**Little Falls Public Library Technology Help Service**

* Technology/Computer help appointments are offered by the Little Falls Public Library for a maximum of 30-minutes per session.
* Patrons who arrive 15 or more minutes late to an appointment must reschedule.
* Patrons must arrive with a clear goal of what they would like to learn or what they need assistance with, as well as all passwords they need to access their accounts.
* We cannot troubleshoot or fix malfunctioning devices, run anti-virus software on any computers, or take apart or replace physical components on any device. Please refer to a computer repair retailer.
* We cannot handle personal devices or private information (such as credit/debit card information, phone numbers, SSNs, etc.)
* We cannot help patrons draft or alter any documents. Examples of this include but are not limited to: Resumes, cover letters, legal documents, personal letters, or e-mail correspondence.
* Library staff cannot assist with any graphic design/photo manipulation work in Canva, Photoshop or any other photo manipulation software.