

MOULTONBOROUGH PUBLIC LIBRARY  
Board of Trustees Meeting  
March 18, 2021 at 9:00am  
Virtual meeting via Zoom

PRESENT

Jane Harrington, Chair; Sally Bartlett, Co-Chair; Jeannie Lacey, Secretary; Sherry Wakefield, Treasurer; John Buckley, Jack Weekes, Nancy Cole, Peter Olsen, Deb Hoadley, Library Director; Sandra Kelley, Friends of MPL; Jorge Dominguez, Public

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REVIEW AND APPROVAL OF THE AGENDA

One addition under new business- Gift for Meg Greenbaum, resigned trustee

Approved by Sally, second by John. Unanimously approved via roll call vote.

REVIEW AND APPROVAL OF THE FEBRUARY 19, 2021 MINUTES- Approved by John, second by Sally. Unanimously approved via roll call vote. REVIEW AND APPROVAL OF THE FEBRUARY 23, 2021 SPECIAL MEETING MINUTES-Approved by Sherry, second by John. Unanimously approved via roll call vote.

TREASURER'S REPORT-Sherry Wakefield- Sherry coordinated with Deb to work on audit. No donations the month of February. All accounts balanced. Report filed with minutes. Treasurer's report approved by Jeannie, second by Jack. Unanimously approved via roll call vote.

LIBRARY DIRECTOR'S REPORT- Deb Hoadley-Deb submitted her Director's Report in the February Trustees Meeting Folder in Google Drive. Technology- Working with Steve Jussif on transition of technology. Staff working on major cleanup of records. Working with ByWater Solutions to help with library updates. Aspen Discoveries works with Koha which is a live program for our online catalog. Given the many promising changes in our technology platforms, offerings, and support, Jack requested a one-page overview that shows how the various technology pieces fit together. Publicity and Outreach- Met with Friends to discuss literary series. Met with Ron Jonash to discuss partnering with Lakes Center for the Arts. Staff- met with staff, discussed Covid- lifted 10 person capacity and time limits.

Book sale- Recommend making it longer with Preview Friday Night and sale continue Sat-Mon and more tents. Will put word out for more volunteers. Jack motioned to have book sale extended with Preview Friday Night with limited tickets sold for \$25.00. Jeannie second. Unanimously approved via roll call.

CHILDREN'S REPORT- Sharon is writing request for a grant from the state library for \$500.00 for grades 5-8 technology. Organizing Easter Egg Hunt at the library on March 31<sup>st</sup> with limited amount of families. Continuing to work on summer reading program.

#### COMMITTEE REPORTS

Grounds Maintenance- Meg Greenbaum officially resigned. Nancy taking charge. Contacted Ian from Bartlett Tree, DeDe Maroun from Miracle Farms. Needs money for soaker hose for watering hydrangeas and Memorial Garden. Sally motioned to approve \$235.00 for the hose. Sherry second. Unanimously approved via roll call.

ART- Deb would like to coordinate with Lakes Center for the Arts. With "Meet the Artist" receptions and have ongoing art displays. This is including Meredith and Wolfeboro libraries. Jorge suggested displaying books to go with art themes. Sally motioned to work with LC for Arts, John seconds. Unanimously approved via roll call.

FRIENDS- Sandra Kelley zoomed in and stated they are onboard with the book sale. Also, Friends will donate \$500.00 for the Memorial Garden.

#### OLD BUSINESS

COVID-19 Update-lifting restrictions. Requested time off without using sick time if librarians have reactions to vaccine and are too sick to work. Jack motioned to approve time off with pay without cutting into sick time. John second. Unanimously approved via roll call.

Maintenance Person- on hold. Waiting to coordinate with town building maintenance with new Town Administrator. Lights need to be addressed, need electrician.

#### NEW BUSINESS-

Automatic Door Opener request. Uses infra- red, doesn't keep counting if librarians are going in and out; "smart" technology. Sally motioned to spend the

\$1,610 for one time installation and yearly \$180.00 for support after 18 month budget. John second. Unanimously approved via roll call.

Future plans- Deb looking for space for future programs.

New library cards- Needs \$1,402.50 Will come out of operating budget.

Donating a book to the library in Meg Greenbaum's name. Title TBD

Citizen input- Jorge wondered if we need treasurer's report audited. Town requirement.

Meeting adjourned at 10:40 am. Moved by Sally, second by Sherry. Unanimously approved.

Next meeting on April 15, 2021 at 9:00am.

Respectfully submitted,

Jeannie Lacey

DRAFT