

**Medway Library Board of Trustees**  
**Final Meeting Minutes**  
**February 2, 2021 7:00 PM via Zoom**

**Members Present (virtually):** Susan Alessandri, Chair, Lisa Sheehan, Julie MacEvoy, John Scott Smith

**Members Absent:** Trudi Stefan

**Others Present (virtually):** Katherine Mitchell, Recording Secretary, Margaret Perkins, Library Director

*Chair Susan Alessandri called the meeting to order at 7:10 PM.*

### **Approval of Agenda**

On a motion made by John, seconded by Susan, the Library Board of Trustees unanimously approved the Agenda for the February 2, 2021 meeting.

### **Approval of Minutes**

On a motion made by Susan, seconded by John, the Library Board of Trustees voted unanimously to approve the January 5, 2021 minutes.

### **Citizens Speak**

Margaret mentioned she received an anonymous note in the mail on the 15<sup>th</sup> of January. The community person mentioned they are a minority and did not feel comfortable seeing the anti-racism sign posted at the Library. The note mentioned it causes a divide. The library cannot respond to the note since there's no means of communication back. Members discussed and agreed the sign should remain. It will need to be revisited if more notes / feedback is received.

Julie mentioned she received feedback from multiple people on how quick and great the curbside pickup system works compared to other towns. Margaret stated she was shocked to hear how long other libraries take. Julie also mentioned the recycling bin for the bags is a great idea. Margaret stated an elderly person questioned why the Library wasn't open. Margaret stated about 1 person every week seems to be questioning this.

### **Long Range Plan update**

Table until next month. Needs to be completed by Next Fall to apply for grants. They also need to develop an action plan. John suggested reviewing 2016-2020 objectives and goals to come to the next meeting with thoughts on objectives and other suggestions for the next four years.

## **Review Incident Reports**

None to report.

## **Budget Report**

Margaret distributed the Budget Report via email.

## **Director's Report**

Margaret distributed the Director's Report via email.

Margaret mentioned there was a slight incident with the hot water heater, however the carpeting was not ruined.

Julie is running for the open position on the Library Board of Trustees, she picked up her nomination papers and has begun working on getting signatures.

On a motion made by John, seconded by Lisa, the Library Board of Trustees voted to adjourn at 7:40 PM.

## **Next Meeting: March 2, 2021**

Respectfully submitted,

Katherine Mitchell, Recording Secretary

