

MOULTONBOROUGH PUBLIC LIBRARY  
Board of Trustees Meeting  
April 15, 2021 at 9:00am  
Virtual meeting via Zoom

PRESENT

Jane Harrington, Chair; Sally Bartlett, Co-Chair; Jeannie Lacey, Secretary; Sherry Wakefield, Treasurer; John Buckley, Jack Weekes, Nancy Cole, Peter Olsen, Deb Hoadley, Library Director; Jean Beadle, Public; Sandra Kelley, Friends of MPL

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REVIEW AND APPROVAL OF THE AGENDA

Approved by John, second by Sally. Unanimously approved via roll call vote.

REVIEW AND APPROVAL OF THE MARCH 18, 2021 MINUTES- Correction to delete Peter Olsen from the list of present. Approved by Sally, second by Sherry. Unanimously approved via roll call vote.

TREASURER'S REPORT-Sherry Wakefield- Sherry stated investments are doing very well. She requested disbursement from town. All accounts balanced. Report included in minutes. Treasurer's report approved by John, second by Jack. Unanimously approved via roll call vote. DONATIONS- John motioned to accept donation of \$569.00. Jeannie second. Unanimously approved via roll call vote.

LIBRARY DIRECTOR'S REPORT- Deb Hoadley-Deb was busy planning Jane Rice's retirement party. New front door sensor installed. Dede from Miracle Farms is applying to town for "Adopt a space" for the library. Town Meeting on May 15<sup>th</sup>, Deb offered to be present to help with any questions with budget and to introduce herself to the town. She is continuing to work with new technology software. She will provide an information sheet explaining the new technology, e.g. Koha, Aspen, and will schedule a demonstration for trustees. Deb was asked to speak during a Zoom meeting with Congressman Pappas along with a few other librarians to discuss pandemic and future library needs related to American Rescue Plan Act, the Build America's Libraries Act, and the new Infrastructure Act. She will be attending 2 workshops to be eligible to apply for grants related to these programs. Jack commended Deb for all her efforts on the state level.

CHILDREN'S REPORT-Sharon continues to provide storytime on Zoom which is very popular. Hoping to have "live" storytime this summer outside. She is working closely with the schools and the Recreation Dept. Easter Egg Hunt was a huge success. She applied and was awarded a grant in the amount of \$500.00 from the Summer Learning Funds Foundation for "Stop Motion" to be used with middle school aged students.

## COMMITTEE REPORTS

Personnel-John, Jack and Deb finished the Trustee section of policy. John motioned that we accept the revised by-laws for the trustee policies. Sherry second. Unanimously approved via roll call. They will finalize the library and personnel sections at a later date. New binders will be online.

Grounds and maintenance- Nancy Cole –Deb in process of hiring new maintenance person. Dede Maroun of Miracle Farms will be doing spring cleanup. We pay for plants, labor is free.

ART- Nancy and Deb continue to work with Lakes Center for the Arts. Might be ready for first display in June.

FRIENDS- Sandra Kelley- Due to passing of Mary Rice, they are focusing on the Mary Rice Award.

## OLD BUSINESS

COVID-19 Update- Continue with porch pick up.

Gift Acceptance- using Hooksett policy.

Meg Greenbaum- Deb will choose a book for the library dedicated to Meg.

## NEW BUSINESS-

NHLTA Spring Virtual Conference on May 12 and 13. Trustees welcome to sign up to Zoom in on classes

Annual Book sale- Deb requested we move dates to July 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup>, since it is too difficult to get volunteers on July 4<sup>th</sup> weekend. John motioned to change dates, Jack second. Unanimously approved via roll call.

SUSHINE FUND- Sherry will establish a new category in treasurer's report for Sunshine Fund to be funded by Trustees, staff, and Friends for gifts non library

related. John motioned to make Sunshine und, Peter second. Unanimously agreed via roll call.

Future Employee opportunities-Jane Rice retired. Deb would like to hold off on hiring full time. Deb requested to hire part time right away. Sally motioned to approve hiring a permanent part time librarian, Jeannie second. Unanimously approved via roll call.

Citizen Input- none.

Non-public Session: RSA91-A:3,II (a) at 10:50am

Motion to seal minutes at 11:22am by Sally. approved via roll call

Meeting adjourned at 11:22am. Moved by Sally, second by Jeannie. Unanimously approved.

Next meeting on May 27, 2021 at 9:00am.

Respectfully submitted,

Jeannie Lacey