

Limerick Public Library

e-Reader Policy

Checking Out:

- Only current Limerick Public Library card holders in good standing (i.e. library account is not blocked due to unpaid fees or lost materials) can check out an e-Reader.
- Borrowers must be at least 18 years of age. The checkout limit is one e-Reader per household.
- The Library reserves the right to refuse service to anyone who abuses equipment or is repeatedly late returning e-Readers.
- A patron will need to sign an e-Reader agreement acknowledging financial responsibility for lost or damaged equipment.
- E-Readers are checked out for 14 days.
- The protective cover is not to be removed.

Checking In:

- E-Readers must not be returned through the book return box. Please hand e-reader to a library staff member to check it back in.
- Library staff will do a visual check to ensure the e-Reader is in operating condition and that all components/accessories are returned in good condition while the patron is present. If the device is not inspected by a library staff member in your presence, you risk incurring costs for any damages that may have occurred while it is out of your possession (i.e. in the book return box or on the book return cart.)

Responsibilities, Fees and Liabilities:

- All e-Reader borrowers will be required to sign an e-Reader user agreement.
- Late return fees are \$1 per day.
- The patron is responsible for full replacement cost if the e-Reader or any parts are lost, stolen, damaged, or otherwise not returned.
- If technical problems are encountered, the e-Reader should be returned immediately to the library.
- The Limerick Public Library has preloaded a variety of titles onto the e-Reader. As such, the software and settings should not be altered and nothing should be added or removed from the e-Reader internal storage.

Approved by the Limerick Public Library Board of Trustees October 10, 2013

Initial: _____ Date: _____