

NHLA Executive Board Meeting Minutes June 11, 2024

In attendance (in person): Deb Hoadley, Rachel Baker, Justine Fafara, Mindy Atwood, Mark Glisson, Tess Kimsey, Mat Bose, Brianna Hemmah, Carlos Pearman, Lisa Jose, Linda Pilla, Christine Frieze, Julie Spokane, Angela Brown, Sheryl Bass, Melissa Mannon, Kersten Matera, Nicole Gauvreau, Rebecca Searles
(online): Julia Lantner, Chandra Boudreau

Meeting started at 2:05pm

Welcome and Introductions

Agenda approved Nicole motioned to approve; Christine seconded. All approved.

Minutes from the April 14, 2024, Executive Committee meeting were reviewed and approved.

Mark motioned to approve; Matt seconded. All approved.

Treasurer's Report: Sheryl Bass

- Proposed budget FY2025; Sheryl motioned to approve; Mindy seconded.
- Reviewed procedures for requesting payment. The document will be on the website. Expect at least a 3-week turnaround.
- Additional topics including check processing will be discussed at the next officers meeting.

President Report: Deb Hoadley

- Introduced the meeting

Vice President Report: Rachel Baker

- Update on conference plans for Wednesday, November 6
- CLNH/YALS involvement
- Recent NHLTA Conference review

Past President Report: Mindy Atwood

- Information on upcoming Director's Call.
- Information about Cassie Gillespie who will be conducting 3 workshops regarding Workplace Stress and Collective Care Models. One of the training courses will be presented at the Fall Conference.

State Library Report: Mindy Atwood

- Michael York is retiring December 1, 2024, after more than 50 yrs of service.
 - The position of State Librarian is an appointment by the Governor. 4 yr terms.
- Deb Dutcher is working on the Summer Reading Program.
- Bobbi is out on medical leave
- Mary Russell is discussing the possibility of creating a listing of libraries that have popular series in their collections.
- HB:1311 NHLA had the concern about the wording getting changed around.

EDI: Melissa Mannon

- Approval for Fall workshop on "debiasing"
- There is a group in healthcare that evaluates EDI in the framework of an organization and gauges "culturally effective organizations"
- Motion to accept the EDI purpose statement by Rebecca, seconded by Nicole. This was viewed as a show of support.

Nomination Committee: Matt Bose

- Identify and award 25 individuals and invite them to professional development opportunities to ensure the long-term stability of NHLA. This is the new Emerging

Leaders Award. Self-nomination or recommendation will be accepted. There is a commitment to three meetings.

New Business

- Nicole will send out email about the ComicCon in September for those of you interested in being on the panel or helping man the table.
- NHSLMA has asked that we move the meeting time to 3:00 to 5:00pm instead of 2:00 to 4:00pm. It was decided that the meeting will stay at the start time of 2:00pm.

We broke into small groups to work on the Professional Development portion of the Strategic Plan.

Meeting was adjourned at 4:04pm

Respectfully submitted by Rachel Baker

Children's Librarians of New Hampshire President's Report - JUNE 11, 2024



Current Board members: Rebecca Searles (President, Belmont Public Library); Hannah John (Vice President, Epsom Public Library); Christina Finemore (Immediate Past-President, Maxfield Public Library); Becky Kasten (Treasurer/Secretary, Concord Public Library); Nicole Gauvreau (Social Media chair, Pease Public Library); Deb Dutcher (State Library Rep, NH State Library); Kelly Montagano (Membership chair); Joella Travis (NERTCL Rep, Brookline Public Library).

Upcoming Activities/Programs/Events:

Board is busy planning their library's summer reading festivities and actively working to decrease the summer slide within their communities. As a result, meetings will be on hold for June and July.

Pre-planning has begun for the fall conference which will take place in October. The president and vice president will meet throughout the summer to pick location and date before meetings resume in August.

CLNH is planning to host a membership drive during the month of September to increase our current membership numbers.

NH Children's Librarian of the Year nomination emails will be compiled starting at the end of August, with nominations closing in October. Selections will be made at the November meeting.

CLNH is working hard to finalize details on book club kits for the upper elementary ages. We have quotes that we are working with for bags to supply the book club kits in.

Income/Expenses and Balance of Account:

Our account balance, as of May 14, 2024, was: \$14, 921.19. No recent activity has been reported.

Other News:

Positions will change in January for new leaders. We are still looking for a member to fill the positions of CLNH/YALS Liaison, NERTCL Rep, and Vice President. In November, the position of treasurer will be filled by Joella Travis, Brookline Public Library, and Becky Kasten, Concord Public Library, will become the secretary.

Our meeting times going forward will be voted on by the new board members for the fall season.

Respectfully submitted, Rebecca Searles, CLNH President

Intellectual Freedom Committee (IFC) 06/11/24

Current members: Sarah Ballard, Lauren Rettig, Nicole Gavreau, Cheryl Rasmussen, John Barrett, Felicia Martin, Matthew Gunby, Mindy Atwood, Vicky Sandin, Becky White

Upcoming Activities/Programs/Events:

- IFC is not meeting over the summer, the next meeting will be Sept. 10th
- Spring/Summer Newsletter forthcoming, submissions still open

Other News:

- Lauren shared information on the listserv with tips for countering “Hide the Pride” attempts in your library
- Shared IFC posters developed for Pride Month
- First meeting of IFC Book Club was held in May and discussed selected chapters of the ALA’s *Intellectual Freedom Manual*

EDI Committee

June 6, 2024

Current members: Melissa Mannon (Chair), Anne-Jung Matthews (Secretary), Lara Berry, Yvette Couser, Cathryn Czajkowski, Cathy Walter

Programs/Events:

- EDI was pleased to offer an online workshop with James McKim on Basic EDI principles. 35 NHLA members signed up and half that number attended. Feedback for the event was generally positive, with all attendees finding the workshop worthwhile and many wanting to dive deeper.
- EDI would like to offer more professional development training with James McKim this fall. James has proposed a workshop on de-biasing. **We are seeking renewed approval from the current Executive Board for this.**
- **EDI also wishes to discuss hiring consultants to examine how effectively we integrate EDI principles into our organizational framework.** The Committee spoke with the New Hampshire Equity Collective a couple of years ago about adapting their “Culturally Effective Organizations Framework” for the library field. <https://equitynh.org/culturally-effective-organizations/>. With Executive Board approval, EDI would like to reach out to them again to more seriously discuss using the framework. This lines up with NHLA’s strategic planning commitment to the values of diversity and inclusion.

Income/Expenses and Balance of Account: \$500 for James McKim presentation

Other News:

The EDI Committee submits the following purpose statement to NHLA for consideration.

The EDI Committee of the New Hampshire Library Association promotes thoughtful interactions and a sense of belonging with a focus on equity, diversity and inclusion, and designs professional development opportunities for librarians on issues surrounding these topics.

Our goal is to support staff as they work to understand EDI concepts; provide access to training, discussion and resources; and encourage staff to foster environments at their own libraries that are welcoming, relevant, and accessible to all stakeholders.

Topics may include:

- the physical accessibility of libraries for everyone
- technology that is responsive to different needs and abilities
- collections, programs, and services that are reflective of diverse cultures and identities
- recognition of our own singular perspectives and the unique perspectives of others
- the recruitment, hiring, and retention of diverse staff
- policies that are reflective of the above values

Our purpose and our work will be reviewed annually.

Respectfully submitted,

Melissa Mannon

NHLA – Information Technology Section (ITS)

Current Board members: Mark Glisson & Mat Bose (Co-chairs), Steve Viggiano (Treasurer)

Upcoming Activities/Programs/Events:

Next meeting is Wednesday, June 26th at 10:30 am – Virtual via Zoom. Agenda is yet to be set. We are looking for an in-person venue for our August/September meeting.

Income/Expenses and Balance of Account:

Account balance: \$2,278.27

No recent expenditures, continued income based on membership dues

Other News:

Last meeting was held on Wednesday, May 29th at 10:30 am at the Nashua Public Library. There were approximately 10 people in attendance (3 in-person). The group received an overview of the Nashua Public Library's technology (i.e. Email migration, Maker Space addition, computer training programs, etc.) and discussed recent technology news & developments at our libraries such as AI updates, the Digital Equity Act – Final Plan, and tech upgrades at our libraries (i.e. A/V upgrades at Hooksett Public Library and new self-check machines at Concord Public Library).

Section/Committee Name or Logo: NHLA Paralibrarian Section

Current Board members: Julie Spokane, President; Cyndi Burnham/Heather Rainier, Past Co-Presidents; Katie Ondre, Vice President; Incoming Secretary, Patrick Harrison; Pam Macdonald, Treasurer; Heather Rainier, Interstate Liaison; Rubi Simon, Director Liaison; Carla Ferreira, Certification Review Chair; Hope Garner, Education Chair; Incoming Webmaster/Membership/Newsletter, Stephanie Binette; General Board Members - Mary Ann Shea, Carrie Lorrington, Tanya Moesel, Cheryl Ingerson, Lee Ann Chase, Edmund Lowe, Anne Meyers.

Upcoming Activities/Programs/Events:

Mini-Conference was a success with a great workshop offered by Mindy Atwood and Heather Rainier.

We are working on a meeting with the MA Paralibrarian Section.

We are going to try to go ahead with a Friday day-time Mini-conference in April 2025.

We had 4 Level 1 Certifications approved at our May 1 Board meeting.

We will be opening registration for Paralibrarian Members two weeks prior to the workshops being announced to the general public. We are hoping this will increase the awareness and benefit to joining the section, as most of our workshops have been full.

Upcoming classes: Book Repair for Beginners (Fall Line-up in process).

Recent Classes: Introduction to Tech Services Function and Workflow, Fundamentals of Cataloging and Classification

Income/Expenses and Balance of Account:

FY 24 Income	\$ 3,220.70
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FY 24 Expenses	\$ 1,367.40
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Acct Bal 3/31/24	\$10,333.92
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Other News: Not at this time

Respectfully submitted, Julie Spokane, May 30, 2024

NHLA President & Conference Committee Report
Executive Board Meeting – June 11, 2024

Lots of activity the last couple of months on the NHLA front.

1. Met with NHSLMA to go over more transition items. They should be a formal section in July. One action item is for the EB to discuss start time of future meetings. Since many of the school librarians need to attend non-contract meetings after school hours, they would like us to consider having our meetings from 3-5pm.
2. Denise and Mindy worked tirelessly with our State Representatives and Senate members on the last few legislative bills. A huge thanks to both of them for all their hard work! I sent letters on behalf of NHLA to the House and Senate stating our position (and mostly opposition) to the remaining bills.
3. Met with various officers to go over logistics, planning and other related functions.
4. Attended the following section/committee meetings: ITS, EDI, Sustainability and IFC. Also attended the Paralibrarian Mini-Conference and the James McKim EDI virtual workshop.
5. Attended ALA's Chapter Leaders Orientation (virtually) where they went over all the resources available to state chapters.
6. Coordinated a meeting to be held on June 13, with the other New England state associations (including school and IFC members) to discuss an ALA grant to support an advocacy helpline. We will discuss its viability as collaborated effort and decide if we want to move forward as a group or just individual states.
7. In conversations with Bywater Solutions about holding a Koha/Aspen Summit as a preconference to the 2025 Spring Conference. I am starting to recruit vendors now for the conference, as well.
8. At the Officers' Meeting we discussed having Cassie Gillespie, LICSW do a series of workshops for us, in coordination with the NH State Library. We are excited for her to do 3 workshops for us.

Respectfully submitted,

Deb Hoadley
NHLA President & Conference Chair



READS President Report

June 11, 2024

Current Board Members: Brianna Hemmah, President; Jane Martina, Vice President; Susan Harmon, Past President; Sarah Frost, Secretary; Tanya Griffith, Treasurer; Liz Ryan, Membership Chair; Eileen Gilbert, Programming Chair; Martha Simmons, Reads-to-Go Chair; Stephanie Rinehart-Joseph, Public Relations Chair; Alexa Moore, Website Coordinator.

Upcoming Activities/Programs/Events:

- The READS Fall Conference is scheduled for Friday, October 11th, 2024.
- Two Book Repair Workshops are in the process of being scheduled for the Fall. One will be beginner level and the other will be advanced.
- The READS Award of Excellence nomination form has been posted to the NHLA website.
- The Next READS Board Meeting will be held on Friday, July 12th at 10 am - virtual.

Income/Expenses and Balance of Account:

Interest: \$0.06

Membership: \$40.00

Other Income: \$0

Expenses: \$470.26

Balance: \$3,706.75

Other News:

- The READS Board agreed to move forward with a READS-to-Go workshop, and are looking into other potential workshop ideas.
- The READS Newsletter went out to READS membership on Tuesday, June 4th.
- The READS-to-Go Committee recently added 3 kits to NH KitKeeper, with 10 kits in development.
- READS currently has 131 active members.

Respectfully submitted,

Brianna Hemmah
READS President

NHLA Sustainability Committee Report

June 11, 2024



Current Sustainability Committee members: Tess Kimsey/Manchester (Chair); Brittany Durgin/Moultonborough (secretary); Jenny Devost/Merrimack; Nancy Ladd/Warner; Mary Cronin/Tamworth; Michelle Baker/Newton

Web Page: [Sustainability Committee | New Hampshire Library Association](#)

Upcoming Activities/Programs/Events:

- We met on May 6 and June 3
- Working on putting together a monthly book discussion following the ALA's Libraries and Sustainability book, which each library received a copy from the state library. We hope to start this up in September!
- Summer newsletter is almost done: Plastic Free July and NH Eats Local month in August are highlighted
- Next meeting is Monday July 1 if anyone would like to attend - here's the [agenda](#).

NHLA Treasurer's Report

June 11, 2024

Sheryl Bass, NHLA Treasurer

Financial Report

Please find attached a copy of:

- NHLA's May 2024 Profit & Loss Statement
- NHLA's Balance Sheet as of May 31, 2024
- FY24 Income and Expenses as of May 31, 2024

NHLA's total assets as of May 31, 2024, were \$ 291,239.43.

Below is a listing of cash held by each account as of May 31, 2024:

NHLA checking	\$1,214.95
NHLA savings – non-interest	\$ 50,309.84
NHLA savings	\$ 107,165.76
CLNH	\$ 18,426.33
READS	\$ 3,367.69
PARALIB	\$ 10,002.11
ULAC	\$ 6,621.38
YALS	\$ 5,898.56
ITS	\$ 2,278.27
WINCHELL LOAN (revolving fund)	\$ 29,248.55
NORRIS (scholarship)	\$ 2,606.55
MACDONALD FUND (continuing ed/professional development)	\$ 22,444.12

New Hampshire Library Association

Balance Sheet As of May 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1110 Chkng- 1524	0.00
1120 Unrestricted	0.00
1122 Operating	1,340.51
1126 CHILIS	-125.56
Total 1120 Unrestricted	1,214.95
Total 1110 Chkng- 1524	1,214.95
1200 Svngs -2884	0.00
1210 Unrestricted OPERATING NHLA	47,765.84
1220 Restricted	
1230 Restricted Conference Scholarship Fund	168.00
1231 Conference Legal Education Fund	2,376.00
Total 1220 Restricted	2,544.00
Total 1200 Svngs -2884	50,309.84
1201 Svgs-0380 Unrestricted Operating NHLA	39.15
1201.1 NHLA Operating Funda	51,904.39
1202 Restricted	
1203 WINCHELL	29,248.55
1204 NORRIS	2,606.55
1205 MACDONALD	22,444.12
1206 GEISEL	30.00
1207 Restricted Conference Scholarship Fund	893.00
Total 1202 Restricted	55,222.22
Total 1201 Svgs-0380 Unrestricted Operating NHLA	107,165.76
1250 Svngs-READ-9668	0.00
1255 Unres READS	3,367.69
Total 1250 Svngs-READ-9668	3,367.69
1300 Svngs-URBN-1649	0.00
1310 Unres URBAN	6,621.38
Total 1300 Svngs-URBN-1649	6,621.38
1350 Svngs-PARA-9213	10,002.11
1410 Svngs-CHIL-6937	0.00
1415 Unres CHILIS	18,426.33
Total 1410 Svngs-CHIL-6937	18,426.33
1510 Svngs - YALS - 8502	0.00
1515 Unres YALS	5,898.56

New Hampshire Library Association

Balance Sheet As of May 31, 2024

	TOTAL
Total 1510 Svngs - YALS - 8502	5,898.56
1610 IT SAVINGS - 8693	
1615 IT SAVINGS UNRESTRICTED	2,278.27
Total 1610 IT SAVINGS - 8693	2,278.27
3900	12,068.00
Total Bank Accounts	\$217,352.89
Other Current Assets	
1700 Loans receivable - Winchell	0.00
1750 Loans receivable - long-term	0.00
1750.07 Loan rec - EK Winch long term	6,000.00
1750.08 Loan rec - SW Winch long-term	250.00
Total 1750 Loans receivable - long-term	6,250.00
Total 1700 Loans receivable - Winchell	6,250.00
1800 Norris Fund Held by NHFC	64,926.54
HRH 6 Prepaid expenses	2,710.00
Total Other Current Assets	\$73,886.54
Total Current Assets	\$291,239.43
TOTAL ASSETS	\$291,239.43
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	3,048.00
Total Accounts Payable	\$3,048.00
Other Current Liabilities	
2100 Other Accrued Liabilities	4,530.00
HRH 1 Deferred Dues	17,285.10
Total Other Current Liabilities	\$21,815.10
Total Current Liabilities	\$24,863.10
Total Liabilities	\$24,863.10
Equity	
3100 Net Assets - Board Designated	62,686.36
3120 Restricted Net Assets	53,070.52
32000 Retained Earnings	52,616.40
3940 Unrestricted Net Assets	91,503.07
Net Income	6,499.98
Total Equity	\$266,376.33
TOTAL LIABILITIES AND EQUITY	\$291,239.43

New Hampshire Library Association

FY24 Income and Expenses - Unrestricted Funds

	FY24 Budget	FY24 Actual as of 05/31/2024
Income		
4011 NHLA Spring Conference Income	\$ -	\$ 300.00
4021 NHLA Fall Conference Income	\$ 2,000.00	\$ 3,375.00
4025 Small Libraries Summit	\$ 650.00	\$ -
4041 NHLA Dues	\$ 24,500.00	\$ 26,030.00
4048 ALA Student Membership Payables		\$ 273.00
4050 Interest Income		\$ 13.74
4054 Membership Outreach		\$ -
4999 NHLA General Fund	\$ 6,125.00	\$ -
TOTAL INCOME	\$ 33,275.00	\$ 29,991.74

	FY24 Budget	FY24 Actual as of 05/31/2024
Expenses		
6000 Accounting	\$ 9,525.00	\$ 9,293.18
6010 ALA Chapter Membership	\$ 150.00	\$ 157.00
6015 Bank Fees	\$ 35.00	\$ -
6021 NHLA Fall Conference Expense	\$ 2,000.00	\$ 2,837.02
6030 Insurance	\$ 600.00	\$ 600.00
6040 Legislative Activities	\$ 5,875.00	\$ 3,550.00
6045 Association Management	\$ 2,670.00	\$ 2,592.00
6050 Miscellaneous Expense	\$ 75.00	\$ 4,683.55
6054 Membership Outreach	\$ 500.00	\$ -
6055 Advocacy	\$ 495.00	\$ -
6056 Nat'l Library Legislative Day	\$ 1,500.00	\$ -
6070 Postage	\$ 50.00	\$ -
6080 Printing and Stationary	\$ -	\$ -
6090 Professional Fees / Dues	\$ 50.00	\$ -
6101 NHLA Spring Conference	\$ 2,500.00	\$ 1,895.00
6108 Small Libraries Summit	\$ 650.00	\$ -
6110 Supplies	\$ 50.00	\$ -
6120 ALA Councilor Travel & Conference	\$ 4,600.00	\$2,915.85
6195 Geisel Award Expense	\$ 200.00	\$ -
6215 Technology (formerly PayPal fees)	\$ 900.00	\$ 1,079.37
6230 Website design and logo	\$ -	\$ -
6250 Web Hosting Fees	\$ 850.00	\$ 646.34
TOTAL EXPENSES	\$ 33,275.00	\$ 30,249.31
NET OPERATING INCOME		
	\$ -	\$ (257.57)

New Hampshire Library Association

Profit and Loss

July 2023 - May 2024

	TOTAL
Income	
4010 Spring Conference	
4011 NHLA Spring Conference Income	300.00
4012 CHILIS Spring Conference Income	3,555.00
4016 Paralibrarian mini-conference	-1,036.97
Total 4010 Spring Conference	2,818.03
4020 Fall Conference	
4021 NHLA Fall Conference Income	3,375.00
4022 CHILIS Fall Conference Income	3,280.00
4023 READS Fall Conference Income	2,030.00
4024 YALS Fall Conference Income	1,945.00
Total 4020 Fall Conference	10,630.00
4026 EDI Committee Income	25.00
4040 Membership Dues	
4041 NHLA Dues	26,030.00
4042 CHILIS Dues	755.00
4043 READS dues	700.00
4044 YALS dues	575.00
4045 URBANS dues	1,800.00
4046 NELA dues	2,215.00
4047 PARALIB dues	395.00
4049 ITS dues	405.00
Total 4040 Membership Dues	32,875.00
4048 ALA student membership payables	273.00
4050 Interest Income	13.74
4055 PARA certification fees	230.00
4060 NHCF Disbursements	5,186.41
4065 ULAC event	-1,269.14
4073 Bus trip to Cambridge, MA	250.00
4150 Workshops	
4155 Paralibrarian workshops	2,830.00
Total 4150 Workshops	2,830.00
4200 Donations to NHLA	
4210 Donations to CHILIS	
4211 CHILIS - 1000 Books Before Kind	2,545.00
Total 4210 Donations to CHILIS	2,545.00
Total 4200 Donations to NHLA	2,545.00
Total Income	\$56,407.04
GROSS PROFIT	\$56,407.04
Expenses	
6000 Accounting	9,293.18

New Hampshire Library Association

Profit and Loss

July 2023 - May 2024

	TOTAL
6010 ALA State Chapter Membership	157.00
6018 Donation	200.00
6020 Fall Conference Expense	1,155.00
6021 NHLA Fall Conference Expense	2,837.02
6022 CHILIS Fall Conference Expenses	3,983.84
6023 READS Fall Conference Expense	2,175.27
6024 YALS Fall Conference Expense	2,722.67
Total 6020 Fall Conference Expense	12,873.80
6026 EDI Committee Expense	500.00
6030 Insurance	600.00
6034 READS expenses	470.26
6035 CHILIS expenses	300.00
6036 YALS expenses	144.00
6037 PARALIB expenses	1,167.40
6040 Legislative Activities	3,550.00
6045 Association Management	2,592.00
6050 Miscellaneous Expense	4,683.55
6060 Norris Scholarships Expense	2,000.00
6100 Spring Conference Expense	1,895.00
6102 CHILIS Spring Conference	3,500.31
Total 6100 Spring Conference Expense	5,395.31
6120 ALA Councilor Travel & Conferen	2,915.85
6180 CHILIS - Summer Reading Materia	1,200.00
6196 READS Award of Excellence	139.00
6215 Technology (formerly PayPal fee	1,079.37
6250 Web Hosting Fees	646.34
Total Expenses	\$49,907.06
NET OPERATING INCOME	\$6,499.98
NET INCOME	\$6,499.98

NHLA Vice President Report
June 11, 2024

5/1/24 - attended NHLTA Meeting

5/14/24 - attended NHLA Officers Meeting

6/5/24 - attended NHLTA Annual Conference and made opening remarks welcoming Trustees.

Fall Business Meeting

Working with Common Man Plymouth, I was able to secure the Foster Room for Wednesday, Nov 6, 2024 for the Fall Meeting. We have confirmed Cassie Gillespie, LCSW for the first session. Currently I am working on finalizing the menu and program/takeaway for the afternoon.

Respectfully submitted,
Rachel Baker
2024 NHLA Vice President

NHLA Legislative Report June 2024

NHLA had a very successful Legislative season! All library related bills are done and have gone the way we had hoped.

The last bill was amended HB1311 that came back from the Senate with most of the wording from SB523. On May 30th the House voted to “non-concur and not set up a committee of conference” to address the changes which effectively ended the bill for the session.

Deb, Mindy and I have been in touch with one of the House Representatives, David Paige, about meeting over the summer to discuss any bills he may have in mind. Personally, I would like to recommend that no bills be put forward on behalf of libraries and that we focus on fending off the bad ones that will most likely return. Will keep the Board and the committee informed on any such discussions going forward.

I will not be at our meeting on the 11th so please send any questions to my NHLA email so I can get back to you!

Respectfully submitted,

Denise van Zanten

Legislative Chair

legislative@nhlibrarians.org

New Hampshire Library Trustees Association Liaison Report

NHLA Executive Board Meeting: June 11, 2024

NHLTA has been busy preparing and hold their annual conference on June 5. The conference a great success. We had 290 attendances. Unfortunately, we had to turned some people away because we had max out. The NHLTA Education Committee were the ones who put the conference together and orchestrated it. I want to thank you who were able to attend the conference and those of you who may want to attend but couldn't attend. We appreciation the support NHLA has given us.

We had a short board meeting on June 4th, the day before the conference. The Board voted for the 2024-2025 slate of Officers. The following are were elected.

President - Marcia McLaughlin, Greenland

Vice President - Cathy Harvey, Spofford (Chesterfield)

Secretary - Kathy Parenti, Milford

Treasurer - Jeanne Palleiko, Newbury

Assistant Treasurer - Tammy Hooker, Hooksett

Past President – Conrad Moses, East Kingston

The Assistant Treasurer isn't part of the Executive Board, all the rest are.

This year NHLTA summer scholarship award went to Sherry Castle, the Assistant Director of East Kingston Public Library.

Respectfully submitted,

Conrad Moses, NHLTA Liaison

Website: <https://www.nhlta.org>

NHLA Past-President Report
June 11, 2024

4/12- meeting with NHSLMA officers

4/12- presented at Paralibrarians mini conference with Heather Rainier

5/14- attended NHLA Officers Meeting

5/15- convened first meeting of the 2024 Nominating Committee

5/20- virtual meeting with Rep. Paige, Denise and representatives from NH School Board Association

5/31-6/2- Attending ALA Law for Libraries train the trainer workshop

Legislative Committee

-Worked with Denise on a letter to State Senators regarding HB1311 as amended

Nominating Committee

We have identified someone who would like to run for treasurer-elect. In addition, Corinne Chronopoulos has stated she would like to run for Secretary again. I plan to hold an information session about serving as an NHLA officer in the next few weeks.

The nominating committee will meet again on June 13, 2024 to continue to work on the Emerging Leaders Award, the Ann Geisel Award, and the 2025 slate of officers.

Fall Business Meeting

With approval from the NHLA Officers, worked to contract with Cassie Gillespie, LCSW to book a three-part training, with the final session during the fall business meeting. Sent an email to each co-op chair, asking them to select a representative to send to Session 1.

Respectfully submitted,
Mindy Atwood
2024 NHLA Past-President

Technical Services Committee Report

06/05/24

Current Board members: Angela Brown, Chair ; Martha Simmons, Website Coordinator

Upcoming Activities/Programs/Events:

- Library of Things presentation on June 25, 2024 via Zoom. Martha Simmons from Hooksett and Nicholas Gagnon from Dover will be the presenters.

Income/Expenses and Balance of Account: N/A

Other News: N/A

Respectfully submitted,

Angela Brown

Angela Brown
TS Committee Chair

ULAC

Report for NHLA Executive Board

06/11/24

Current Board members:

Sheryl Bass, Chair, Erin Matlin, (Co-Chair), Heather Rainier (Treasurer)

Upcoming Activities/Programs/Events:

- ULAC is scheduled to meet in-person at the Hooksett Library on Friday, June 28th at 10:00 am.
- At the June 28th Meeting, Assistant State Librarian Mindy Atwood and Christine Sirois who is the Executive Director & Research Privacy Officer at the Harvard Kennedy School of Government will be delivering their presentation “Libraries and Democracy”.

Income/Expenses and Balance of Account:

At the March ULAC meeting, the current balance was reported to be \$6,621.38. Total interest earned was .12. Expenses totaled \$1,019.14. (Transportation for the group to Cambridge).

Other News:

On May 3, 2024, several ULAC members embarked on a fantastic trip to the Harvard Kennedy School of Law in Cambridge, Massachusetts. Their itinerary included a tour of Widener Library, Harvard's main library, followed by a lunchtime discussion exploring the critical role libraries play in upholding and supporting democracy. It was a day well spent, filled with valuable insights.

The May 24th meeting was cancelled due to low attendance due to the Memorial Day weekend.

Respectfully

submitted, Sheryl

Bass, ULAC Chair

Wild Apricot Database Administrator Report (6/11/24)

Database Admin: Lisa Jose

Upcoming Activities/Programs/Events: N/A

Income/Expenses and Balance of Account: N/A

Other News:

- Answered incoming emails re: assigning new admins access (for sections/chairs) and removed/designated accordingly, and how this process should be implemented
- Continued as liaison between Treasurer, Membership Chair, and Bookkeeper
- Advised Bookkeeper on where to re-route check for NHLTA that we received in error
- Worked with Londonderry Leach library re: how to handle blacklisted emails from Wild Apricot (WA)
- Confirmed with Treasurer that renewal payment for WA software was processed in May 2024
- Provided input regarding reasons to stay with individual rather than library membership (due to complications it will cause within Wild Apricot records, and potential troublesome situations that may arise for individuals), and will be continuing discussions with Officers, Treasurer, and Membership Chair (suggestions to be presented to the Exec. Board once discussions are complete)
- Worked with Para-Librarian rep to move registration from one person to another for an event.

Respectfully Submitted,

Lisa Jose

Wild Apricot Database Administrator

Important website accessibility update

Piper Mountain Webs, LLC <ddormody@piperwebs.com>

Mon 5/6/2024 2:29 PM

To: Y. Couser <ycouser@merrimacklibrary.org>;

Good afternoon, Yvette,

I'm writing to alert you to an April 2024 Department of Justice / Office of Civil Rights ruling pertaining to accessibility requirements for government-related websites. **In virtually all cases this ruling does apply to public library websites.**

Accessibility / ADA requirements for websites are not a new thing. If you have completed any of our recent training sessions related to your website and content management system, you know that we frequently mention those requirements and the responsibility that website content providers (library staff) have to ensure compliance. **What is new is that on April 24, 2024, the Federal Register published the Department of Justice's (Department) final rule updating its regulations for Title II of the Americans with Disabilities Act (ADA).**

This final rule outlines specific dates by which your site must meet the Web Content Accessibility Guidelines (WCAG) Version 2.1 standards. If your library serves a population of less than 50,000, then your site must attain full compliance by no later than April 26, 2027 (3 years from now). If your library serves a population of more than 50,000, your site must attain compliance by April 26, 2026 (2 years from now).

While this may seem like a comfortable period of time, the release of this ruling is generating an immediate increase in public attention. We are currently assisting one library with their response to a formal DOJ complaint. Other libraries have heard that blanket complaint against all libraries in their region or state will be filed in the near future.

Obviously it is in a library's best interest to ensure that its' website achieves and maintains compliance well before any official deadlines. Compliance helps ensure that you are providing quality online service to disabled patrons, and may also help to avoid the additional paperwork and shortened deadlines that will accompany a formal complaint.

It is each library's sole responsibility to ensure ADA / WCAG website compliance. That said, PiperWebs will assist you with meeting that responsibility in a number of ways. If there are any issues related to the website structure or template itself, we will work diligently to address those issues, and will do so at no additional cost to your library. As a practical matter, however, the bulk of your website consists of its' actual content, meaning the text, links, images, videos, etc. that you and your staff add to your site using the content management system, and the bulk of the ADA requirements address this content.

We will soon provide you with a list of optional assistance levels, ranging from a series of online webinars focusing on the accessibility requirements and how your staff can make any needed corrections, to our coordination and cooperative management of responses to any formal DOJ complaints. We should have these options available for your review by late this week.



YALS President Report
June 11, 2024

Current Board Members:

Nicole Gauvreau (president), Kim Baker (vice-president), MaryJo Siergiej (past president), Stacey Desrosiers (treasurer), Nicole “Nikki” Rheume (secretary), Chandra Boudreau (teen awards chair), Krista Bordeleau (media/website chair)

Upcoming Activities/Programs/Events:

Next meeting: August 22nd at 10 a.m. (virtual)

Income, Expense, and Account Balance (as of April 30, 2024):

Interest: \$0.10

Membership dues: \$35.00

Expenses: \$144 for Go To Meeting (not reoccurring)

Not yet cleared as of 4/30/24:

- \$200 for NH Video Game Library
- \$212.50 deposit for fall conference

Balance: \$6088.51

Other News:

- Teen Librarian of the Year Award created and accepting nominations
- YALS to create YALS book club kits (similar to READS-to-Go)
 - Board needs to vote on bag quote to accept
 - did not occur at May meeting as treasurer was not present
 - three libraries have committed to book kits
- YALS vice-president (Kim Baker) and Teen Awards Chair (Chandra Boudreau) collaborating on creation of a YALS strategic plan
- YALS bylaw revision voting on-going (concludes June 30th); numbers below as on June 7.
 - 158 of 159 members have received Wild Apricot Email
 - 84 have opened email
 - 21 have clicked bylaw revision link
 - 31 have clicked voting link
 - 20 voted
- 2024 conference to be on September 23rd at McLane Center in Concord
 - Call for proposals is out
 - Waiting for responses from two potential keynote speakers

Respectfully submitted,
Nicole Gauvreau



YALS President