

**New Hampshire Library Association Executive Board Meeting
Virtual via ZOOM
April 12, 2022**

Call to order at 2:04 PM

Members present: Denise van Zanten, Lisa Houde, Yvette Couser, Jessica DeLangie, Lori Fisher, Amber Coughlin, Mindy Atwood, Mat Bose, Angela Brown, Cyndi Burnham, Moriah Churchill-Calkins, Justine Farfara, Mark Glisson, Deb Hoadley, Lisa Jose, Anne Jung-Mathews, Julia Lanter, Natalie Moser, Conrad Moses, Brittany Overton, Carlos Pearman, Linda Pilla, Lauren Rettig, Eric Stern, Sondra VanderPloeg

Excused absence: Randy Brough, Scott Campbell, Kersten Matera, Heather Rainier, Michael York

Motion to approve amended agenda moved by Lori seconded by Lisa Houde. Motion passed unanimously.

Note: voting members were polled individually for all votes.

Lori made a motion to approve the February minutes. The motion was seconded by Amber and passed unanimously.

President's Report

Denise reported that the addition of New Hampshire School Library Media Association (NHSLMA) as new section of NHLA is moving forward nicely. The NHSLMA board hopes to have their membership vote on the concept in time for NHSLMA to become a section of NHLA by the fall of 2022.

Denise also reported that she met with other New England state library associations. During that meeting they were briefed on the changes to the New England Library Leadership Symposium (NELLS) program and also discussed the upcoming NELA Fall Conference.

Vice President's Report

Lisa Houde reviewed the letter she drafted that will be sent to State Librarian Michael York requesting funds to purchase four OWL devices. One device will be kept with the current NHLA President and the other three devices will be shared among the sections and can be sent via the ILL van.

Lisa Houde asked for any additional feedback. There being none, she made a motion to sign and send the letter to Michael York. Amber seconded the motion which passed unanimously. Lori abstained from voting.

Past President's Report

Yvette introduced and enthusiastically welcomed the new co-chairs of the NHLA Intellectual Freedom (IF) committee: Julia Lanter of Exeter Public Library and Lauren Rettig of Ohrstrom Library at St. Paul's School in Concord.

Julia reported that the IF committee will meet the first Thursday of the month from 3:30 to 4:30 PM. They also have identified someone to serve as secretary.

Treasurer's Report

Jessica highlighted the recent distributions from The New Hampshire Charitable Foundation:

Norris: \$2,775.51

MacDonald: \$3,196.29

She also mentioned that the website vendor, Piper Mountain Webs has been paid but that did not show in her report because the check was written on April 1, 2022.

NELA Representative Report

Amber shared that virtual keynote speakers have been confirmed for the fall New England Library Association (NELA) conference. She reminded the board that NELA is looking for board members including a secretary and a vice-president/president-elect. Additionally, NELA is seeking nominations for the Emerson Greenaway Award and is looking for mentors for its mentorship program.

Amber mentioned NELA's "leadership suite" of programs: Emerging Leaders Cohort program, NELLS, and NELLS II and shared that applications for the next Emerging Leaders Cohort will be going out soon. Deb added that this year the Emerging Leaders Cohort program will be held virtually with a culminating in-person event on the Saturday of the NELA Conference weekend.

Advocacy and Legislative Report

Lori stated that HB 1529, related to requiring library volunteers to have a state and federal background check was voted Inexpedient to Legislate (IL) in committee. HB 1033, related to Prohibiting recipients of state or local grants or appropriations from using such funds for lobbying was laid on the table by the committee. SB 344, related the electronic participation requirements of meetings open to the public under the right to know law has passed the Senate with amendment and has now been sent to the NH House Judiciary Committee.

On behalf of Randy, Lori recognized the valuable efforts of those who reached out to their local representatives about these issues that impact the library community.

American Library Association (ALA) Report

Lori reported on the continued efforts to change ALA's governance structure. She highlighted the excellent work that has been done and continues to be done by New Hampshire's own Amy Lappin, Deputy Director of the Lebanon Libraries, in bringing recommendations for change to the ALA governing council. Changes will also be reviewed by the membership and then would be voted on by the membership in the form of a by-laws change.

State Library Report

Lori reported that the Institute of Museum and Library Services (IMLS) funding final report for 2020 (which includes CARES monies) was approved. The next reporting cycle will include the ARPA funds. There are currently lengthy delays to the process needed for the required state government committees to approve expenditures of funds. As such, an extension to expend ARPA funds from IMLS was filed. The new deadline to expend is 12/31/22 but this will not change the deadline to expend for ARPA subgrant Round 2 recipients. Finally, the 5-year plan for Library Services and Technology Act (LSTA) 2022 monies has been approved.

Lori also reported that the catalytic converter in one of the ILL vans was stolen and reminded everyone to submit their public library data survey.

Section and Committee Reports

In addition to their written reports, the following sections and committees had the following information to report:

ITS

Mark and Mindy reported that thanks to several section chairs it has been determined that no email with the domain name @nhlibrarians.org has been receiving email since December 21, 2021. Mark has used his tech expertise to rule out a number of possible problems within the NHLA Gmail account. The next step will be to login to the NHLA Go Daddy account to try to determine the location of the name servers and verify that everything between the name servers and Gmail is configured properly.

Denise suggested the board begin to consider the possibility that NHLA may need a new email system.

NELA-NHLA Conference

Deb reported that the committee is still taking submissions for conference presentation proposals. Given that the conference will have both in-person and virtual speakers, national speakers are a possibility.

NELA is having a fundraiser on Monday night so there will be no scheduled dine around but there will be a list of restaurants for conference attendees. Deb asked the Executive Board if NHLA would like to organize a basket raffle again.

The Executive Board discussed the logistics for holding the NHLA Annual meeting on Tuesday morning with some breakfast. It was suggested by Denise that we could combine efforts with sections and have the NHLA Annual meeting and then section annual meetings and share in the costs of breakfast. Section chairs should email Deb and Denise if they would like to participate.

Wild Apricot/Database

Lisa Jose reported that she is working to create a roster of section/committee chairs and their contact information. Until the email problem is solved, she will not use @nhlibrarians.org email addresses.

Strategic Plan

Amber provided the Executive Board with an outline of time strategic plan timeline when started in March of 2021 when Yvette called for a subcommittee to draft the first strategic plan for NHLA. From

the start, the goal of the subcommittee was to create a plan that was easy-to-use and practical given the fact that all of NHLA is run by volunteers. The subcommittee reviewed the strategic plans of other state associations and NELA and expressed a strong affinity for the Vermont Library Association (VLA) plan because it is straightforward and simple.

The goal of the first-ever NHLA strategic plan was to codify what is already done, to articulate what people gain from NHLA membership and to provide guidance for the Executive Boards of the next two years. To achieve this goal, surveys were sent to the NHLA membership, the NHLA sections and the NHLA Executive Board. In addition, a survey was made available to the larger New Hampshire library community via the NHAIS listserv.

Deb Hoadley thanked the strategic plan subcommittee for the work that was done.

Amber made a motion to accept the strategic plan as written. Mat Bose seconded the motion which passed unanimously.

Old Business

Yvette reported that a new domain name for the old site had to be purchased to allow for nhlibrarians.org to point to the newly designed site. Amber and Lisa H. are coordinating training for sections so people should reach out to them to schedule a training date. At this time, Yvette has the admin privileges.

There was a suggestion to add social media buttons and this will be addressed. If committees have content they would like added to their section or committee's page, send content to Yvette, Lisa H. or Amber.

The other item of old business was that the membership committee continues to find the best process to reach out to people who indicate an interest in participating in NHLA when they pay for their membership.

New Business

Denise reminded everyone of the NHLTA Conference on May 10.

The meeting was adjourned at 3:07 PM.

Respectfully submitted,
Mindy Atwood, NHLA Secretary

NHLA President's Report – April Executive Board Meeting

Denise van Zanten

NHLA President's Report April 2022

- Website Committee formed and progress has been made with a full report at our meeting.
- Spoke against HB 1529 at the committee meeting on February 10th along with Deb Hoadley, Kathy Growney and the NHLTA President Marcia McLaughlin. The bill was voted down by the committee in March.
- Attending meetings with NHSLMA to discuss them joining NHLA as a section.
 - Their Executive Board voted to keep moving forward and to bring the idea to their members
 - Poll of members planned to get their feedback so we can answer any questions
 - Please let me know if there are any questions you would like YveW

Report of the Immediate Past President, April 2022

Yvette Couser

NHLA Past-President Board Report

- Participated in the NHLA/NHSLMA Subcommittee.
- Participated in the ByLaws Committee meeting that is working on changes that needed to be voted on last the 2021 NHLA Business Meeting but were overlooked.
- Convened a meeting of the Intellectual Freedom Committee and communicated with Lori Fisher regarding Committee goals, expectations, and collaboration with the Advocacy & Legislative Committee. The IF Committee has chosen co-chairs, a secretary and will work on drafting a purpose statement, calendar, and chair/members responsibilities document. Emailed previous IFC Chair asking for any documents, guidelines, purpose statement, by-laws, etc.
- Communicated with the NHLA President regarding the Nominating Committee tasks and timeline.
- Held several meetings with Dale Dormody, Lisa Houde, and Amber Coughlin to discuss the NHLA website, edits, and suggestions. Sent Dale's assessment and link of the draft website to the NHLA President for review.
- Attended a Zoom meeting with Dale Dormody to complete content manager training. Emailed the EB re: additional training to be scheduled in small groups – Amber and Lisa will manage this with Dale during my vacation.
- See separate website report below.

New Website Update

This is the link to view our new NHLA website.

<https://nhla.azurewebsites.net/>

NHLA President Denise van Zanten formed a Website Task Force consisting of Lisa Houde, Amber Coughlin, and myself and set several deadlines to meet with a soft reveal on April 5th. The Task Force met with Dale Dormody weekly and communicated via email to make sure that Dale had all of the “must have” items of the Executive Board, Committees, and Sections. The website link was shared with Denise on 4.6 for her review. The draft site can be found at <https://nhla.azurewebsites.net/>

As my scheduled allowed, I met with Dale Dormody 4.8 to discuss the most recent version of the website and to complete an hour-long training for content management. Caveat: The structure of the

site is complete; the content is not. Those with authority to add/change the structure of the site may do so – right now this sits with Dale’s team but he will be sending me my log in info soon.

I asked him to make this site findable, so Dale and his team will continue to work on this site over the weekend, and should have the domain nhlibrarians.org pointing to our new site by Monday, providing that they can figure out a way to magic the old site address so that they can continue to access the old content and move it to the new site.

You’ll remember that I submitted your “must have” list for each Committee/Section and I believe that he has not only delivered on each of these items, but he has also improved upon it - after seeing the overlaps and common sections, he suggested ways to streamline the structure that would make navigating the sight simpler for the user as well as making otherwise “siloeed” information more findable. Members participating on one Committee can more easily see the activity and work of another Committee. In his words:

Instead of also having individual Awards, Conferences, etc tabs for each committee, why not consolidate all of this into the already existing main tabs. So a site visitor interested in conference information, as an example, would click on the main Conference tab, and then choose which specific conference they were interested in (READS, YALS, etc). Want to learn about possible awards? All the information is under the main Awards tab, separated by section or committee. Looking for Meeting Minutes? They are all under the "About Us > Meeting Minutes" section, again separated by section / committee.

The website has gone through several modifications in the past few weeks, with the Task Force suggesting changes on the tabs and buttons on the home page. We know that there will be some additional edits as we discover which information needs to be featured for the best of our membership (forms? Advocacy?). This is a very user-friendly site in terms of back end structure and editing and we believe this site will serve our needs very well. Another feature that we particularly liked was the calendar - it will hold all events and can also be filtered to show only particular Committee/Section events – a must have that was requested and met.

As you explore the site, you will see that some Committee pages have content, while others don’t. Content that Dale has been able to retrieve from the old site has been moved, and they will continue to work on this until they’ve retrieved everything they can. Other content will need to be added by the designated person from the Committee/Section.

Committee/Section Training

As we requested, the site allows for 2 levels of access. The admin level allows editing of all site content, editing the site’s navigational menu, including adding new pages, deleting existing pages, etc. Right now I will hold this level and I will be looking for one or two other folks to share this for the time being. The NHLA Webmaster will hold this level.

The non-admin level allows editing of any page content throughout the site. This is the level of access that one person from your committee will have going forward.

If one person from your committee has already been designated to manage your Committee’s webpage and calendar, please RSVP to Amber Coughlin and Lisa Houde to sign up for small group website training with Dale in the next two weeks, as I will be on vacation until the 23rd. Dale is able to offer training on Mondays, Wednesdays, and Fridays from 8:00 am – 3:30 pm and training should take 1 hour to 1.5 hours. Once your training is complete, you will be given access to the site.

If your committee feels that they won't need to have a designated person because their website content won't be that active, then please RSVP to Amber Coughlin and Lisa Houde to let us know that you'd only be occasionally sending in requests to have stuff added to your Committee/Section.

Dale and his team are also available to have content sent to them for them to upload and edit instead of someone on a Committee, but we recommend that this only be a temporary option to allow for the content to be loaded quickly now. Each Committee should strive to learn how to manage their own content for the future.

Respectfully submitted,
Yvette Couser

NHLA Treasurer's Report- April 2022

Jessica DeLangie

NHLA Treasurer's Report

Financial Report

Please find attached a copy of

- NHLA's March 2022 Profit & Loss Statement
- NHLA's Balance Sheet as of March 31, 2022
- FY22 Income and Expenses as of March 31, 2022

NHLA's total assets as of March 31, 2022 were \$275,432.37.

We received two distribution checks from NH Charitable Foundation:

Norris: \$2,775.51

MacDonald: \$3,196.29

Payment of \$1,265.00, for website design/service and hosting, has been mailed to Piper Mountain Webs, but is not reflected in this month's balance sheet.

Below is a listing of cash held by each account as of March 31, 2022.

NHLA checking	\$3,715.50
NHLA savings – non-interest	\$28,402.97
NHLA savings	\$58,450.44
CLNH	\$15,745.90
READS	\$3,536.08
PARALIB	\$6,834.68
ULAC	\$6,213.92
YALS	\$5,671.18
ITS	\$1,900.37
WINCHELL LOAN (revolving fund)	\$22,498.55
NORRIS (scholarship)	\$1,994.25
MACDONALD FUND	

(continuing ed/professional development)	\$17,720.18
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New Hampshire Library Association

Profit and Loss
July 2021 - March 2022

	TOTAL
Income	
4010 Spring Conference	45.00
4012 CHILIS Spring Conference Income	230.00
Total 4010 Spring Conference	275.00
4020 Fall Conference	
4021 NHLA Fall Conference Income	1,915.00
4024 YALS Fall Conference Income	540.00
Total 4020 Fall Conference	2,455.00
4026 EDI Committee Income	1,390.00
4040 Membership Dues	100.00
4041 NHLA Dues	22,185.00
4042 CHILIS Dues	665.00
4043 READS dues	750.00
4044 YALS dues	625.00
4045 URBANS dues	1,800.00
4046 NELA dues	995.00
4047 PARALIB dues	285.00
4049 ITS dues	470.00
Total 4040 Membership Dues	27,875.00
4048 ALA student membership payables	45.00
4050 Interest Income	10.37
4055 PARA certification fees	20.00
4150 Workshops	
4155 Paralibrarian workshops	215.00
Total 4150 Workshops	215.00
4200 Donations to NHLA	40.00
4205 Unrestricted Scholarship Fund	5.37
4210 Donations to CHILIS	
4211 CHILIS - 1000 Books Before Kind	354.00
Total 4210 Donations to CHILIS	354.00
Total 4200 Donations to NHLA	399.37
Total Income	\$32,684.74
GROSS PROFIT	\$32,684.74
Expenses	
6000 Accounting	7,375.00
6015 Bank Charges	35.00
Total 6000 Accounting	7,410.00
6020 Fall Conference Expense	425.00
6021 NHLA Fall Conference Expense	1,698.04
Total 6020 Fall Conference Expense	2,123.04
6026 EDI Committee Expense	990.00

New Hampshire Library Association

Profit and Loss
July 2021 - March 2022

	TOTAL
6034 READS expenses	2,068.44
6035 CHILIS expenses	212.00
6036 YALS expenses	1,200.00
6037 PARALIB expenses	383.33
6039 ITS Expenses	200.00
6040 Legislative Activities	2,375.00
6090 Professional Fees / Dues	50.00
6120 ALA Councilor Travel & Conferen	569.00
6140 Macdonald Fund Expense	500.00
6180 CHILIS - Summer Reading Materia	1,200.00
6196 READS Award of Excellence	121.89
6215 Technology (formerly PayPal fee)	676.91
Total Expenses	\$20,079.61
NET OPERATING INCOME	\$12,605.13
NET INCOME	\$12,605.13

New Hampshire Library Association FY22 Income and Expenses - Unrestricted Funds

	FY22 Budget	FY22 Actual as of 03.31.2022
Income		
4011 NHLA Spring Conference Income	\$ -	\$ -
4021 NHLA Fall Conference Income	\$ 3,000.00	\$ 1,915.00
4025 Small Libraries Summit	\$ 650.00	\$ -
4026 EDI Committee Income	\$ -	\$ 1,390.00
4041 NHLA Dues	\$ 24,500.00	\$ 22,185.00
4048 ALA Student Membership Payables		
4050 Interest Income		\$ 10.37
4054 Membership Outreach		\$ -
4999 NHLA General Fund	\$ -	\$ -
TOTAL INCOME	\$ 28,150.00	\$ 25,500.37

	FY22 Budget	FY22 Actual as of 03.31.2022
Expenses		
6000 Accounting	\$ 7,750.00	\$ 7,375.00
6010 ALA Chapter Membership	\$ 150.00	\$ -
6015 Bank Fees	\$ 30.00	\$ 35.00
6021 NHLA Fall Conference Expense	\$ 3,000.00	\$ 2,123.04
6026 EDI Committee Expense	\$ -	\$ 990.00

6030 Insurance	\$ 600.00	\$ -
6040 Legislative Activities	\$ 4,800.00	\$ 2,375.00
6045 Association Management	\$ 2,100.00	\$ -
6050 Miscellaneous Expense	\$ 75.00	\$ -
6054 Membership Outreach	\$ 500.00	\$ -
6055 Advocacy	\$ 495.00	\$ -
6056 Nat'l Library Legislative Day	\$ 1,500.00	\$ -
6070 Postage	\$ 50.00	\$ -
6080 Printing and Stationary	\$ -	\$ -
6090 Professional Fees / Dues	\$ 50.00	\$ 50.00
6101 NHLA Spring Conference	\$ -	\$ -
6108 Small Libraries Summit	\$ 650.00	\$ -
6110 Supplies	\$ 50.00	\$ -
6120 ALA Councilor Travel & Conference	\$ 4,400.00	\$ 569.00
6195 Geisel Award Expense	\$ 150.00	\$ 121.89
6215 Technology (formerly PayPal fees)	\$ 1,500.00	\$ 676.91
6230 Website design and logo	\$ -	
6250 Web Hosting Fees	\$ 300.00	\$ -

TOTAL EXPENSES	\$ 28,150.00	\$ 14,315.84
NET OPERATING INCOME	\$ -	\$ 11,184.53

New Hampshire Library Association

Balance Sheet
As of March 31, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1110 Chkng- 1524	0.00
1120 Unrestricted	0.00
1122 Operating	2,822.06
1124 READS	893.44
1125 Paralibrarian	0.00
1126 CHILIS	0.00
1127 IT	0.00
1128 Urban	0.00
1129 YALS	0.00
Total 1120 Unrestricted	3,715.50
1130 Custodial	
1132 Library Archives	0.00
Total 1130 Custodial	0.00
1140 Restricted Funds	
1142 MACDONALD	0.00
1144 NORRIS	0.00
1146 Winchell	0.00
1148 GEISEL	0.00
Total 1140 Restricted Funds	0.00
Total 1110 Chkng- 1524	3,715.50
1200 Svngs -2884	0.00
1210 Unrestricted OPERATING NHLA	25,858.97
1216 URBAN	0.00
Total 1210 Unrestricted OPERATING NHLA	25,858.97
1220 Restricted	
1222 WINCHELL	0.00
1224 NORRIS	0.00
1226 MACDONALD	0.00
1228 Legislative Public Relations	0.00
1229 GEISEL	0.00
1230 Restricted Conference Scholarship Fund	168.00
1231 Conference Legal Education Fund	2,376.00
Total 1220 Restricted	2,544.00

New Hampshire Library Association

Balance Sheet
As of March 31, 2022

	TOTAL
Total 1200 Svngs -2884	28,402.97
1201 Svngs-0380 Unrestricted Operating NHLA	16.13
1201.1 NHLA Operating Funda	58,450.44
1202 Restricted	
1203 WINCHELL	22,498.55
1204 NORRIS	1,994.25
1205 MACDONALD	17,720.18
1206 GEISEL	30.00
1207 Restricted Conference Scholarship Fund	893.00
Total 1202 Restricted	43,135.98
Total 1201 Svngs-0380 Unrestricted Operating NHLA	101,602.55
1250 Svngs-READ-9668	0.00
1255 Unres READS	3,536.08
Total 1250 Svngs-READ-9668	3,536.08
1300 Svngs-URBN-1649	0.00
1310 Unres URBAN	6,213.92
1320 Restricted	
1325 URBAN	0.00
Total 1320 Restricted	0.00
Total 1300 Svngs-URBN-1649	6,213.92
1350 Svngs-PARA-9213	6,834.68
1410 Svngs-CHIL-6937	0.00
1415 Unres CHILIS	15,745.90
Total 1410 Svngs-CHIL-6937	15,745.90
1510 Svngs - YALS - 8502	0.00
1515 Unres YALS	5,671.18
Total 1510 Svngs - YALS - 8502	5,671.18
1610 IT SAVINGS - 8693	
1615 IT SAVINGS UNRESTRICTED	1,900.37
Total 1610 IT SAVINGS - 8693	1,900.37
3900	12,068.00
Total Bank Accounts	\$185,691.15
Accounts Receivable	
1901 Accounts Receivable	0.00
Total Accounts Receivable	\$0.00

New Hampshire Library Association

Balance Sheet
As of March 31, 2022

	TOTAL
Other Current Assets	
12000 Undeposited Funds	0.00
1500 Loan Receivable	0.00
1550 Loans receivable - long term po	0.00
Total 1500 Loan Receivable	0.00
1700 Loans receivable - Winchell	
1750 Loans receivable - long-term	0.00
1750,01 Loan rec - ELJ Winch long term	0.00
1750,02 Loan rec - KT Winch long term	0.00
1750.03 Loan rec - AMW Winch long term	0.00
1750.04 Loan rec - SEL Winch long term	1,500.00
1750.05 Loan rec - NB Winch long term	3,500.00
1750.06 Loan rec - AP Winch long term	0.00
1750.07 Loan rec - EK Winch long term	6,000.00
1750.08 Loan rec - SW Winch long-term	2,000.00
Total 1750 Loans receivable - long-term	13,000.00
Total 1700 Loans receivable - Winchell	13,000.00
1800 Norris Fund Held by NHFC	72,584.22
HRH 6 Prepaid expenses	4,157.00
Total Other Current Assets	\$89,741.22
Total Current Assets	\$275,432.37
TOTAL ASSETS	\$275,432.37
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	1,188.00
Total Accounts Payable	\$1,188.00
Other Current Liabilities	
HRH 1 Deferred Dues	12,587.10
Total Other Current Liabilities	\$12,587.10
Total Current Liabilities	\$13,775.10
Total Liabilities	\$13,775.10
Equity	
3000*OE Opening Bal Equity	0.00
3100 Net Assets - Board Designated	62,686.36
3120 Restricted Net Assets	53,070.52
32000 Retained Earnings	41,792.19
3940 Unrestricted Net Assets	91,503.07

New Hampshire Library Association

Balance Sheet
As of March 31, 2022

	TOTAL
Net Income	12,605.13
Total Equity	\$261,657.27
TOTAL LIABILITIES AND EQUITY	\$275,432.37

Section and Committee reports

- [Advocacy and Legislative Committee](#)
- [ALA Liaison](#)
- [Bylaws Committee](#)
- [CLNH](#)
- [Conference Committee](#)
- [Database Administrator](#)
- [Equity, Diversity and Inclusion Committee](#)
- [Information Technology Section](#)
- [Intellectual Freedom Committee](#)
- [Membership](#)
- [New England Library Association Liaison](#)
- [NH Center for the Book Liaison](#)
- [NH Colleges and University Council](#)
- [NHLA Sustainability Committee](#)
- [NHLTA Liaison](#)
- [Paralibrarian Section](#)
- [READS](#)
- [Scholarship Committee](#)
- [Social Media](#)
- [Technical Services Committee](#)
- [ULAC](#)
- [YALS](#)

Advocacy and Legislative Committee report for NHLA Board Meeting- April 2022

Lori Fisher and Randy Brough

1. HB 1529 – ITL in committee

HB1529: Background checks required for library employees and volunteers

Thanks to testimony from our library community (both at the hearing, as phone calls to committee members, and online comments from trustees/staff), this bill was voted as Inexpedient to Legislate by the committee. In an unusual occurrence, the bill sponsor apologized to the committee for bringing the bill forward, stating he received inaccurate information about how employment practices were conducted in libraries. A win for our profession in the state!

2. Other NH Legislation We're Watching

- **HB1014, SB322, SB344** – all dealing with remote meetings by public bodies. HB1014 was laid on table by the House; SB322 was laid on table by the Senate; and SB344 was adopted with amendment by the Senate and now resides in the House Judiciary committee. That committee will be meeting on 4/13/22, so there is hope that remote meeting options will become easier to facilitate going forward.
- **HB1576, SB304** – all dealing with repealing/replacing the “divisive concepts” legislation passed in the NH budget bill back in June 2021. HB1576 was laid on table by the House, and SB304 was voted inexpedient to legislate by the Senate Judiciary committee.
- **HB1033** – preventing lobbying by anyone using public funds. On the face of this, it sounds ok. But this would prevent NHLA from hiring a lobbyist because our membership dues come mainly from our public employee members who are paid with public funds specifically named in the bill. There is also a phrase in the bill that state “Mere bookkeeping separation of the state, county, municipal, school district, or village district funds from other moneys shall not be sufficient.” This bill has widespread chilling effects – NHMA has approached us about having librarians and trustees contacting their representatives in opposition to this since it looks like it will go to the House floor for a vote. More info will be forthcoming. This bill was laid on table by the House on March 17.
- ‘Laid on Table’ effectively kills a bill in the House/Senate. The full definition provided by NHMA is “to suspend consideration of a bill by the full House or Senate. A bill that has been laid on the table will stay there until there is a subsequent motion to remove it from the table.”

3. School District warrant articles about creating a depository of school curriculum materials

We're happy to report that all of the school district warrant articles either were defeated, or passed as amended versions with actions removed that involve public libraries setting up a depository.

Respectfully submitted:

Randy Brough and Lori Fisher, Co-Chairs of the NHLA Advocacy and Legislative Committee

ALA Councilor Report from ALA LibLearnX 2022 – Virtual, 2/5/2022

Submitted by Lori Fisher, NHLA Chapter Councilor

1. ALA Council Virtual Meetings

I was unable to attend the virtual ALA Council meeting on 3/10/22 due to my niece's surgery in Boston that day. However, I was able to express my views on the largest item on that agenda, whether Council should be an advisory or policy-making body, at the Council informational discussion meeting on 3/2/2022. The purpose of that meeting was to have three councilors speak in favor of each of the two options. I have been in favor of the advisory model due to what Council and the Executive Board have

been doing in practicality for the past few years. At the 3/10 virtual meeting, the Council did pass the resolution to have Council be an advisory body in the new model. Until this change and the other governance changes have been fully voted on according to the by-laws (which includes an ALA membership vote), these changes will not be put into effect. We still have a good 9 months to a year before changes could start to be implemented, if the voting sustains what has been decided thus far.

2. 2022 ALA Annual Meeting will be in-person in Washington DC, 6/24 – 6/28

3. My participation in other ALA committees/groups

I continue to serve ALA in the following capacities aside from NH ALA Councilor:

- Member of ALA Policy Corps, cohort II
- Liaison to the Committee on Library Advocacy for ALA Policy Corps (last meeting on 3/14/22)
- Member to the ALA Committee on Legislation (last meeting on 3/29/2022)
- Member of the United For Libraries Advocacy Committee (last meeting on 2/18/22)

I have been asked to continue to serve on the ALA Committee on Legislation for another two year term, beginning July 1, 2022. I have accepted the appointment and look forward to working on the national legislative issues important to all of our library colleagues across the country.

Respectfully submitted, Lori Fisher, NH ALA Councilor, 2022-2024

Bylaws Committee Report for April 2022

The Bylaws Committee had a virtual meeting on March 22, 2022. Members of this committee include:

- Kersten Matera - Chair (Nashua Public Library)
- Yvette Couser (Merrimack Public Library)
- Alyssa Jobin (Merrimack Public Library)
- Amy Lappin (Lebanon Public Libraries)
- Eric Stern (Derry Public Library)

The committee discussed past work done on the Bylaws and work which is yet to be finished – chiefly a proposed change to the Bylaws which slipped through the cracks and was not presented to the membership to vote. Last year the Executive Board voted to bring two Bylaw changes to the membership but only one of those changes was actually presented. The remaining proposed Bylaw change included an expression that NHLA can have online meetings and the ability to move a question, make a motion and vote by email.

Bylaw changes are supposed to be presented at either the Annual Meeting or a “Special Meeting”. The change which was present to members in 2021 was voted upon through an electronic ballot. As we have already used electronic ballots to constitute a “Special Meeting” for the first Bylaw change, we agreed to do the same in order to bring the second Bylaw change to a vote.

The precise wording of the proposed changes follows:

- Add to Article 3-Executive Board Amend Section 2 Ten voting board members, attending in-person or virtually, shall constitute a quorum at any Executive Board meeting for the purpose of taking votes and making decision.
- Add to Section 3 Executive Board meetings may be held in a physical location, virtually via an on-line platform, or a hybrid of in-person and online.

- Add Section 7: The President may call for a question, discussion and a vote by e-mail when issues arise and cannot be deferred to the next Executive Board meeting. The e-mail discussion and vote shall be recorded by the Board secretary and be documented as Board minutes. Voting by e-mail shall require the minimum of 10 voting members.

The committee is working on presenting this change to membership to vote. I'd like a couple more committee members to review the draft of the email and ballot before sending them out. We hope to present the ballot to the membership within the next couple of weeks.

The Bylaws Committee drafted a document containing its mission statement, committee description and duties. These will be kept in the Bylaw Committee's Google Drive. Current Bylaws will be kept on the NHLA website and also in the Bylaw Committee's Google Drive.

Respectfully submitted,
Kersten Matera
Bylaws Committee Chair

Children's Librarians of New Hampshire Section Report, April 2022



CLNH has been busily working away at planning our upcoming Spring Conference, which is focusing on services to tweens and non-fiction readers. We've sent out our save-the-dates, and we're meeting tomorrow to finish the rest of the details.

We're working on a plan for a program for the NELA Fall Conference, and are considering a special program to help train new children's librarians about how to execute and evaluate their programs. We're also maintaining a focus on collaboration with YALS and NHSLMA.

We had an excellent response to our Website Use Survey with 43 responses-- fully half of our 84 members. We were able to use this data to inform our decision about which information is the most important to include on the new site. The survey revealed that the main reasons people attempted to use the CLNH website during the past year were:

1. To find information about conferences or conference recordings.
2. Awards information about the Great Stone Face Award, Lady Bug Picturebook Award, the CLNH Librarian of the Year award, or Flume and Isinglass.
3. Membership information: how to join, how to join the listserv, etc.
4. Information about 1000 Books Before Kindergarten.
5. How to contact the executive board.

Moriah Churchill-Calkins

Conference Committee, April 2022

Met with the joint NELA/NHLA Conference Committee on Feb 28. The following were discussed:

- Keynote presenters – Meg Medina & Chris Bohjalian
- Sunday Banquet – “prom” type of event with a DJ
- Theme: Back Together Again: Sharing the Past, Present & Future
- Program proposals are due by May 6 – [Proposal Submission Form](#)
- [Conference Website](#)
- Vendor Registration is up now

Met with the NELA Conference Co-Chairs on April 7, as we didn't have a committee meeting in March. The following were discussed:

- Pre-conference – Emerging Leaders cohort will meet in person
- Land acknowledgement – Megan is checking with hotel to see if they have a statement; what can we do that is not performative? Offer a table to indigenous groups?
- Discussed possible national speakers: ALA President or other ALA representative; Project Outcome; Presenters from InfoPeople, etc.
- Sustainability
 - Ask vendors what they do / mission align with sustainability

- Participants play a game, similar to BINGO – maybe have a sponsor for the game and prizes (play within the conference app?)
- Roundtable Discussion – need to submit program proposal
- Other programs to consider: mindfulness, someone to talk about land acknowledgement statements, library school (URI/Simmons) discussions

NHLA Questions and Discussion:

- Do we want to do the basket raffle fundraiser again? Seemed to go well the last time and people enjoyed it.
- President's Program – Lisa Houde
- No true dine around program due to NELA Trivia Fundraiser – can we still put together a list of recommended restaurants?
- Please submit program proposals now, especially if there is a speaker fee
- NHLA Business Meeting – Tuesday morning – breakfast? Food?

Respectfully submitted,
 Deb Hoadley
 NHLA Conference Chair

NHLA Database Administrator Report, April 2022

- Assisted section coordinators with restoring/setting their admin access in Wild Apricot
- Updated Wild Apricot training documents in NHLA Google Drive
- Reviewed and updated some Saved Searches in WA
- Responded to situation where re: certain section members were not receiving emails and re-directed to respective individual
 - Follow-up needed to provide continuity of NHLA email procedures for current & future board/section/committee reps (procedure to be shared later)
- Assisted EDI Committee with set-up of upcoming event email reminder
- Working on spreadsheet directory of current Board, Section, & Committee reps for upload to Google Drive; this will alleviate the process for keeping track of who needs access to what/when

Respectfully submitted,
 Lisa Jose
 Wild Apricot Database Administrator

Equity, Diversity, and Inclusion Committee Report - April 2022
Sondra VanderPloeg

The committee met online in February, March, & April at our regular meeting time – 2pm on the first Thursday of the month. We welcomed four new members in March: Katilin Camidge, Juls Sundberg, Molly Nesselrodt and Sumedha Chandra Sekhar.

During our March meeting we discovered that our NHLA/EDI Gmail address was sending but not receiving messages. We have been working with Mindy Atwood and Mark Glisson to troubleshoot and hopefully correct so we can resume using this email to communicate with NHLA membership and NH Library community.

Sumedha Chandra Sekhar will be our “website guru” for the EDI section of NHLA website.

We are exploring several potential initiatives

- creating a Land Acknowledgement Statement that can be used at NHLA programs and meetings (as presented at Nashua program in early March)
- Developing an EDI Toolkit (as presented at Sustainability in Libraries DEI webinar in late March)
- Encouraging participation in FSNE Racial Equity Challenge
<https://foodsolutionsne.org/21-day-racial-equity-habit-building-challenge/>
- Developing EDI training for NHLA Executive Board

A Bite-Sized Reviews program is planned for May 5, registration forthcoming.

In Solidarity

Sondra VanderPloeg

On behalf of the EDI Committee

Intellectual Freedom Committee April 2022

No report.

Information Technology Section- April 2022

The ITS Section hosted informal virtual meetups on Feb. 16th and March 30th.

Topics of discussion included: introducing emerging technologies, mobile hotspots, recent conferences (Computers in Libraries, PLA, etc.), NHLA website – section pages, Microsoft for Nonprofits registration, ARPA projects, and other important tech issues & news. Meeting notes and a video (of special guest presentation) were shared on the ITS listserv.

On Wednesday, February 16th, the section hosted a special guest presenter, Nick Tanzi, a nationally recognized library technology consultant, author, and librarian, for a virtual presentation about *introducing emerging technologies* to your community.

Looking forward, ITS is working on program proposal ideas for NELA and will host its next virtual meetup on **Wednesday, April 27th at 10:30 a.m.**

Respectfully submitted,

ITS Co-chairs

Mathew Bose

Mark Glisson

Membership Report, April 2022

Member list

Summary										
Keyword search										
Advanced search										
Saved searches										
Level	Total	Active	Renewal overdue	Lapsed	Pending			New in last		
					New	Renewal	Level change	7 days	30 days	
Business Membership	1	-	1	1	-	-	-	-	-	
First Time Member	83	45	32	30	6	2	-	-	8	
Library Run by 1 Person	17	13	3	3	1	-	-	-	-	
Lifetime Member	47	47	-	-	-	-	-	-	-	
Retired Librarian	8	6	2	2	-	-	-	-	-	
Salary \$25,000 - \$50,000	218	160	55	54	3	1	-	-	2	
Salary \$50,000-\$75,000	112	80	31	29	1	2	-	-	1	
Salary over \$75,000	40	32	8	8	-	-	-	-	-	
Salary under \$25,000	131	77	51	52	2	-	-	-	-	
Trustee/Friend/Student	33	17	16	16	-	-	-	-	-	
Unemployed Librarian	2	-	2	2	-	-	-	-	-	
Total	692	477	201	197	13	5	-	-	11	

NHLA Membership renewals for February and March are as follows:

34 members in February 2022

28 members in March 2022

The total number of active members for this year so far is 477.

As ever, we continue to have members who hit “renew” before realizing that they have to update their profile first. There is two on this current report. I have since contacted them to update their profile.

Group/Committee memberships: some progress has been made regarding tracking interest in groups and committees. Yvette has volunteered to help connect members with groups they have flagged as being of interest. Members of some groups have been contacted by the Chair of their group to remind them to renew their membership.

Respectfully submitted,
Linda Pilla – NHLA Membership Chair

NELA report for NHLA — April 2022 **Amber Coughlin**

In my recent duties as NELA representative, I have attended meetings of the NELA executive board, NELA salary survey committee, NELA/NHLA joint conference committee and NELA grants committee as well as the NHLA executive, officers, strategic planning, and website committees. There is lots to talk about and much work to do.

The May NELA meeting will be in person at the Northborough Massachusetts Library and the

July meeting will possibly be at the conference venue in Manchester. Most of the other committee meetings will be online.

Award-winning author Meg Medina has been booked as a virtual keynote for the fall conference. Chris Bohjalian has also agreed to speak at the conference. The conference will have a reunion theme. The Sunday night awards banquet will be a festive get-together, but may not feature a speaker. Rather it has been imagined as a promlike reception, with music, decorations, and a bar. All of this is being imagined, re-imagined, and negotiated.

The committee is still looking for session ideas. If you would like to present, or know of a good presenter, please reach out! Here is the form to fill out: <https://nela2022.godaddysites.com/submit-proposal>

NELA has decided to look at its membership categories, which hasn't happened in a while. This came in response to queries about institutional memberships.

NELA still needs mentors for its mentorship program. Are you a font of good advice? Do you have wisdom oozing from your pores? Then consider mentoring a fellow librarian! If you are interested, contact Ben Hanley at membership@nelib.org

NELA elections are coming up. A vice president, a member at large, and a secretary are needed. Are you interested in running, or know someone who is? If so, please reach out to me at amber.coughlin@leblibrary.com. I'd love to answer any questions that you have about making such a commitment.

NELA is also taking nominations for the Emerson Greenaway Award. If you know a librarian who has made a substantial contribution to the field of librarianship in New England, please consider nominating them. For more information, or to nominate a librarian, please refer to the criteria and forms here: <https://www.nelib.org/emerson-greenaway-award>

The salary survey committee met with one potential consultant, who was suboptimal. We are interested in interviewing more. This project will involve salary benchmarking for librarians across the region. We want a consultant who can both collect and analyze this information. If anyone knows of a potentially apt consultant, please reach out to Mike Zeller at past-president@nelib.org

There will be three distinct leadership programs under NELA's umbrella. Emerging Leaders, NELLS, and NELLS 2. The committee is focusing on the Emerging Leaders program at this time. The tuition and sponsorship levels have yet to be firmly determined by the NELLS committee. Hopefully, the application process and deadline information will be released soon. As soon as this information becomes available to me I will share it with the board. There may also be some freestanding management workshops this year.

Respectfully submitted,
Amber Coughlin
NH Representative to NELA

New Hampshire Center for the Book Liaison Report, April 2022

Jessica DeLangie

No report.

NH Colleges and University Council (NHCUC) Report- April 2022

Anne Jung-Mathews

The New Hampshire College and University Council Libraries Committee met on March 14, 2022. Members congratulated the Professional Development subcommittee for a great day of reflection and conversation around the theme, *From Conflict to Constructive Dialogue: Engaging in Difficult Conversations in our Libraries*. This joint event with the New Hampshire School Library Media Association also discussed the increase in book challenges taking place in New Hampshire and other locations nation-wide and discussed ways in which libraries can be prepared for these difficult conversations.

EBSCO joined the meeting to update library directors on updated database offerings. A final decision on this and other database contracts by the consortia will be made in May, but most were in support of the package offer made earlier by SWANK for online video streaming.

After the meeting, via an email discussion, library directors discussed the possibility of creating a standing databases committee that could review options each year in lieu of an ad hoc Vendors subcommittee. More discussion on this will take place in May.

There was a brief discussion on a written statement in support of the ALA Office of Intellectual Freedom related to recent book challenges. It was thought that the NHCUC Library directors might be more effective working with efforts being made on their individual campuses.

During the roundtable sharing session, library directors shared their campus activities related to the war in Ukraine. Masks are now optional indoors at all NHCUC campuses.

Respectfully submitted,

Anne Jung-Mathews, Outreach Librarian, Plymouth State University

NHLA Paralibrarian Section Report to the Board, April 2022

Heather Rainier and Cyndi Burnham

No report.

NHLA Sustainability Committee Report- April 2022

Brittany Overton

The Sustainability Committee continues to meet on the second Monday of every month at 4pm via Zoom. To attend, email boverton@hooksettlibrary.org for the meeting link.

Carbon reduction efforts

A shared knowledge base of what venues are doing to reduce the carbon footprint at their locations and to be able to compare these initiatives is planned to be available through a spreadsheet that is shared between the Sustainability Committee and the Conference Committee. Thank you to Deb Hoadley, Conference Committee chair for her willingness to reach out to venues to gather the information that will be used in this spreadsheet. At this time, the spreadsheet will provide an overview of current initiatives taken by venues, however, will not include specific metrics for what a venue should have in place to be considered as a host for NHLA events. We believe this may be possible in the future as more information is gathered.

Educational opportunities

Two copies of the professional development book, *“Sustainable Thinking: Ensuring Your Library’s Future in an Uncertain World”* by Rebekkah Smith Aldrich were given away to librarians Chandra Boudreau at Exeter Public Library and Anita Spencer at Wolfeboro Public Library. The committee encouraged winners and others to attend the [discussion on this book, hosted by the Association of Rural and Small Libraries \(ARSL\)](#).

The committee hosted an information session on funding currently available for energy efficiency audits and projects. In the one-hour session, Scott Maslansky, Director of Clean Energy Finance for New Hampshire’s Community Development Finance Authority (CDFA) spoke to librarians about grant funding that provides 75% off energy audits and low-interest financing for implementing energy efficiency projects. The event was recorded and is available on [NHLA’s YouTube channel](#).

The committee is reaching out to the Sustainable Libraries Initiative (SLI), a project to motivate librarians to think about and act in sustainable ways, to inquire about workshops that introduce and help define sustainability in libraries. A representative from SLI responded enthusiastically, stating they would love to have someone from their group present a workshop on the Triple Bottom Line definition of sustainability for New Hampshire librarians. More information on such a workshop is to come.

Respectfully submitted,
Brittany Overton on behalf of the Sustainability Committee

NHLTA Liaison Report- April 2022 Conrad Moses and Lisa Houde

- The Board updated the NHLTA exit briefings procedure to be able to use on-line video communication for exit interviews as well as in-person and phone.
- Two library education scholarships were approved by the scholarship committee. The Board voted for additional education scholarships for the 3rd candidate.
- The Board had a lively decision on library censorship during Michael York’s State Library update which stressed the importance of trustees’ role as policy makers to prepare for the eventuality of materials challenges. Michael encouraged trustees (and all library staff) to attend the second iteration of “Preparing for Book/Program challenges” on May 3, 2022. The speaker is Gilles Bissonette (attorney for ACLU-NH). At this writing, there are 28 open seats. Register here: <https://nhsl.libcal.com/event/9058386?hs=a>
- Newsletter articles for the summer edition are due by June 1st.
- NHLTA purchased a license to Constant Contact which takes the place of Survey Monkey. This program will provide NHLTA the ability to send out timely articles, surveys, and other information.
- NHLTA Conference is Tuesday, May 10, at the Grappone Conference Center in Concord; registration deadline is April 22nd. Scholarships are available for the conference and must be submitted by April 15th. Registration Link: www.nhlta.org Lisa Houde has registered and will be attending.

Respectfully submitted,
Lisa Houde, NHLA Liaison
Conrad Moses, NHLTA Liaison

READS Report- April 2022
Natalie Moser



READS has submitted a proposal to hold our Annual Meeting at the joint NELA/NHLA Conference in October. We created an ad-hoc committee to finish drafting four program proposals before the May 6th deadline.

Other news from READS:

- We have 126 active members.
- Our April/May newsletter went out April 5, 2022
- READS-to-Go Kits recently added include: *Underground Railroad* and *Born a Crime*.
- We will continue to add Award of Excellence recipients to a perpetual plaque, and will now also give each winner a personalized certificate.
- Our 2022/2023 Budget was unanimously approved.

Respectfully submitted,
Natalie Moser READS President

Scholarship Committee Report for NHLA Executive Board Meeting, April 2022

The scholarship committee met virtually on April 11, 2022 to discuss applications received during the Spring 2022 application cycle.

The committee elected to award the Rosalie Norris grant to:

- **Elizabeth Erickson**, currently employed at the Goffstown Public Library and attending San Jose State University
- **Meredith Telschow**, currently employed at the Salem (Kelley) Library and attending San Jose State University

The Committee had no applicants for the F. Mabel Winchell Loan.

Other topics of discussion included:

Chair Carlos Pearman related that the committee has received two Winchell Loan payoffs from **Amanda Plante** (2018 Awardee) and **Edmund Lowe** (2017 Awardee).

Social Media Committee, April 2022

No report.

Technical Services Committee Report- April 2022

Angela Brown

Members of the Technical Services Committee who will be participating in the April 26th Ask-a-Cataloger session met on March 29th to brainstorm a mini presentation to be given ahead of the Q&A. The short presentation (15-20 minutes) will be on MARC 6XX fields. Attendees will be encouraged to ask questions related to the presentation and, like last time, to bring any cataloging related questions that

we can hopefully help them answer. Panelists for the session will be Angela Brown, Anne Murphy, Alex Planchak, and Martha Simmons.

I reached out to Jay Colbert, Metadata Librarian at UNH, asking if he would be willing to give a presentation on the [Homosaurus Vocabulary](#). He is an editor of the vocabulary and enthusiastically agreed to give both a virtual presentation this summer and a NELA presentation. He is currently working on the NELA proposal and the TS Committee is excited to host his presentation.

I will also be submitting a NELA proposal for a Technical Services Table Talk. I moderated a TS Table Talk at the NELA 2020 conference and it was well attended, so I'm hopeful that an in-person table talk will have appeal to technical services people attending NELA. I will reach out to NETSL to see if they have any interest in co-hosting with us.

The next Committee meeting will not be until the end of June, since we are using the April meeting for the Ask-a-Cataloger session.

Respectfully Submitted,
Angela Brown
Technical Services Committee Chair

ULAC Committee Report- April 2022

- ULAC met virtually, via Zoom, on 2/25 and 3/25. The intent for the 2/25 meeting had been to meet in-person in Keene, but unfortunately the weather did not cooperate.
- February's meeting focused on handling challenging patron interactions at our libraries, and Keene Director Marti Fiske arranged for several great guest presenters. Andrew Warner and Jessica Madore of Better Life Partners addressed drug misuse; Tara Karvosky of Serenity Center addressed alcohol misuse; and Kevin MacLean of Monadnock Family Services addressed serious mental illness and homelessness.
- At the March meeting, we followed-up on developments regarding challenging patron interactions, discussed the ULAC budget, and potential sponsorship of a NELA/NHLA topic/speaker for the Joint Fall Conference in Manchester.
 - It was decided that ULAC will budget \$100 for the Fall NELA conference, \$1000 for the spring 2023 NHLA conference, and \$2500 for a ULAC-sponsored, in-person event for NH Librarians, resulting in a total budget of \$3600 for the next budget year.
- The group planned 2 in-person meetings in May and June, opting to forego an April meeting. The next meeting is planned to be in-person at the Rodgers Memorial Library in Hudson on 5/13; In June, the plan is to celebrate Randy Brough's retirement aboard the MS Mt Washington on 6/10 (with a rain date of 6/22)!
- The current ULAC balance stands at \$6,113.87.

Respectfully submitted,
Eric Stern, ULAC Chair

YALS Report to NHLA- April 2022

No report.



March 30, 2022

Michael York
New Hampshire State Library
20 Park Street
Concord, NH 03301

Dear Mr. York,

I'm writing to request \$5,595.75 in IMLS ARPA funding to purchase four Meeting Owl Pro devices, cords, and carrying cases to be used for hybrid meeting options and to support the NHLA's continued efforts to improve accessibility to the NHLA membership.

As you know, the NHLA Board, Committees, and Sections were not able to conduct in-person meetings during the pandemic and shifted to 100% virtual meetings. While many are ready to return to in-person meetings, others are not, and providing an in-person/remote hybrid option will allow more staff to attend meetings, potentially increase member access, and saving travel time and expense – especially for those who travel longer distances.

Meeting Owl Pro devices provide a 360-degree camera, microphone, and speaker in a single device permitting as close to an in-person experience as possible for remote attendees. There is no additional software required and the devices work with existing remote meeting products.

One device will be used exclusively by the NHLA Executive Board, and three devices will be available to NHLA Sections for their use during meetings.

Meeting Owl Pro 4 @	\$1198.99 each	= \$4795.96
Carrying Case 4 @	\$199.95 each	= \$799.80
Total IMLS ARPA funding request		= \$5595.75



New Hampshire Library Association | nhlibrarians.org

If you would like to view the Meeting Owl Pro including cables and accessories as well as the waterproof carrying case, please follow these links to the products at Amazon.com:

https://www.amazon.com/Owl-Labs-Meeting-Premium-Pack/dp/B084C5HG1F/ref=sr_1_4?crid=MHIV0KAP1Y02&keywords=meeting+owl+pro&qid=1648682773&srefix=meeting+owl+pro%2Caps%2C81&sr=8-4

https://www.amazon.com/Case-Club-Meeting-Standard-Waterproof/dp/B08YHK6XM5/ref=sr_1_3?crid=1G05VOW6D1PBX&keywords=meeting+owl+pro+carryi+ng+case&qid=1648683299&srefix=meeting+owl+pro+carrying+case%2Caps%2C69&sr=8-3

Thank you for considering this request.

Sincerely,

Lisa Houde, President-Elect/Vice-President
New Hampshire Library Association Executive Board