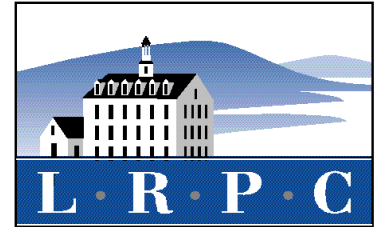


# HHW Coordinator's Meeting April 24, 2024 - 6:00 PM



## In Attendance

Bridgewater	Faran, Judy	Meredith	Tarling, Mike
Bristol	Cullen, Chuck	Moultonborough	Kenney, Ashley
Franklin	Amero, Michael	Sandwich	Humphrey, Jim
Franklin	Kelly, Kirk	Tamworth	*Anderson, Maud
Gilford	*Crumb, Michelle	Tamworth	*Farnum, Ellen
Gilmanton	*DeCoste, Alex	LRHHPF	Silk, Sarah
Holderness	Davis, Scott	LRPC	Jeffers, David
Laconia	Bullerwell, Kelly	LRPC	Rose, Matt
Laconia	Smith, Tyler		

\*Joined via Zoom

## Introductions

- Welcome
  - o All introduced themselves. We have several new local or site coordinators.
- Program overview
  - o The program was summarized.
    - The LR HHW program has offered opportunities for safe, convenient disposal of HHW for more than 35 years. It involves more than 20 communities, multiple sites, and multiple dates. Stressed that any resident or residential taxpayer in a community may go to the one collection site that is most convenient for them.
  - o Roles
    - LRPC – coordinates, contracts, financial management, some outreach/education
    - Site Coordinators – prepare site for vendor and participants, coordinates non-HHW workers
    - Local Coordinators – communicates with the community (leaders & residents)
  - o Funding
    - We have a regional contract for disposal services developed through an RFP bid process. Disposal costs are funded by participating municipalities
    - LRPC's administration and outreach/education costs have been covered by annual grants from NHDES and USDA.

## Organizational Items

- o Meeting Dates– 5/29, 7/10, 10/16 all at 6:00 PM in Meredith
- o Letters of Commitment - 21 were received. Thank you! Helpful in grant application
  - o Withdrawals – Northfield, Freedom, Belmont, Ossipee. These communities will all be reminded that their residents may not utilize this collection and will be turned away if they show up.
- o Invoices will be sent out April 29 and will be due upon receipt.
- o New Contract - In 2023, a new contract was put out to bid, negotiated, and approved with Tradebe Environmental. We were able to retain a fixed price contract and multiple collection sites. Due to record inflation and rising industry costs, there was a price increase, the first in five years. We will also have at least four collection dates. We are still one of the lowest cost collection programs in the state.

## **The 2023 Collections**

- By the numbers
  - Participation, survey responses (see Participation & Survey sheets)
- Take-aways from the 2023 Collections
  - 2023 was a relatively light for turn-out and quantity of waste.
  - Despite requiring a good deal of extra work to make arrangements, the October collection in Tamworth worked out quite well in the end.
  - The survey indicates that in some areas a weekday collection could be attended by many people

## **Collections – Sites & Vendor**

- Collection Dates & Sites – most on St. from 8:30 AM – 12:00 PM
  - June 22 (Franklin)
  - July 27 (Gilford, Meredith)
  - Aug. 3 (Bristol, Moultonborough)
  - [Update] Sept. 26 (Thursday) Tuftonboro Transfer Station 2:00 – 6:00 PM afternoon/evening]
  - Sept. 28 (Laconia)
- A checklist was provided to Site Coordinators.
- Site Agreements have been signed and returned indicating agreement to the responsibilities and expectations of the host and of LRPC.
- HHW Site Visit [Update: Morning of Tuesday May 28 - Tuftonboro, Meredith, and Bristol]

## **Publicity, Outreach, and Information**

- Messages – More disposal dates. Try to emphasize the communities no longer participating. QR code and reference to webpage will be stressed.
- Methods & Outreach
- Brochure and flyer – drafts were distributed
- Press releases/e-blasts/social media – Press release will go out soon – much earlier than in past.
- New LRPC website – HHW page. New QR code.
- Banners, shirts, etc. – Simple banners with reference to webpage will be stressed. Slight modification to T-shirt design.

## **Local Coordinator Roles and Responsibilities - Outreach**

- Printing and distribution of brochures & flyers – This is a local responsibility. LRPC can help a bit, especially if doing a targeted HHW outreach in the community.
- Communication with community – We can assist some, but you know your community best and where the local folks get their information.
- Local Issues and Concerns

## **Other**

- Universal Waste Options – see website
- LRHHPF Update
  - 3<sup>rd</sup> Sat. morning May-Oct.
  - Will take from anyone - Cost has now risen to \$50/5-gal.
- USDA Solid Waste programs
  - Helps fund outreach and things like banners
  - Roundtables on various solid waste topics