

New Hampshire Library Association Executive Board
Online meeting
August 13th
2:00pm

Members Present: Mindy Atwood (past-president), Rachel Baker (vice-president), Sheryl Bass (treasurer), Denise van Zanten (legislative), Angela Brown (Technical Services chair), Corinne Chronopoulos (secretary), Kersten Matera (Bylaws Chair), Mark Glisson (ITS co-chairs), Lisa Jose (Wild Apricot administrator) Melissa Mannon (EDI), Julie Lantner (ALA rep), Chandra Boudreau (Center for the Book), Nicole Gauvreau (YALS); Conrad Moses (NHLTA), Tess Kimsey (Sustainability) Rebecca Searles (CLNH), Brianna- Hemmah, Jennifer Toth (NHSLMA), Lauren Rettig, Linda Pilla, Carlos Pearman, Julia Spokane (Para-Librarians)

Call to order at 2:02pm

Approve Agenda: **Motion** to approve agenda made by Mindy Atwood, seconded by Sheryl Bass. Poll of the Board. Motion carries.

Approve June 11, 2024 minutes: **Motion** to approve June minutes as written by Sheryl Bass seconded by Angela Brown. Poll of the Board. Motion carries.

Treasurer's report:

Sheryl reported that the bookkeeper was not able to provide the end of the month (July) report due to a late deposit. NHLA's Total assets as of June 31, 2024, were \$ \$290,140.93. The amount in black as of June 30,2024 is \$145.42.

Sheryl will clarify the Financial Policy and Procedure policy to better reflect the levels of approval necessary for purchases across all sections.

Motion to approve Treasurer report by Julie Lanter seconded by Mark Glisson. Poll of the Board. Motion carries.

President's Report: Mindy held the meeting; Deb is out for medical reasons.

Vice-President Report: Rachel reported about the NHLTA conference and her work with NHLTA. She shared details of the November Business meeting and Conference. Cassie Gillespie will be the morning speaker and Ty Gagne will present in the afternoon.

Past President Report: Mindy clarified that NHLA is sponsoring Cassie Gillespie's professional development opportunities. She will use her first session to understand the roles and responsibilities that we have as library professionals. She will contour her subsequent sessions to reflect industry specifics. Mindy welcomed Jennifer Toth from the NH School Library Association.

NH State Library Report: Mike reported the election activity in Concord at this time. He explained the construction and maintenance of the State Library Building. There is interest by some legislators about our membership to the American Library Association. Our dues are around \$2500.00 per year and we have been members for 108 years. Mike asks that if your library is an institutional member, please let him know for personal knowledge, it will not be reported. ALA is a

valuable membership for the State Library to have for cost saving reasons and grant eligibility. Mike is retiring in December.

Section Reports:

The Nominating Committee is looking for nominations for the Geisel Award and Emerging Leaders Award. Oct 4 is the deadline for nominations. We are looking for a vice-president/president elect. The slate of officers can go out more than 60 days before our election.

Conference Committee: Mindy clarified that Rachel is working on the Fall Conference as the VP. The Vice chairs of each section are responsible for being a part of the planning of the Spring conference.

Old Business:

Granite State Comicon Volunteer: Nicole thanks those who have volunteered already. Some slots are still available.

Website- members-only portal: Mindy opened the floor for conversation concerning interest in pursuing a member-only portal. READS discussed this during their meeting and are not inclined to get more involved with a members-only portal. Their concern is making more work for volunteers. YALS discussed it but there was very little conversation or interest. Lisa Jose noted that section content leaders can add member only content through Wild Apricot already. Mindy clarified that she is not aware of additional costs through Piper Mountain. Kersten asked for clarification for the reasoning behind the initial movement towards having such a portal. Mindy said that it primarily revolved around discussion brought about in the Strategic Planning process that would shine a light on the importance of membership. Jennifer said that it has been mentioned at the NH School Library Association and they have similar conversations. Julia Lanter suggested supporting a class on Wild Apricot. Lisa suggested that we re-phase Wild Apricot as membership software.

New Business: October 30, 2-6pm State Library Retirement Party. Planning will happen by the State Library by the Administrative Assistant. Information is forthcoming.

Strategic Planning Discussion: Strategic Planning Discussion revolved around Advocacy training. The discussion touched upon Legislation understanding and training and our goals as an organization. The discussion then touched on how we support membership in NHLA.

Meeting adjourned at 3:47pm motion to adjourn by Sheryl and seconded by Nicole

EDI Committee Report

August 5, 2024

Current members: Melissa Mannon (Chair), Anne-Jung Matthews (Secretary), Lara Berry, Yvette Couser, Cathryn Czajkowski, Cathy Walter

Programs/Events:

1. EDI will be offering a second workshop with James McKim this year:

De-Biasing with James McKim - November 14, 2024 9:30-11am (online)

Are you aware that 100% of people are biased but most do not know it? Research has shown that it is this unconscious implicit bias that causes discrimination and the “isms” that exist in society. This highly interactive workshop will help you de-bias yourself and show you how to embrace diverse people and ideas.

By the end of this session, you will be able to:

- Understand why we are biased
 - Understand the different types of biases
 - Know how to use techniques to de-bias yourself
2. The group will also reach out to NHLTA and the paraprofessionals to offer programming specific to their needs

Income/Expenses and Balance of Account: \$500 for James McKim presentation

Respectfully submitted,

Melissa Mannon

Intellectual Freedom Committee (IFC) 08/08/24

Current members: Sarah Ballard, Lauren Rettig, Nicole Gavreau, Cheryl Rasmussen, John Barrett, Felicia Martin, Matthew Gunby, Mindy Atwood, Vicky Sandin, Becky White

Upcoming Activities/Programs/Events:

- Spring Newsletter emailed to NHLA listserv, focusing on working with library trustees and intellectual freedom. This included trustee onboarding resources, trainings, and tips on working with your library trustees to protect intellectual freedom. 2024 Banned Books Resources were also included for libraries to begin planning for September.
- IFC is not meeting over the summer, the next meeting will be Sept. 10th.
- Summer Newsletter forthcoming, submissions still open.
- August email reminder for upcoming Banned Books Week, providing resources. 2024 Banned books week runs from September 22nd-28th. <https://www.ala.org/bbooks>
- Adding a new resource to the IFC website: [A Guide to Attending Library and School Board Meetings.](#)

Other News:

- Met with Mindy Atwood to discuss challenge tracking and the vision for NHLA IFC.
- IFC is retiring the NHLA Challenge Reporting Form from 2022. We have concluded that this form seems to act more as an additional step for libraries, who are also directed by NHLA to report to ALA. While the NHLA form also acted as a support resource, where workers or patrons could report anonymously, we encourage people to email the committee with questions where we can provide resources. We find that most libraries facing a challenge reach out to librarians they are familiar with or the state library.
- IFC is moving our focus to providing resources and education rather than acting as a support line.

Please see the 2022 IFC Mission and Responsibilities Statement below with proposed revisions. We have removed from our mission, "The Committee provides support to any NH library facing an intellectual freedom challenge." As IFC moves towards a more direct focus on providing resources, with the goal to include education in the future. We have added our proposed vision within our mission statement, highlighted in yellow. The goal of narrowing our committee's focus is to continue to revise and improve our efforts to best meet the needs of the New Hampshire Public Library Community and provide a clear understanding of what IFC can provide.

Intellectual Freedom Committee Mission & Responsibilities:

The mission of the Intellectual Freedom Committee of the New Hampshire Library Association is to uphold principles of intellectual freedom in New Hampshire by offering resources to New Hampshire public libraries.

The Committee offers resources to librarians in the areas of intellectual freedom principles, censorship, patron privacy and confidentiality, and policy development by working to:

- Publicize and promote American Library Association initiatives.
- Share national information related to intellectual freedom and open access.
- Maintain updated library professional development resources.
- Offer outreach materials for libraries to mitigate challenges and promote intellectual freedom.
- Provide resources for censorship guidance and policy recommendations.

NHLA President & Conference Committee Reports
August 13, 2024

Attended the following NHLA Section Meetings: Paralibrarian (July 17) and EDI (Aug 1)

Met with Sheryl, NHLA Treasurer to review purchasing procedures and how checks are handled. Still trying to work out how to get checks cashed faster and also checks processed on our end in a timely manner.

Met several times with Presidents, Intellectual Freedom Committees IFC, school librarian leadership from around New England to discuss, develop and submit the ALA Office of Intellectual Freedom Grant. The purpose of this grant is to create a helpline for all six states to assist libraries with challenges and also collect resources to share among everyone.

Talked with Melissa Mannon, EDI, about the statement that Heath Umbreit, from the Mass. Trans-Librarians Advocacy Group (this group is not part of the MA Library Association) put out regarding the bills that were passed by Gov. Sununu. I have reached out to NHSLS President, Jennifer Toth, and at this time, there is no action or statement from NHLA. Melissa, on behalf of NHLA, thanked the group for their support. No more action is needed at this time.

Talked with Jennifer Toth, NHSLS (formerly NHSLMA and now the NH School Library Section under NHLA) to go over logistics for bringing them onboard. Specific things discussed were: emails, Google Drive, membership and dues, website integration, Wild Apricot integration, consolidation of bank accounts, and also liaisons for IFC, Legislative Committee and Membership.

On a professional note, I will be speaking at the NELA Conference this October, with MA Assistant Director from Shrewsbury, Mike Zeller. Our session is titled: *Leading with Compassion: Bridging the Leadership Gap*. I have also been working with Hope from the Paralibrarian Section and will be presenting a Customer Service workshop on Sept. 25 at the Moultonborough Public Library.

Conference: I am finalizing details with Mill Falls the end of the month. ByWater Solutions is all set to host a Koha/Aspen Summit as a preconference on Wed. April 16. I will be setting the conference committee dates to meet soon.

Respectfully submitted,

Deb Hoadley
NHLA President



READS President Report

August 13, 2024

Current Board Members: Brianna Hemmah, President; Jane Martina, Vice President; Susan Harmon, Past President; Sarah Frost, Secretary; Tanya Griffith, Treasurer; Liz Ryan, Membership Chair; Eileen Gilbert, Programming Chair; Martha Simmons, Reads-to-Go Chair; Stephanie Rinehart-Joseph, Public Relations Chair; Alexa Moore, Website Coordinator.

Upcoming Activities/Programs/Events:

- The READS Fall Conference is scheduled for Friday, October 11th, 2024 at Southern New Hampshire University Hospitality Center. 3 presenters are scheduled, with a possible sidebar:
 - Bobbi Slossar and co-presenter on using A.I. in libraries.
 - Sarah Galligan, head librarian of the NH Historical Society, on working in a special library, with information on NH Historical Society resources.
 - Raymond Gordon of the NH DES on succession planning, a talk he gave for the Municipal Association.
 - Possible sidebar about the resources of Academic Libraries.
- The Book Repair Workshop is scheduled for September 17th at Hooksett Public Library.
- An Advanced Book Repair Workshop is being planned for November.
- The READS Award of Excellence winner has been chosen and will be presented at the READS Fall Conference.
- The Next READS Board Meeting will be held on Friday, September 13th at 10 am - virtual.

Income/Expenses and Balance of Account:

Interest: \$0.03

Membership: \$15.00

Expenses: \$349.09

Balance: \$3,372.69

Other News:

- The READS-to-Go Workshop is tentatively scheduled for the Spring in a virtual format.
- The READS Newsletter went out to READS membership on Tuesday, August 6th.
- The READS-to-Go Committee recently added 9 kits to NH KitKeeper, with 5 kits in development.
- READS currently has 138 active members.

Respectfully submitted,

Brianna Hemmah
READS President

NHLA Sustainability Committee Report

August 2024



Current Sustainability Committee members: Tess Kimsey/Manchester (Chair); Brittany Durgin/Moultonborough (secretary); Jenny Devost/Merrimack; Nancy Ladd/Warner; Mary Cronin/Tamworth; Michelle Baker/Newton

Web Page: [Sustainability Committee | New Hampshire Library Association](#)

Upcoming Activities/Programs/Events:

- Sustainability Book Chats:
 - Third Wednesday of the month from 12-1 via zoom
 - 9/18, 10/16, 11/20
 - Each month follows a chapter in the ALA's [Libraries and Sustainability](#) book, which each NH library has a copy of, but reading the chapter is not necessary
- Our next meeting is [September 9](#)
- Committee member Brittany Durgin has proposed we use our allotted MacDonald Funds for mini grants between \$100-500 for libraries to implement small, scalable projects that enhance their sustainability efforts. Examples might include:
 - Starting a seed library
 - Purchasing sustainability books, perhaps for a book club
 - Repair related programs
 - Add to library of things/tools

Those who receive the grant would be asked to provide information for other libraries interested in similar projects through a short form. This information would be compiled on our website for other libraries to use as a resource. We are still in the early stages of planning, so there are many more details we need to sort out if this is something the board would like us to proceed with.

NHLA Treasurer's Report

August 13, 2024, Meeting

Sheryl Bass, NHLA Treasurer

Financial Report

Please find attached a copy of:

- NHLA's June 2024 Profit & Loss Statement
- NHLA's Balance Sheet as of June 31, 2024
- FY24 Income and Expenses as of June 31, 2024

NHLA's Total assets as of June 31, 2024, were \$ \$290,140.93.

Below is a listing of cash held by each account as of June 31,2024:

| | |
|---|---------------|
| NHLA checking | \$794.24 |
| NHLA savings – non-interest | \$ 50,607.84 |
| NHLA savings | \$ 107,166.64 |
| CLNH | \$ 18,120.92 |
| READS | \$ 2,878.73 |
| PARALIB | \$ 10,017.19 |
| ULAC | \$ 6,621.43 |
| YALS | \$ 5,696.11 |
| ITS | \$ 2,283.29 |
| | |
| WINCHELL LOAN (revolving fund) | \$ 29,248.55 |
| NORRIS (scholarship) | \$ 2,606.55 |
| MACDONALD FUND (continuing ed/professional development) | \$ 22,444.12 |

- The new accounting firm selected for FY24/25 through FY26/27 is Penchansky & Co. PLLC. The contract is forthcoming. Filings for FY23/24 are due in November. The NHLA Treasurer will be working with our new accounting firm to ensure that the year is closed out prior to the deadline.

New Hampshire Library Association

Balance Sheet As of June 30, 2024

| | TOTAL |
|---|-------------------|
| ASSETS | |
| Current Assets | |
| Bank Accounts | |
| 1110 Chkng- 1524 | 0.00 |
| 1120 Unrestricted | 0.00 |
| 1122 Operating | 794.24 |
| Total 1120 Unrestricted | 794.24 |
| Total 1110 Chkng- 1524 | 794.24 |
| 1200 Svngs -2884 | 0.00 |
| 1210 Unrestricted OPERATING NHLA | 48,063.84 |
| 1220 Restricted | |
| 1230 Restricted Conference Scholarship Fund | 168.00 |
| 1231 Conference Legal Education Fund | 2,376.00 |
| Total 1220 Restricted | 2,544.00 |
| Total 1200 Svngs -2884 | 50,607.84 |
| 1201 Svgs-0380 Unrestricted Operating NHLA | 40.03 |
| 1201.1 NHLA Operating Funda | 51,904.39 |
| 1202 Restricted | |
| 1203 WINCHELL | 29,248.55 |
| 1204 NORRIS | 2,606.55 |
| 1205 MACDONALD | 22,444.12 |
| 1206 GEISEL | 30.00 |
| 1207 Restricted Conference Scholarship Fund | 893.00 |
| Total 1202 Restricted | 55,222.22 |
| Total 1201 Svgs-0380 Unrestricted Operating NHLA | 107,166.64 |
| 1250 Svngs-READ-9668 | 0.00 |
| 1255 Unres READS | 2,878.73 |
| Total 1250 Svngs-READ-9668 | 2,878.73 |
| 1300 Svngs-URBN-1649 | 0.00 |
| 1310 Unres URBAN | 6,621.43 |
| Total 1300 Svngs-URBN-1649 | 6,621.43 |
| 1350 Svngs-PARA-9213 | 10,017.19 |
| 1410 Svngs-CHIL-6937 | 0.00 |
| 1415 Unres CHILIS | 18,120.92 |
| Total 1410 Svngs-CHIL-6937 | 18,120.92 |
| 1510 Svngs - YALS - 8502 | 0.00 |
| 1515 Unres YALS | 5,696.11 |
| Total 1510 Svngs - YALS - 8502 | 5,696.11 |
| 1610 IT SAVINGS - 8693 | |
| 1615 IT SAVINGS UNRESTRICTED | 2,283.29 |

New Hampshire Library Association

Balance Sheet

As of June 30, 2024

| | TOTAL |
|--|---------------------|
| Total 1610 IT SAVINGS - 8693 | 2,283.29 |
| 3900 | 12,068.00 |
| Total Bank Accounts | \$216,254.39 |
| Other Current Assets | |
| 1700 Loans receivable - Winchell | 0.00 |
| 1750 Loans receivable - long-term | 0.00 |
| 1750.07 Loan rec - EK Winch long term | 6,000.00 |
| 1750.08 Loan rec - SW Winch long-term | 250.00 |
| Total 1750 Loans receivable - long-term | 6,250.00 |
| Total 1700 Loans receivable - Winchell | 6,250.00 |
| 1800 Norris Fund Held by NHFC | 64,926.54 |
| HRH 6 Prepaid expenses | 2,710.00 |
| Total Other Current Assets | \$73,886.54 |
| Total Current Assets | \$290,140.93 |
| TOTAL ASSETS | \$290,140.93 |
| LIABILITIES AND EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 2000 Accounts Payable | 3,048.00 |
| Total Accounts Payable | \$3,048.00 |
| Other Current Liabilities | |
| 2100 Other Accrued Liabilities | 4,530.00 |
| HRH 1 Deferred Dues | 17,285.10 |
| Total Other Current Liabilities | \$21,815.10 |
| Total Current Liabilities | \$24,863.10 |
| Total Liabilities | \$24,863.10 |
| Equity | |
| 3100 Net Assets - Board Designated | 62,686.36 |
| 3120 Restricted Net Assets | 53,070.52 |
| 32000 Retained Earnings | 52,616.40 |
| 3940 Unrestricted Net Assets | 91,503.07 |
| Net Income | 5,401.48 |
| Total Equity | \$265,277.83 |
| TOTAL LIABILITIES AND EQUITY | \$290,140.93 |

New Hampshire Library Association

Profit and Loss

July 2023 - June 2024

| | TOTAL |
|---------------------------------------|--------------------|
| Income | |
| 4010 Spring Conference | |
| 4011 NHLA Spring Conference Income | 300.00 |
| 4012 CHILIS Spring Conference Income | 3,555.00 |
| 4016 Paralibrarian mini-conference | -1,036.97 |
| Total 4010 Spring Conference | 2,818.03 |
| 4020 Fall Conference | |
| 4021 NHLA Fall Conference Income | 3,425.00 |
| 4022 CHILIS Fall Conference Income | 3,280.00 |
| 4023 READS Fall Conference Income | 2,030.00 |
| 4024 YALS Fall Conference Income | 1,945.00 |
| Total 4020 Fall Conference | 10,680.00 |
| 4026 EDI Committee Income | 25.00 |
| 4040 Membership Dues | |
| 4041 NHLA Dues | 26,555.00 |
| 4042 CHILIS Dues | 785.00 |
| 4043 READS dues | 705.00 |
| 4044 YALS dues | 575.00 |
| 4045 URBANS dues | 1,800.00 |
| 4046 NELA dues | 2,190.00 |
| 4047 PARALIB dues | 395.00 |
| 4049 ITS dues | 415.00 |
| Total 4040 Membership Dues | 33,420.00 |
| 4048 ALA student membership payables | 296.00 |
| 4050 Interest Income | 15.00 |
| 4055 PARA certification fees | 230.00 |
| 4060 NHCF Disbursements | 5,186.41 |
| 4065 ULAC event | -1,269.14 |
| 4073 Bus trip to Cambridge, MA | 250.00 |
| 4150 Workshops | |
| 4155 Paralibrarian workshops | 2,845.00 |
| Total 4150 Workshops | 2,845.00 |
| 4200 Donations to NHLA | |
| 4210 Donations to CHILIS | |
| 4211 CHILIS - 1000 Books Before Kind | 2,545.00 |
| Total 4210 Donations to CHILIS | 2,545.00 |
| Total 4200 Donations to NHLA | 2,545.00 |
| Total Income | \$57,041.30 |
| GROSS PROFIT | \$57,041.30 |
| Expenses | |
| 6000 Accounting | 9,516.78 |

New Hampshire Library Association

Profit and Loss

July 2023 - June 2024

| | TOTAL |
|---|--------------------|
| 6010 ALA State Chapter Membership | 157.00 |
| 6018 Donation | 200.00 |
| 6020 Fall Conference Expense | 1,155.00 |
| 6021 NHLA Fall Conference Expense | 2,837.02 |
| 6022 CHILIS Fall Conference Expenses | 3,983.84 |
| 6023 READS Fall Conference Expense | 2,175.27 |
| 6024 YALS Fall Conference Expense | 2,935.17 |
| Total 6020 Fall Conference Expense | 13,086.30 |
| 6026 EDI Committee Expense | 1,000.00 |
| 6030 Insurance | 600.00 |
| 6034 READS expenses | 964.25 |
| 6035 CHILIS expenses | 300.00 |
| 6036 YALS expenses | 144.00 |
| 6037 PARALIB expenses | 1,167.40 |
| 6040 Legislative Activities | 3,550.00 |
| 6045 Association Management | 2,592.00 |
| 6050 Miscellaneous Expense | 4,683.55 |
| 6060 Norris Scholarships Expense | 2,000.00 |
| 6100 Spring Conference Expense | 1,895.00 |
| 6102 CHILIS Spring Conference | 3,700.31 |
| Total 6100 Spring Conference Expense | 5,595.31 |
| 6120 ALA Councilor Travel & Conferen | 2,915.85 |
| 6180 CHILIS - Summer Reading Materia | 1,200.00 |
| 6196 READS Award of Excellence | 139.00 |
| 6215 Technology (formerly PayPal fee | 1,182.04 |
| 6250 Web Hosting Fees | 646.34 |
| Total Expenses | \$51,639.82 |
| NET OPERATING INCOME | \$5,401.48 |
| NET INCOME | \$5,401.48 |

New Hampshire Library Association

FY24 Income and Expenses - Unrestricted Funds

| | FY24 Budget | FY24 Actual as of 06/31/2024 |
|--------------------------------------|--------------|------------------------------|
| Income | | |
| 4011 NHLA Spring Conference Income | \$ - | \$ 300.00 |
| 4021 NHLA Fall Conference Income | \$ 2,000.00 | \$ 3,555.00 |
| 4025 Small Libraries Summit | \$ 650.00 | \$ - |
| 4041 NHLA Dues | \$ 24,500.00 | \$ 26,555.00 |
| 4048 ALA Student Membership Payables | | \$ 296.00 |
| 4050 Interest Income | | \$ 15.00 |
| 4054 Membership Outreach | | \$ - |
| 4999 NHLA General Fund | \$ 6,125.00 | \$ - |
| TOTAL INCOME | \$ 33,275.00 | \$ 30,721.00 |

| | FY24 Budget | FY24 Actual as of 06/31/2024 |
|--|--------------|------------------------------|
| Expenses | | |
| 6000 Accounting | \$ 9,525.00 | \$ 9,516.78 |
| 6010 ALA Chapter Membership | \$ 150.00 | \$ 157.00 |
| 6015 Bank Fees | \$ 35.00 | \$ - |
| 6021 NHLA Fall Conference Expense | \$ 2,000.00 | \$ 2,837.02 |
| 6030 Insurance | \$ 600.00 | \$ 600.00 |
| 6040 Legislative Activities | \$ 5,875.00 | \$ 3,550.00 |
| 6045 Association Management | \$ 2,670.00 | \$ 2,592.00 |
| 6050 Miscellaneous Expense | \$ 75.00 | \$ 4,683.55 |
| 6054 Membership Outreach | \$ 500.00 | \$ - |
| 6055 Advocacy | \$ 495.00 | \$ - |
| 6056 Nat'l Library Legislative Day | \$ 1,500.00 | \$ - |
| 6070 Postage | \$ 50.00 | \$ - |
| 6080 Printing and Stationary | \$ - | \$ - |
| 6090 Professional Fees / Dues | \$ 50.00 | \$ - |
| 6101 NHLA Spring Conference | \$ 2,500.00 | \$ 1,895.00 |
| 6108 Small Libraries Summit | \$ 650.00 | \$ - |
| 6110 Supplies | \$ 50.00 | \$ - |
| 6120 ALA Councilor Travel & Conference | \$ 4,600.00 | \$2,915.85 |
| 6195 Geisel Award Expense | \$ 200.00 | \$ - |
| 6215 Technology (formerly PayPal fees) | \$ 900.00 | \$ 1,182.04 |
| 6230 Website design and logo | \$ - | \$ - |
| 6250 Web Hosting Fees | \$ 850.00 | \$ 646.34 |
| TOTAL EXPENSES | \$ 33,275.00 | \$ 30,575.58 |
| NET OPERATING INCOME | \$ - | \$ 145.42 |

NHLA – Information Technology Section (ITS)

Current Board members: Mark Glisson & Mat Bose (Co-chairs), Steve Viggiano (Treasurer)

Upcoming Activities/Programs/Events:

**Next meeting is Wednesday, September 25th at 10:30 am – at the Hooksett Public Library & via Zoom
Agenda is yet to be set.**

Income/Expenses and Balance of Account:

Account balance: \$2,293.31

No recent expenditures, continued income based on membership dues

Other News:

Last meeting was held on Wednesday, June 26th at 10:30 am virtually. The informal session included discussion about tech updates at our libraries, the Digital Equity Group, and recent developments with AI. The group also made plans for the next meeting in September to be hosted at the Hooksett Library.

Past-President Report
August 8, 2024

6/13- convened nominating committee meeting

6/13- attended New England intellectual freedom helpline grant meeting

6/28- presented at ULAC meeting

7/10- attended New England intellectual freedom helpline grant meeting

7/15- attended NHLA Officers' Meeting

7/15- convened nominating committee meeting

7/26- attended ULAC meeting

8/1- attended NHLA EDI committee meeting

8/6- attended NELA's New England Library Leadership Symposium (NELLS) panel as NHLA representative

8/7- attended NHLA Legislative Committee meeting

Nominating Committee

We continue to search for a VP/President-Elect candidate. The nominating committee is now accepting nominations for the Ann Geisel Award and the Emerging Leaders Award. The deadline to submit nominations is October 4. Approval of the nominees will be sought from the Executive Board via electronic vote.

Fall Business Meeting

A group of representatives to meet with Cassie Gillespie, who will be speaking at the NHAL Fall Business meeting, has been assembled. The first session will take place on September 6 from 2-5 PM at Kilton Library. This will introduce key concepts and frameworks related to workplace stress and collective care. After building shared foundational knowledge on key concepts, participants will engage in analysis of their own experience, exploring and sharing challenges and collective solutions that are specific to their role and stressors. Themes and questions uncovered in this session will inform Session 2 & 3.

The list of attendees is as follows:

Co-op representatives- 8

Carroll County- no one

Hillstown- Tanya Ricker, Director at Whipple Free in New Boston

LUV- Amy Lappin, Lebanon Libraries

Merri-Hill-Rock- Denise van Zanten, Manchester City Library

North Country- no one

Nubanusit- Susan Bloom, Keene Public Library

RaLI- no one

Seacoast Area Libraries- Lara Barry, Newington Public Library

SCROOGE & MARLEY- Becky White, Pease Public Library

Suncook Library Cooperative- Rob Sargent, Franklin Free Public Library

West of the Merrimack- Lea McBain, Newbury Public

NHLA officers- 5

Deb Hoadley

Rachel Baker

Sheryl Bass

Julia Lanter

Mindy Atwood

Others- 2

Heather Rainier (running for Treasurer)

Christine Freise (ULAC/Advocacy Committee Chair)

Respectfully submitted,

Mindy Atwood

2024 NHLA Past-President

Technical Services Committee Report

08/08/24

Current Board members: Angela Brown, Chair ; Martha Simmons, Website Coordinator

Upcoming Activities/Programs/Events:

- Next meeting 8/27/24 at 2pm via Zoom

Income/Expenses and Balance of Account: N/A

Other News: Library of Things presentation on June 25, 2024 had 38 live attendees. The [recording](#) has been uploaded to the NHLA YouTube channel.

Respectfully submitted,

Angela Brown

Angela Brown
TS Committee Chair

ULAC

Report for NHLA Executive Board

08/13/24

Current Board members:

Sheryl Bass, Chair, Erin Matlin, (Co-Chair), Heather Rainier (Treasurer)

Upcoming Activities/Programs/Events:

- ULAC is scheduled to meet in-person at the Nashua Public Library on Friday, August 23th at 10:00 am.
- NELA conference in Portland, ME- Many ULAC members are looking forward to attending.

Income/Expenses and Balance of Account:

At the July 26th ULAC meeting, the balance was reported to be \$6,621.43 as of June 30th. Total interest earned is .17. A \$1,269.14 expense was recorded in June to pay for transportation costs for the Harvard Trip.

Other News:

- At the June 28th meeting at the Hooksett Public Library, Assistant State Librarian Mindy Atwood and Christine Sirois, Executive Director & Research Privacy Officer at the Harvard Kennedy School of Government, presented their talk, "Libraries and Democracy." We were inspired by their presentation and reaffirmed the crucial role of public libraries in supporting democracy.
- The membership voted at the July 26th meeting to contribute up to \$1,000 towards a retirement celebration for State Librarian Michael York.

Respectfully submitted,

Sheryl Bass, ULAC Chair

Vice President Report
August 13, 2024

6/5 - attended NHLTA Annual Conference and made opening remarks welcoming Trustees.

6/11- attended NHLA Executive Board Meeting

7/15- attended NHLA Officers' Meeting

7/24 - met with Lisa Jose to learn Wild Apricot

Fall Business Meeting

Working with Common Man Plymouth on Wednesday, November 6, 2024. Date has been confirmed and the contract submitted. Cassie Gillespie is our first session. I have asked Ty Gagne to be our second session guest to speak about risk taking and difficult decision making strategies.

Event will be up on Wild Apricot soon.

Respectfully submitted,
Rachel Baker
2024 NHLA Vice-President

Wild Apricot Database Administrator Report (8/13/24)

Database Admin: Lisa Jose

Upcoming Activities/Programs/Events: N/A

Income/Expenses and Balance of Account: N/A

Other News:

- Worked with Wild Apricot Tech Support on ticket for bug re: setting Admin privileges; workaround has been identified
- Answered incoming requests re: assigning new admins access (for sections/chairs) and removed/assigned accordingly
- Continued as liaison between Treasurer, Membership Chair, and Bookkeeper
- Met with Vice Pres. for onboarding re: Wild Apricot, and where to find training documents
- Reminded section event organizers to include contact & payment information on event pages and invoices; fixed email settings for event contacts accordingly

Respectfully Submitted,

Lisa Jose

Wild Apricot Database Administrator

NHLA Website Coordinator
Report for Executive Board
August 13, 2024

Activities: I continue to make changes and updates to the NHLA website as requested. The Nominations tab has been reactivated and the awards information has been updated as the Committee requested. Dates for the NELA October conference, NHLA April conference and EDI James McKim workshop has been added to the calendar.

Still waiting on Dale to make the changes to the banner picture; I've reminded him.

Income/Expense: n/a

As always, please contact me if you need anything added to the website or if someone on your Committee requires training to update your Committee's page.

Respectfully submitted,

Yvette Couser, Website Coordinator



YALS President Report

August 13, 2024

Current Board Members:

Nicole Gauvreau (president), Kim Baker (vice-president), MaryJo Siergie (past president), Stacey Desrosiers (treasurer), Nicole "Nikki" Rheume (secretary), Chandra Boudreau (teen awards chair), Krista Bordeleau (media/website chair)

Upcoming Activities/Programs/Events:

Next meeting: August 15th at 10 a.m. (virtual)

Income, Expense, and Account Balance (as of July 1, 2024):

Interest: \$0.10

Membership dues: \$20.00

Expenses: \$212.50 deposit for fall conference

Balance: \$5696.11

Other News:

- Teen Librarian of the Year Award created and accepting nominations
- YALS to create YALS book club kits (similar to READS-to-Go)
 - Board needs to vote on bag quote to accept
 - did not occur at May meeting as treasurer was not present
 - three libraries have committed to book kits
- YALS vice-president (Kim Baker) and Teen Awards Chair (Chandra Boudreau) have created draft strategic plan
- YALS bylaw revision passed
- 2024 conference to be on September 23rd at McLane Center in Concord
 - Call for proposals is out

Respectfully submitted,

Nicole Gauvreau

YALS President