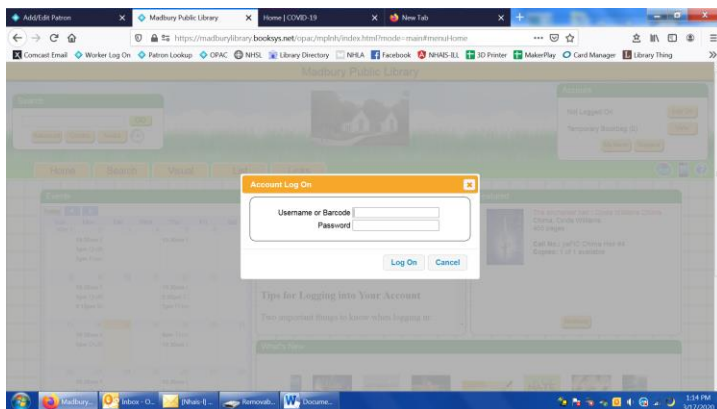


How to Reserve Items from our Catalog (Items available for pick-up Wednesday's 12-5)

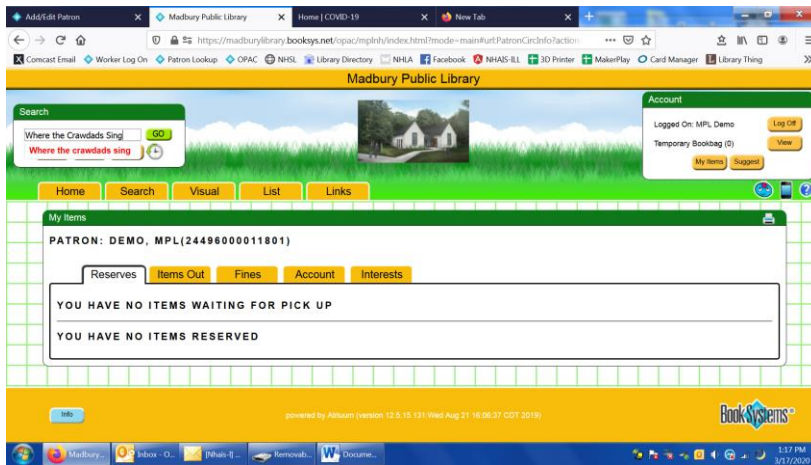
Here is the opening screen of our OPAC (Online Public Access Computer).
Click "Log On" in upper right corner.



Your Username is your last name;
Your Password is the barcode number on your library card.



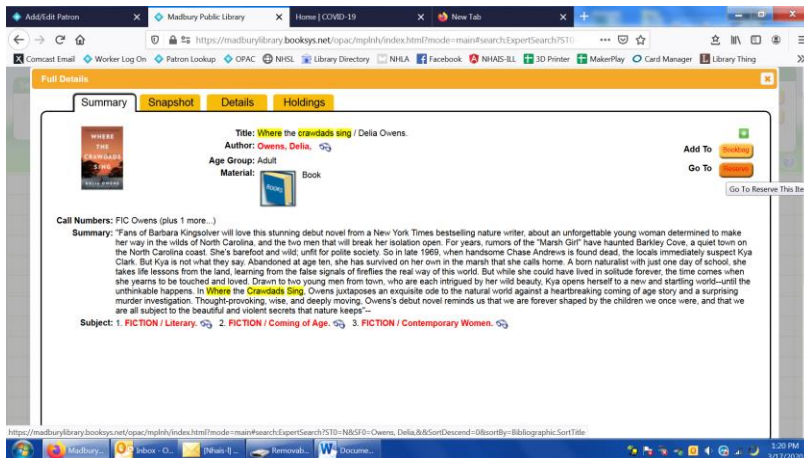
Below is the Opening Page of your account. Type in the title you are looking for in the Search box and hit "Go."



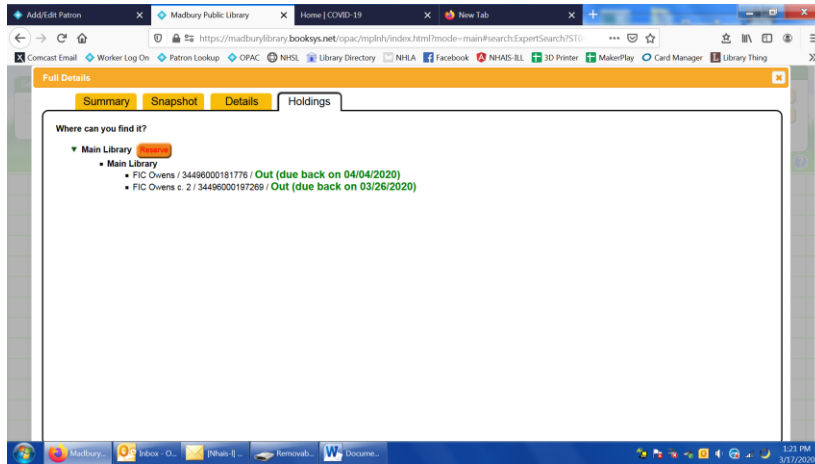
This page shows the library's holdings of the item you want. Click on the image of the book cover.



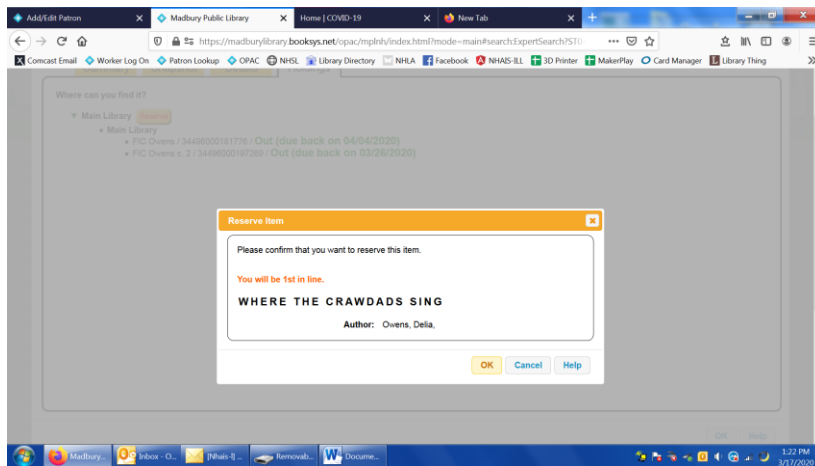
In the right hand corner, click "Reserve"



In this case we have two copies of the title but they are both checked out. You should still reserve the item and you'll get a message when it's returned.



Don't forget to hit "OK" so the reserve goes through.



Questions? Need your barcode? Just send us an email and we'll call you back as soon as possible.