



**Maxfield Public Library
Trustee's meeting
Date: 9/13/2023**

In attendance: Trustees: Dyrace Maxfield (Chairman), Elizabeth Moser (Secretary), Juliana Lawler (Treasurer)

Library Director: Emily Fay

Members of the Public in attendance: None

At 5:50 pm Dyrace Maxfield called the meeting to order.

- **Approve Meeting Minutes** – August 9th meeting minutes were accepted.

Public Session

- **Director's Report**

What's New

- We have added the Boston Aquarium and Seacoast Science Center to our passes.
 - Passes have been very popular.
- Many fun fall programs including TAB (Teen Advisory Board) having a Practical Magic night, and adult programs include Ghost Talk.
- School Outreach: Christina is planning classroom reading and we are offering book delivery to middle school kids.
- Old Home Day book sale was a success. \$300 in donations was collected.
- We are collecting plastic bags for the Lion's Club. They will be traded in for park benches
- Maxfield Library Visitors: 1,323 - Programs: 37 - Program Attendees: 549
- August Checkouts: 1,500 - New Patrons: 29 - New Items: 203

- **Trustee Report**

Old Business

- Friends group is on hold at this time because two people who expressed interest were unable to move forward with their involvement Emily will schedule with Juliana and Eric and let people know.
- Emily contacted dig safe and Dylan does not feel the need to be here for the opening so

Public Input N/A

New Business

- Budget Discussion
- One year review was scheduled for the Director to be at the next meeting on October 11th.
- Emily looked into switching over to TDS internet service as recommended by the town. It will be \$80 a month, which is \$180 less a month than the Comcast high speed that is

now costing the library \$300 a month. Juliana also asked whether a wireless booster could be put into the basement to improve the wireless connection.

- An air purifier was proposed for the fireplace room upstairs (small, less than \$200).
- A water cooler was proposed for downstairs and Emily will look into getting one.
- A Friends Group has come together with four interested community members. Asked Emily to invite them to the next meeting. Discussed possibility of providing them with start up funding.

- **Trustee Treasurer's Report**

- All trustee accounts have been reconciled. Library bank checking account is also up to date.
 - Dyrace reviewed debit transactions that Emily provided in the transaction list.
 - Dyrace requested that going forward Director Fay provide debit card receipts for items purchased locally for the Trustee Treasurer.
- Meeting was adjourned at 7:44 pm- Dyrace made a motion, Elizabeth seconded, all approved.
 - Our next Trustee meeting dates will be Wednesday 12/13 at 5:45 pm.

Submitted by Trustee Elizabeth Moser on 11/08/23.