Area Rotary Club. Working with the NH State Parks Department, he has helped transform the Holderness beach area from a space with litter, drinking, and bad behavior, to a family friendly state reserve.



**Evelyn Corliss Auger of Sanbornton.** Mrs. Auger received an award for over 40 years of service to the Town of Sanbornton, having served on the Planning Board, the Sanbornton Conservation Commission, and the Economic Development Advisory Committee as well as being actively involved in the Sanbornton Historical Society.

**Doris Sirois of Freedom.** Mrs. Sirois has served as Co-Director of the Freedom Food Pantry for the past six years. Her hard work and dedication has resulted in more efficient funding, distribution, and overall exceptional results for needy clients.

(Pictured: Ken Evans, Evelyn Corliss Auger, Doris Sirois and Wayne Crowley, LRPC Executive Board Chair)

The highly coveted **B. Kimball Ayers, Jr. Award** was presented to **Max Stamp** of Bristol, who recently retired as Chairman of the Pemigewasset River Local Advisory Committee after serving for nearly 2 decades. In addition, he has been also been involved in the Northern Pass Project and its impacts to the river’s water quality, aesthetics, and natural resources, acting as an intervener in the SEC hearings against the project. The **B. Kimball Ayers, Jr. Award** is given annually by the Lakes Region Planning Commission in memory of B. Kimball Ayers, Jr. who faithfully and persistently worked to maintain and improve the environmental quality of the Lakes Region.



(Pictured: Max Stamp and Wayne Crowley, LRPC Executive Board Chair)

The Lakes Region Planning Commission — 1200 square miles



LRPC Commissioners — FY17

<b>Alexandria</b> TBD	<b>Bridgewater</b> TBD	<b>Gilford</b> John Ayer	<b>Moultonborough</b> Barbara Perry Scott Bartlett	<b>Tamworth</b> Patricia Farley James Hidden
<b>Alton</b> John Markland	<b>Bristol</b> Steve Favorite	<b>Gilmanton</b> Wayne Ogni	<b>New Hampton</b> TBD	<b>Tilton</b> Dariush Sassan Jonathan Scanlon
<b>Andover</b> John Cotton Robert Ward	<b>Center Harbor</b> Mark Hildebrand	<b>Hebron</b> Mitch Manseau	<b>Northfield</b> Wayne Crowley Doug Read	<b>Tuftonboro</b> Stephen Wingate Kate Nesbit
<b>Ashland</b> David Toth Mardean Badger	<b>Danbury</b> John Taylor	<b>Hill</b> TBD	<b>Ossipee</b> Rick St. Jean Robert Gillette	<b>Wolfeboro</b> Roger F. Murray, III Matthew Sullivan
<b>Barnstead</b> David Kerr	<b>Effingham</b> Ralph Thompson	<b>Holderness</b> Robert Snelling	<b>Sanbornton</b> Karen Ober Ian Raymond	
<b>Belmont</b> George Condodemetraky	<b>Franklin</b> Tony Giunta	<b>Laconia</b> Dean Anson, II	<b>Sandwich</b> TBD	
	<b>Freedom</b> Jean Marshall	<b>Meredith</b> William Bayard Herb Vadney		

LRPC Staff — FY17

Jeffrey Hayes, MRP <i>Executive Director</i>	Laurel Briere <i>Executive Assistant</i>	David Jeffers <i>Regional Planner</i>	Allen Constant <i>Transportation Technician</i>
Carl Carder <i>Bookkeeper</i>	Michael Izard <i>Principal Planner</i>	Erin Daley <i>Assistant Planner</i>	Ian McClure <i>Transportation Technician</i>

INTERNS Alec Dunlap, Alex Copeland, Allison Young, Anna Perkins, Brady Caldwell, Danielle Boucher, Elizabeth McCabe, Laura Getts, Owen Miller, Raegan Young

Burnham & Malmborg

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Certified Public Accountants  
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INDEPENDENT AUDITORS' REPORT

To the Commissioners  
Lakes Region Planning Commission  
Meredith, New Hampshire

We have audited the accompanying statements of financial position of Lakes Region Planning Commission which comprise the statements of financial position as of June 30, 2017, and the related statements of resources and expenses and cash flows for the year then ended, and the related notes to the financial statements

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of ..America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

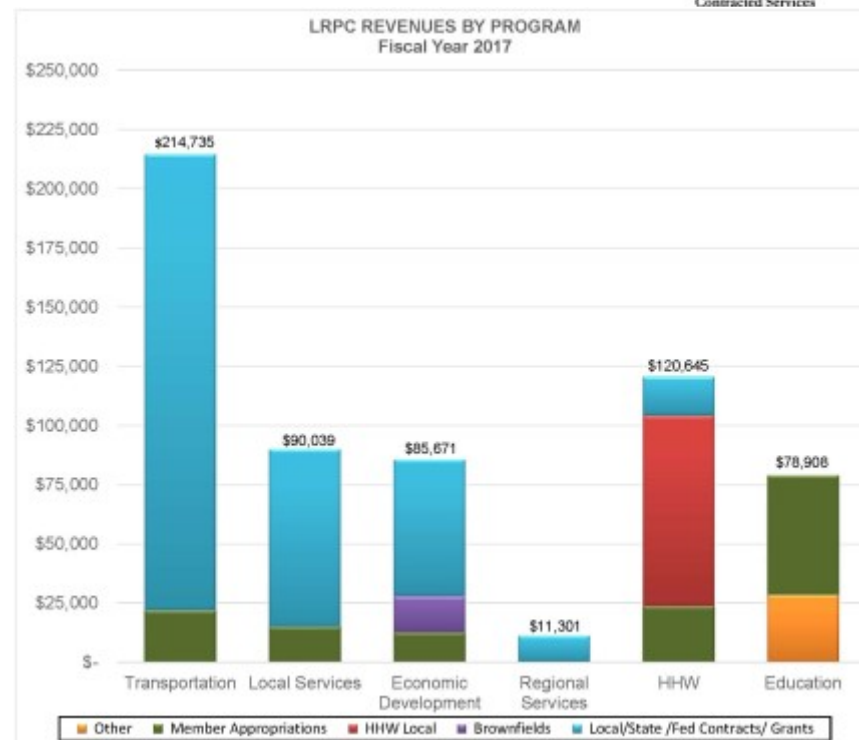
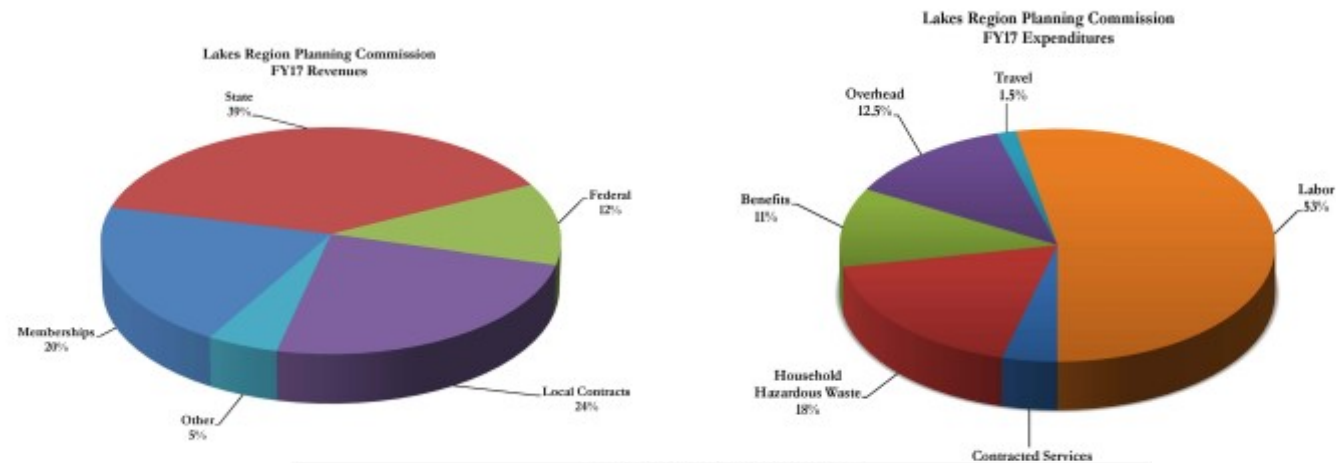
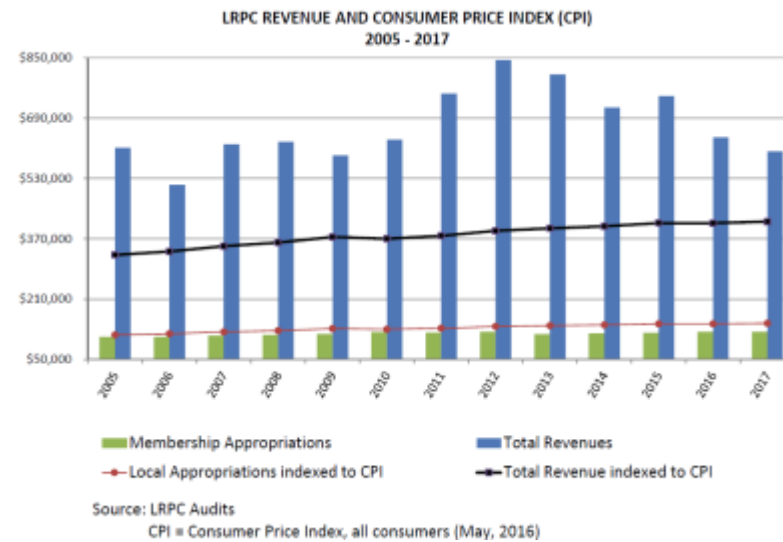
Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Lakes Region Planning Commission as of June 30, 2017 and 2016, and the changes in its fund balances and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.



## FY17 Budget

The charts below show the distribution of actual revenues and expenditures from July 1, 2016 through June 30, 2017. Every membership dollar leveraged nearly *seven dollars* in contracts, grants, and other income.



## PROGRAM HIGHLIGHTS

The Commission's services are organized around six program areas: Regional Services, Local Services, Household Hazardous Waste, Transportation, Economic Development, and Education/Resources. Examples of each are described below.

### Regional Services

From the beginning, the Planning Commission has focused on a variety of challenges from conserving and protecting the region's natural resources to planning for modern infrastructure. Our focus on these issues remains undiminished today.

In cooperation with the NH Office of Strategic Initiatives, the NH Department of Environmental Services, the University of New Hampshire, our regional watershed associations, and local communities, the bulk of our current regional services are as follows:

- Watershed protection;
- Commercial, industrial, and residential development trends;
- High-speed broadband planning;
- River corridor management;
- Regional cooperation building; and
- Regional master planning.

### Regional Services FY17:

FY17 LRPC Accomplishments:

- Began work on Electricity Aggregation that will ultimately save participating communities and school districts approximately \$110,000;
- Conducted Regional Shared Services Survey to gauge communities' interest in potential shared services and cooperative buying opportunities;
- Completed environmental assessments on contaminated properties throughout region Environmental Protection Agency (EPA) Brownfields Program; and
- Worked to establish LRPC as an official Local Development District (LDD) to assist with Northern Border Regional Commission application and administration.

### LRPC VISION STATEMENT

The Lakes Region Planning Commission (LRPC) is recognized as the leader in providing a balanced approach to planning throughout the region. Interactions between the communities and the LRPC are effective in representing the region to the state and federal organizations.

### Local Services

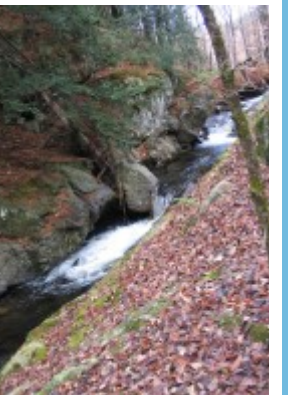
Local technical assistance continues to be a mainstay of our activities. As communities face important questions about how best to plan for their future, we are available to:

- Prepare local master plans and capital improvement plans;
- Assist with innovative planning tools such as impact fees, steep slope ordinances, stormwater management, site plan review;
- Prepare and update hazard mitigation plans in cooperation with NH Homeland Security and Emergency Management;
- Offer guidance on preparing or amending zoning ordinances and subdivision and site plan review regulations;
- Assist local planning and zoning boards and conservation commissions with the review of development proposals through our Circuit Rider program; and
- Create and produce a variety of useful and attractive maps.

### Local Services FY17:

FY17 LRPC Accomplishments:

- Continued Circuit Rider assistance;
- Produced maps on request using our Geographic Information Systems (GIS) for member communities;
- Provided technical planning assistance via phone, internet, and in person;
- Assisted several communities with Development of Regional Impact (DRI) Determinations;
- Advocated for Alton Rt. 11 improvement project as priority for state's Ten-year Transportation Plan;
- Assisted several towns with updates to Master Plans and Hazard Mitigation Plans;
- Worked on Laconia Motorcycle Week traffic count data and report, including setting up the data tables to be more linked/automated in future years;
- Developed and delivered a historic aerial image of Saunders Bay, Gilford; and
- Coordinated with CNHRPC director on transit applications and feasibility study for Franklin-Concord Transit project.





Household Hazardous Waste

The annual Lakes Region household hazardous waste (HHW) collections are a highly anticipated Lakes Region summer tradition. Initiated by LRPC in 1986, the regional collections in late July and early August are supported by the two dozen participating communities with supplemental funding from the NH Department of Environmental Services and USDA Rural Development.

In 2002, the LRPC provided seed funding to construct a Lakes Region permanent household hazardous product facility that has progressed to six monthly May through October collections.

Household Hazardous Waste FY17:

- FY17 LRPC Accomplishments:
- Handled over 43 tons of Toxic and Hazardous Substances from 25 Communities, safeguarding the region’s overall water quality and environment through coordination of the 28th Annual Household Hazardous Waste Collection Days;
  - Had record number of cars in attendance, 1,839;
  - This was the first year of a contract with a new vendor, Clean Venture/ACV. This arrangement is an important step in controlling costs to the communities and LRPC; and
  - Had the assistance of over 80 volunteers.



Transportation

In partnership with the NH Department of Transportation and the Federal Highway Administration, LRPC has been committed to improving the regional transportation system for more than 45 years. Among our typical services, we:

- Conduct annual traffic counts and road inventories;
- Maintain an extensive database of traffic-related information;
- Facilitate and prepare regional transportation plans and studies that are used in the NH Ten-Year Transportation Improvement Plan;
- Assist communities with Safe Routes to School, bike paths, intersection improvements, and advocate for local and regional transportation needs;
- Encourage public involvement, primarily through an active Transportation Advisory Committee (TAC) of local representatives and public meetings; and
- Provide technical assistance to regional transit providers.

Transportation FY17:

- FY17 LRPC Accomplishments:
- Conducted annual traffic counts at approximately 150 locations around the region;
  - Assisted communities with road safety management systems analysis;
  - Coordinated and conducted meetings of the regional Transportation Technical Advisory Committee;
  - Conducted substantial work on the Lakes Region Scenic Byway;
  - Provided staff assistance to two public transportation groups: the Carroll County Regional Coordinating Council, and the Mid-State Regional Coordinating Council;
  - Continued work on the Regional Transportation resources webpage;
  - Continued work on regional assessment of regional bike-ability including gaps in bicycle and pedestrian infrastructure throughout the region;
  - Coordinated with NHDOT Safety Engineer and municipal officials to establish Road Safety Audits in several communities; and
  - Conducted Catch Basin and Culvert inventories in several communities.



Economic Development

The region’s early heritage includes agriculture and industrial mills that were built during the 1800’s. Today tourism, medical care, retail businesses, social services, public and private schools and colleges, as well as advanced manufacturing drive the local economy. To facilitate the potential reuse of lands and buildings and to actively engage in improving the regional economy, LRPC:

- Interacts with representatives from local economic development organizations;
- Serves on the Boards of the Belknap Economic Development Council, NH Business Finance Authority, and NH Economic Development Advisory Committee;
- Maintains and supports a Comprehensive Economic Development Strategy (CEDS); and
- Convenes forums on development issues affecting the region; and
- Manages a Brownfield Assessment Program.

Economic Development FY17:

In FY17 LRPC supported projects that were included in the region’s Comprehensive Economic Development Strategy.

- Worked with area and statewide economic development organizations and pursue relevant opportunities with the Economic Development Administration;
- Coordinated with area economic development groups in pursuit of workforce development and growth opportunities for the region; and
- Assisted several communities with grant writing and administration of Northern Border Regional Commission awards; and
- Worked with NHBFA and City of Franklin officials to develop a loan application to perpetuate downtown development; and
- Worked with Northfield EDC on wastewater system expansion.

Education/Resources

The LRPC convenes a number of informative workshops and meetings and offers a wealth of published resources online and in our library. Our knowledgeable staff also provide technical assistance by email, over the phone, and in-person meetings. We:

- Host citizen education workshops on issues of local and regional importance, e.g. housing, water quality, law lecture series, economics, solid waste, etc.;
- Maintain a digital and traditional library of significant planning documents from air quality to zoning;
- Prepare strategic planning reports such as demographic studies, build-out analyses, and attitude surveys;
- Offer facilitation and consensus building on pressing local and regional issues;
- Provide access to LRPC resources through our website [www.lakesrpc.org](http://www.lakesrpc.org);
- Create and scan large format maps and maintain a large mapping library; and
- Conduct commission meetings each year, featuring a different topic of interest and different regional locations.

Education/Resources FY17:

A fundamental service of the Commission is the collection and dissemination of current, timely, and reliable information to our cities and towns. While information technology has dramatically changed the way we process and report information, our steadfast commitment to educate, inform, and converse with local officials and the public on local and regional planning topics and legislation remains. From the preparation of maps using Geographic Information Systems to review of new zoning amendments, the LRPC staff is available to serve our members. LRPC provides professional staff to answer questions from our communities. Timely access to information services and trained planners remains a focus and core strength of the LRPC and will continue into the future.

MISSION

*The Lakes Region Planning Commission serves the communities of the Lakes Region. Our mission is to provide effective planning, in order to achieve and sustain a quality environment, a dynamic economy, and local cultural values by supporting community efforts through leadership, education, technical assistance, information, advocacy, coordination, and responsive representation.*



Gristmill Dam in Ashland



Tuftonboro



Agriculture



Tourism



Recreation