

**New Hampshire Library Association Executive Board**  
**In-person, Hooksett Public Library**  
**December 11, 2023**  
**9:00am-2:00pm**

Members Present: Mindy Atwood (president) Denise van Zanten (past-president), Rachel Baker (incoming vice-president), Jessica DeLangie (treasurer), Angela Brown (Technical Services chair), Corinne Chronopoulos (secretary), Kersten Matera (Bylaws Chair), Mark Glisson and Mathew Bose (ITS co-chairs), Lisa Jose (Wild Apricot administrator) Christina Finemore (CLNH), Heather Rainier (Para), Melissa Mannon (EDI), Sheryl Bass (treasurer-elect), Lauren Rettig (Intellectual Freedom), Linda Pilla (membership), Julie Lantner (ALA rep), Yvette Couser (webmaster), Justine Farrara (NELA rep), Chandra Boudreau (Center for the book), Julie Spokane (para), Brianna Hemmah (READS), Ashley Miller (archivist), Amber Coughlin (past NELA rep), Nicole Gauvreau (YALS)

Others Present: James McKim

Call to order at 9:00am

Approve Agenda: **Motion** to approve agenda made by Mark Glisson, seconded by Deb Hoadley. Poll of the Board. Motion carries. Angela Brown abstains.

Approve October 10<sup>th</sup>, 2023, minutes. Minutes: **Motion** to approve October minutes as written by Amber Coughlin seconded by Kersten Matera. Poll of the Board. Motion carries.

**Approval of Social Media Policy. Motion** to approve as written by Linda Pilla, seconded by Kersten Matera. Poll of the Board. Motion carries.

**Approval of Media Relations Policy. Motion** to approve as written by Rachel Baker, seconded by Kersten Matera. Poll of the Board. Motion carries.

**Old Business**

Mindy Atwood and Denise van Zanten gave a brief update on relevant legislation.

**New Business**

Procedures for new Executive Board members were reviewed. Templates for board reports were emailed to all incoming folks. Reminder to all that a member of each

committee is to serve on the conference committee.

Treasurer Jessica Delangie reviewed the procedure for contracts and deposits.

Motion to adjourn formal meeting 9:35am. **Motion** to approve by Denise van Zanten, seconded by Kersten Matera. Poll of the Board. Motion carries.

Remainder of meeting dedicated to Jim McKim who gave a presentation about Equity, Diversity and Inclusion.

**Attachment: Formal Reports**

## NHLA Past President's Report December 2023

- Working with Mindy on leaving the board!
- Legislative front:
  - Met with Representative Germana and ACLU attorney Gilles Bissonette about his LSR
  - Started to review LSR wording that was released on December 6<sup>th</sup>. See this link put together by NHMA: [FastDemocracy - Be informed. Be effective. Be social.](#)
  - I will be reaching out to our lobbyist to catch up now that the wording is available.
  - Next meeting of the Legislative Committee is being planned for January 3<sup>rd</sup> to start planning next steps.

My apologies but I will be joining you around lunch time on the 12<sup>th</sup> as our new Mayor Elect has scheduled an orientation meeting for Department Heads and Aldermen to attend to get to know one another better.

Respectfully submitted,

*Denise van Zanten*

Past President

Vice President & Conference Committee Report for NHLA Executive Board  
12/12/2023

Please accept my apologies - due to a family situation, I will not be able to attend today's transition meeting. I hope to resume my duties of President in January, and look forward to seeing you all at the February Executive Board Meeting.

Fall Conference & Business Meeting Update: Despite the first snow storm creating some tricky travel, we had 67 people attend on November 4. Dorothy Stoltz gave an overview of the Six Thinking Hats and had us apply how we could use this creating thinking method in a couple of different ways.

2025 Spring Conference (April 15-17): Planning will begin soon for this annual conference. The expectation is that every section and committee be involved in programming and some of the logistics of the conference. Each section usually has the Vice President/Vice Chair as the conference representative, and each committee should designate someone as the conference liaison. Please send me the name of the person who will be part of the Conference Committee by January 15<sup>th</sup>.

My main focus since October has been on the Fall Conference and attending various meetings to discuss the LSRs related to libraries, and meeting with the Strategic Planning Committee. I also met with Mindy to discuss my transition to being your NHLA President. I look forward to the upcoming year and working on the new strategic goals once the plan is in place.

Respectfully submitted,

Deb Hoadley

## NHLA Treasurer's Report

November 2023

Sheryl Bass, NHLA Treasurer

### Financial Report

Please find attached a copy of

- NHLA's November 2023 Profit & Loss Statement
- NHLA's Balance Sheet as of November 30, 2023
- FY23 Income and Expenses as of November 30, 2023

NHLA's total assets as of November 30, 2023, were \$271,627.76.

Below is a listing of cash held by each account as of November 30, 2023.

NHLA checking	\$2,237.96
NHLA savings – non-interest	\$36,026.84
NHLA savings	\$104,224.16
CLNH	\$16,335.78
READS	\$3,456.87
PARALIB	\$9,336.00
ULAC	\$5,840.18
YALS	\$5,582.27
ITS	\$1,883.16
WINCHELL LOAN (revolving fund)	\$28,498.55
NORRIS (scholarship)	\$196.06
MACDONALD FUND (continuing ed/professional development)	\$19,668.02

# EDI Committee

December, 2023

**Section/Committee Name or Logo:** EDI

**Current Board members:** Melissa Mannon (Chair), Anne-Jung Matthews (Secretary), Kaitlin Camidge, Yvette Couser, Katie Hamilton, Amy Lappin,

**Upcoming Activities/Programs/Events:**

The EDI Committee did not meet this month.

We have a newsletter coming out in December with EDI related information.

**Income/Expenses and Balance of Account:** N/A

**Other News:** N/A

Respectfully submitted,

Melissa Mannon

## ITS Section Report

**Tuesday, December 12th, 2023**

The ITS Section hosted a hybrid (virtual and in-person) meeting in November at the Moultonborough Public Library. Topics discussed included AI trends and updates, online calendar services, meeting room a/v equipment, virtual and immersive reality materials and programming, and new technology and news at our libraries.

The section continues to support discussion on both the Publicity & Marketing Committee and ITS Section Google Groups.

The next ITS meeting date is scheduled for **Wednesday, January 31st 10:30 a.m.** The section plans to meet as a hybrid (virtual and in-person) meeting if a venue can be confirmed for January's meeting.

Respectfully submitted,

ITS Co-chairs  
Mathew Bose  
Mark Glisson

Section/Committee Name: Center for the Book

Current Board members:

Selma Naccach-Hoff (2023 Chair State Librarian Appointee), Dan Szczesny(2023 Vice Chair State Librarian Appointee), Michael York (New Hampshire State Librarian), Sarah L. Stewart (Commissioner, NH Dept. of Natural & Cultural Resources), Frank Edelblut (Commissioner, NH Dept. of Education), Alexandria Peary (New Hampshire Poet Laureate), David Elliott (State Librarian Appointee), Michael Haley Goldman (NH Humanities), Moriah Churchill-Calkins (Children's Librarians of New Hampshire), Chandra Boudreau (New Hampshire Library Association), Rachel Hill (New Hampshire School Library Media Association), Don Kimball (Poetry Society of New Hampshire), Paul Jenkins (Libraries Committee, NH College and University Council)

Upcoming Activities/Programs/Events:

The Center for the Book held their annual meeting on December 8, 2023.

The Ladybug Book Award has extended the final voting period for 2023 Ladybug Book Award until Tuesday, December 19, 2023 at 11:30 PM. This concludes the 21st year of the Ladybug Book Award. In the next year, a compendium will be released listing all nominees with an appendix highlighting themes like NH authors, read-alikes and dog books. The 2024 cycle will be beginning in the coming weeks. Keep an eye out on the blog <https://nhbookcenter.blogspot.com> for more information.

The Dublin Committee nominated Demon Copperhead by Barbara Kingsolver for the 2024 award. Reading has begun for the 2025 award. Anyone interested in joining the committee can reach out to the chair at [charles.a.shipman@dncr.nh.gov](mailto:charles.a.shipman@dncr.nh.gov).

The National Book Festival has adapted its requirements for Centers for the Book. They are now responsible for nominating 2 titles by authors from their state to highlight, with one being a children's book and one for adults. This year they highlighted Sy Montgomery's octopus titles. They are currently considering titles for next year. If anyone has ideas on a NH author that has written a children's book and adults' book that have a similar topic or theme, please let the Center know.

Other News:

The Center for the Book is phasing out their own Facebook page as well as the one for the Ladybug Book Award. All content will be posted on the NH State Library's page instead.

The Center for the Book's website was included in the State Library website's overhaul. Some content is still being added.

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Website Coordinator's Report

Yvette Couser

I'm continuing to update the site as requests come in, but it seems that Committees and Sections are updating and managing their pages regularly. If there are new members in your Committees who will be managing your page and need training or permissions, please email me and I will arrange this.

My Goal for 2024 will be to streamline/edit the horizontal tabs.

Thanks.



**READS President Report  
December 2023**

**Current Board members:** Brianna Hammah President; Jane Martina, Vice President; Sue Harmon, Past President; Sarah Frost, Secretary; Tanya Griffith, Treasurer; Liz Ryan, Membership Chair; Eileen Gilbert, Programming Chair; Jane Martina, Public Relations; Martha Simmons, Reads-to-Go Chair; Alexa Moore, Website Coordinator.

**Upcoming Activities/Programs/Events:**

- READS welcomed Sarah Frost as our new Secretary, Brianna Hemmah as our new President, and Jane Martina as our new Vice President. Thank you to Matthew Gunby and Natalie Moser for their years of excellent service to READS.
- The READS board filled out the NHLA feedback survey.
- The READS Award of Excellence was presented to Michelle Cole of Kingston Community Library at the READS Fall Conference on October 13<sup>th</sup>.
- The READS board is still searching for a Public Relations chair to take over next year. Duties include compiling the bi-monthly Newsletter, posting updates to the NHLA facebook group, and promoting READS at conferences.
- The READS Program committee will meet in January plan topics and locations for Roundtables in April.
- The Ad-Hoc Adult Programming Committee met on December 1<sup>st</sup> to begin planning the programming manual, beginning with 'Getting to Know Your Community and Community Interest'. Next meeting is Friday, January 5<sup>th</sup> at 10am.
- READS currently has 158 active members.
- Next READS Board Meeting – January 12, 2024 at 10:00 am, virtual

**Income/Expenses and Balance of Account:**

Interest: \$0.03

Membership: \$0.00

Fall Program: \$950.00

Expenses: -\$2016.52 Fall Program, Award of Excellence

Balance 10/31/2023 \$3341.84

Respectfully submitted,  
Susan Harmon READS President

## **Technical Services Committee Report**

**12/08/23**

**Current Board members:** Angela Brown, Chair ; Martha Simmons, Website Coordinator

### **Upcoming Activities/Programs/Events:**

- Next meeting is December 19, 2023 at 2pm via Zoom

**Income/Expenses and Balance of Account:** N/A

### **Other News:**

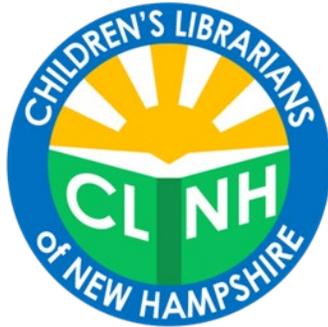
- At the October 24, 2023 meeting the committee decided to start having short monthly meetings (rather than bimonthly) beginning in 2024.
- Filled out strategic plan survey after gathering feedback from Committee members.
- New website coordinator, Martha Simmons received website training and has been updating the TSC pages.

Respectfully submitted,

Angela Brown

Angela Brown  
TS Committee Chair

Section/Committee Name or Logo: Children's Librarians of New Hampshire



Current Board members: Christina Finemore (President, Maxfield Public Library); Rebecca Searles (Vice President, Belmont Public Library); Moriah Churchill-Calkins (Past-President/Center for the Book Rep, Richards Free Library); Becky Kasten (Treasurer, Concord Public Library); Cathy Walter (Secretary, Merrimack Public Library); Nicole Gauvreau (Social Media chair, Pease Public Library); Deb Dutcher (State Library Rep, NH State Library); Kelly Montagano (Membership chair); Joella Travis (NERTCL Rep);

Upcoming Activities/Programs/Events:

Our conference in October was very successful and lots of librarians attended from across the state! We were able to appoint Kelly Montagano to be our membership chair, Joella Travis to be our NERTCL Rep, and we elected Hannah John to be our rising vice president. We have begun planning our spring conference and hope to work out more details at our next meeting.

Income/Expenses and Balance of Account: Our account balance is: \$17, 539.06; Becky deposited \$700 last week bringing our current balance up to \$18, 239.06. Once the deposit for the conference goes through that will be reflected in the balance.

Other News:

**Wild Apricot Database Report (12/12/23)**

Database Admin: Lisa Jose

Upcoming Activities/Programs/Events: N/A

Income/Expenses and Balance of Account: N/A

Other News:

- Added & adjusted WA Administrator settings as requested by respective committee & section chairs
- Continued as liaison between Treasurer, Membership Chair, and Bookkeeper
- Updated Onboarding Manual to present to incoming & existing board members at Dec. 2023 transition meeting

Respectfully Submitted,

Lisa Jose

Wild Apricot Database Administrator



# Intellectual Freedom Committee

## *December Co-Chair Report*

Submitted by Lauren Rettig ([lrettig@sps.edu](mailto:lrettig@sps.edu)) & Julia Lanter ([exeterpljal@gmail.com](mailto:exeterpljal@gmail.com)) Committee Co-Chairs

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- Julia Lanter is moving on from her position as an IFC Co-Chair to become an ALA representative for NHLA. She will remain a member of the IFC. We wish her the very best in her new position!
- Welcomed Sarah Ballard at the new 2024 IFC Co-Chair!
- Website updates: Added information to the support section including an overview of the poster project with a link to the reads repository for the poster project, added the Sy Montgomery poster to the page as well as a quick link on the home page. Added a "Show Your Support" section to the support tab with hyperlink examples:
  - Library Trustees: Write a letter to the editor to your local paper to show your support for the right to read! Ex. Kingston Community Library
  - Library Team: Create a "Live Free and Read" poster with your staff! Ex: Peterborough Town Library
  - Library Trustees: Create a "Live Free and Read" poster with your Library Trustees! Ex: Peterborough Town Library
- Lauren attended the State Library Workshop on Dec.1, 2023 - Intellectual Freedom Overview for Public Library Leaders with Mindy Atwood. Takeaways:
  - Promote adding a section to Collection Development policies on electronic resources, like NH Downloadable books. Borrow text from Abbot Library.
  - Create activities for Staff and Trustees for training.

- Reinforce the importance of the library creating connections with local organizations and how that is a way to help
- Voted to begin a quarterly IFC newsletter written by IFC members to include updates, activities for training, outreach/mitigation, posters, etc.
- Discussed deadline for Poster Project photo submissions as many photo participants have asked. Chose a deadline of June, in order to have all posters available for pre-election July-November

## **NELA Report to the NHLA Executive Board**

December, 2023

NELA is looking for a PR Committee Chair. If you know of any candidates or are interested yourself please contact Maisam Nouh at [president@nelib.org](mailto:president@nelib.org)

Colleen Baily of Westhaven CT is the new Intellectual Freedom Committee Chair.

Beth Morrill of the Canton Public Library is the new IT Chair.

NELA will be reaching out to the state associations regarding a rolling joint membership process that will allow folks to add in a NELA membership after signing up with their state association. The goal is to make it easier for members to join but not an extra burden for state associations to have to carry. NELA will be sending a letter out through the state representatives about this soon.

NELA is updating its website and voicemail system in order to simplify and streamline communications.

Potential 2025 NELA venues are being sought in Rhode Island and Vermont.

The current NELA President is hoping to make serving on the NELA Board accessible to more people by reducing some of the time spent in meetings and traveling to meetings. Board meetings are held primarily online, with only a few in person meetings per year. Executive Board meetings are also becoming shorter. The goal is a two hour meeting rather than a four hour meeting. I believe that this is possible!

Justine Farfara will be taking over for me as NELA Representative but I will miss working with all of you.

Respectfully submitted,

Amber Coughlin  
NELA Representative