

MOULTONBOROUGH PUBLIC LIBRARY  
Board of Trustees Meeting  
November 18, 2021 at 9:00am

PRESENT

John Buckley, Chair; Sally Bartlett, Co-Chair; Jeannie Lacey, Secretary; Sherry Wakefield, Treasurer; Jane Harrington, Jack Weekes, Nancy Cole, Peter Olsen, Deb Hoadley, Library Director

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REVIEW AND APPROVAL OF THE AGENDA

Approved by Sally, second by Jane. Unanimously approved.

REVIEW AND APPROVAL OF THE OCTOBER 21, 2020 MINUTES- Approved by John, second by Sherry. Unanimously approved via roll call vote.

TREASURER'S REPORT-Sherry Wakefield- Acceptance of \$40.00 donation. Motion to approve gift of \$40.00 by Jane, Second by Jeannie. Sherry and Peter's name now on Vanguard account. Sherry transferred funds from Fidelity to Vanguard. Two CD's due to mature in December. John motioned to rollover CD, Jane second. Unanimously accepted. Peter recommended checking balance once a year and will put it on the trustee calendar. All accounts balanced. Report filed with minutes. Jane motioned to accept report, Second by Jeannie. Unanimously approved.

LIBRARY DIRECTOR'S REPORT- Deb Hoadley- Circulation is down but e-books and audio are up. Building-Deb posted position for maintenance person, no responses yet. She met with CIPC to go over library capital improvements. Suggests to request \$20,000.00 for the Warrant Article. Fund will be for replacing roof and boiler, etc. Roof has been repaired at the estimated price of \$1,850.00. Budget- Deb and Sherry are reviewing budget. Technology-Committee met on 10/27. Steve will be coming to do some more work. Staff-posting Children's librarian assistant.

YOUTH SERVICES LIBRARIAN-written report by Sharon. Story time is twice a week. Friday drop in averaging about 20 kids a week includes Take and Make craft.

Dungeon and Dragons is expanding. Halloween Boulevard successful with Rec Dept. Almost 400 people. Sharon is virtually attending the Children's Librarian of NH Fall Conference position for Children's assistant. Also, she is starting a new class by state –Story Time 101 and she'll take a School Readiness Refresher class.

## COMMITTEE REPORTS

Personnel-non-public

Technology-Peter met with Diana and had full tour of the library. Discovered there are a lot of "stuff", misc. computers, printers, etc. Hope to clean up the items after going a full inventory list. Peter suggests the server room should have a door and lock on it for intrusion security purposes.

Grounds Maintenance- Nancy- Dede from MFL will decorate door and window boxes. Nancy will get wreaths from Putnam's farm for the doors. Looking for help in putting up lights on tree out front.

Art- Nancy- Met with an artist who has showed his "pig art" in the past but he has more to offer and will display other forms of art in the future.

FRIENDS- Selling raffle tickets for chocolate basket. Helping out with Santa Fund.

## OLD BUSINESS

COVID-19 Update- Porch pick-up going well.

Budget 2021-2022 to be discussed next month

NEW BUSINESS- Trustee calendar- Peter will make a one page calendar for the year which will list events, task reminders, and meeting. John will maintain it.

Staff appreciation- Lunch will be provided for staff.

Citizen Input- None.

## NON-PUBLIC

John motioned to go into non-public session at 10:20am. Jane second. Unanimous approved via roll call.

Sally motioned to go out of non-public session at 10:55am. Second by Sherry. Unanimously approved via roll call.

Motioned to adjourn meeting at 10:56 by Sally, Second by John.

Next meeting on December 16, 2021 at 9:00am-12:00am.

Respectfully submitted,

Jeannie Lacey