

MOULTONBOROUGH PUBLIC LIBRARY
Board of Trustees Meeting
June 17, 2021 at 9:00am

PRESENT

Jane Harrington, Chair; Sally Bartlett, Co-Chair; Jeannie Lacey, Secretary; Sherry Wakefield, Treasurer; John Buckley, Jack Weekes, Nancy Cole, Peter Olsen, Deb Hoadley, Library Director

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REVIEW AND APPROVAL OF THE AGENDA

Approved by Sherry, second by John. Unanimously approved.

REVIEW AND APPROVAL OF THE April 15, 2021 MINUTES- Approved by Jack, second by Sally. Unanimously approved. Review and approval of non-public minutes on April 15, 2021. Approved by Sally, second by John. Unanimously approved. Review and approval of June 3, 2021 Special meeting minutes and non-public meeting. Approved by John, second by Jack.

TREASURER'S REPORT-Sherry Wakefield- Sherry – Next installment is coming from the town. The investments are doing very well. Reports filed with the minutes. Acceptance of gifts and donations from Altrusa Club for \$200.00-Make Way for Readers approved by Jeannie, second by John. Unanimously approved. Treasurer's Report- Review and approved by John, second by Peter. Unanimously approved.

LIBRARY DIRECTOR'S REPORT- Deb Hoadley-Statistics- May was slow. Not many people coming into the library. Started increasing programs in person. Friends are still meeting via Zoom. Summer Reading program for children and adults and teens starting soon. Selectmen approved having a drive-in at the town hall and library. Computers went down when library lost power. Steve donated computers for librarians at front desk which are better than the previous set up. He can now check on them remotely. Deb submitted her Director's Report in the June Trustees Meeting Folder in Google Drive.

CHILDREN'S LIBRARIAN REPORT- Sharon- More families are starting to come into the library. Having story times outside on the strolls. Sharon put together "Discovery Bags" with different themes such as, Exploring Nature". Backpacks are filled with books, puzzles, games and toys for kids to check out. Each bag has a checklist which once the bag is returned all items are checked off to be sure it is returned in full. These bags are very popular with the kids. Sharon applying for grants. One is for \$3,000.00 from American Recovery Program. . She will be going to MCS to distribute books. Working on Summer Reading Program- Tails and Tales.

COMMITTEE REPORTS

Personnel- Review and Approve Personnel Manual

Sherry suggested making maternity leave gender equality

Peter mentioned to revise library patron as Resident OR taxpayer to get same privileges.

Sally approved manuals, Sherry second. Unanimously approved. Library Policy approved by Peter, second by Jack. Unanimously approved.

Grounds Maintenance- Nancy- Needs mulch. Not sure if town pays for it. Nancy has 7 volunteers to help weed gardens. Looking for donations for Memorial Garden.

ART- Nancy – Current display is quilts. Booked for the summer with High school students' art display and a photographer. TECHNOLOGY-Peter will meet new employee.

FRIENDS- Looking for more members to join Friends. Low membership.

OLD BUSINESS

COVID-19 Update- Porch pick-up still working well. Deb asked that we post "Masks Recommended". Librarians continue to wear masks. John Motioned to have Masks recommended posted. Jack second. Unanimously approved.

Deb asked for program room to be open to public for meetings starting on July 1, 2021. Sally motioned that we open up the program room. Sherry second. Unanimously approved.

Deb requested \$1,148.00 for Koha Migration- 2nd phase to Aspen. Sally motioned to approve to pay invoice. Peter second. Unanimously approved.

Personnel Manual Update- Deb is working on policies with additions. To be reviewed by Jack and John.

NEW BUSINESS-

Election of Board Officers for 2021-2022. Jane resigned from being president. Nominated John Buckley. Jane motioned to elect John, Jack second. Unanimously approved. All other positions stay the same.

NHMA update on remote meetings by public bodies. New law states must meet in person, must have a quorum. Would like to have trustees join remotely, if need be. Vote will be next month.

Meeting adjourned at 10:55 am. Moved by Sally, second by Jack. Unanimously approved.

Next meeting on July 15, 2021 at 9:00am.

Respectfully submitted,

Jeannie Lacey