



READS Executive Board Meeting

Friday, September 9th, 2022 10:00AM

- Call to Order: Meeting called to order at 10:03
- Acceptance of minutes from July 15th, 2022
 - Motion to accept minutes as written made by Liz Ryan, seconded by Alexa Moore. Motion carries.
- Reports
 - [President, Natalie Moser](#)
 - [Vice President, Sue Harmon](#)
 - \$92.46 for additional supplies at NELA Conference.
 - [Past President, Kersten Matera](#)
 - Having winner attend NELA for the day would cost \$185. \$278.11 allotted to Award line.
 - Kersten Matera has contacted Amber Coughlin to see if nominators can attend READS meeting without paying conference fee.
 - [Treasurer, Steve Viggiano](#)
 - [Membership, Liz Ryan](#)
 - Possibility of a membership drive.
 - Social media engagement, including possible videos.
 - Brainstorm for November meeting.
 - [Programming, Eileen Gilbert](#)
 - [READS-to-Go, Brianna Hemmah](#)
 - [Public Relations Chair, Jane Martina](#)
 - [Website Coordinator, Alexa Moore](#)
- New Business
 - Election Results: 37 results including some duplicates, will be tabulated for deadline two weeks prior to READS Meeting.
 - Conference updates
 - Panel discussion on book challenges.
 - Social media's impact on book challenges.
 - Natalie Moser will facilitate.
 - Brianna Hemmah will have talk on NH KitKeeper
 - Sue Harmon will be participating in crafting program.
- Old Business

- Award of Excellence presentation
 - Flowers, plaque and conference fee for the day.
 - Kersten Matera will present at READS' annual meeting.
 - Goodreads
 - Waiting on completion of social media policy.
 - Website
 - Programming page may need some updating.
 - Annual Business Meeting
 - Most of the annual reports have been submitted.
 - Deadline of 9-16 to send them to NHLA.
 - Setting up OWL and computer to conference. Manchester Library has one.
 - Natalie Moser will reach out to Deb Hoadley to determine virtual option for business meeting.
 - Jane Martina will include meeting minutes from last year's meeting, annual reports and virtual login information for annual meeting in October newsletter. This information will also be posted to Facebook and on NHAIS.
 - Liz Ryan will send out the same information through Wild Apricot.
 - Brianna Hemmah will reach out to Gail Zacharius to attend transitional meeting in November.
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- Adjourn
 - Next meeting: Friday, November 11th, 2022 at 10 AM
 - Meeting adjourned at 10:53 AM.

READS President Report – September 2022

Did not attend August 9th NHLA Meeting – relevant content from Meeting Minutes below

- Sunday banquet at the NELA Conference will be an additional \$60, READS is not presenting Award of Excellence at banquet
- Mindy Atwood is nominee for next NHLA President
- Corrinne Chronopolous nominated for NHLA Secretary.
- Breakfast NHLA meeting to be held Tuesday in the hotel restaurant
- The NHLA Bylaws Committee is working on language to amend the following bylaws (the final amendments will be voted on at the annual meeting):

- **Constitution – Article 4 – Officers Section 2-4**

Spelling out procedure for handling a midterm VP resignation – i.e. if the Vice Presidents resigns midterm, the Board can appoint someone to fill that position. During the next elections, that appointed VP (or another candidate) could be voted on by the membership to continue to serve out the rest of the term as President (and Past President the following year).

- **Bylaws - Article 4: Duties of Officers**

#8 – Past President Responsibilities.

- Changing all instances of the terms **Awards Committee** and/or **Nominating Committee** into **Awards & Nominating Committee**.

Respectfully submitted,
Natalie Moser

READS Vice President Report - September 9, 2022

Reads Repository:

No New submissions.

I created a short video on how to share Canva templates in the hopes it would make shared content easier to access and copy, thereby making it more useful. This video was included in the August newsletter.

NELA Conference:

The Craft Alley program has been scheduled for Tuesday, October 25 at 9:00AM in the Pierce room. I've coordinated with the Panel members on program structure, and we'll be meeting on October 5th (tentative) for our first run-through.

I have a purchase selection for craft supplies for review.

Respectfully Submitted,

Susan Harmon
READS Vice President

READS Past President Report – September 9, 2022

The READS Award of Excellence Committee selected a winner and will be announcing it at the NELA conference.

I contacted the nominators for all candidates to let them know we made our selection and thank them for nominating.

I contacted the two people who nominated the winner and asked them how they would prefer to have the award be presented (Sunday night at the banquet or Tuesday during the READS Annual Meeting). They would like to have the award presented at the READS Annual meeting/breakfast. One of the nominators asked if the winner could also take advantage of some of the other sessions that day. Would READS be open to paying for the winner to attend the conference Tuesday? Our winner is already an NHLA member, so the cost for her would be \$185 for a single day.

I've inquired with NELA if our 2 nominators would be required to pay for one day registration if they are only coming to our READS meeting.

Respectfully submitted,
Kersten Matera

READS Treasurer Report – September 2022

Starting balance	\$3,481.20
membership dues	\$5.00
READS workshop	
income	\$30.00
interest earned (est.)	\$0.03
expenses	\$0.00
Ending balance	\$3,516.23

Steve Viggiano

READS Membership Report: September 9th, 2022

As of July 1st, 2022, we have 157 active members, up from 154. We had two lapsed members renew their memberships, two new members, and we lost one member.

Newsletter

The last newsletter was sent out on Tuesday, August 2nd. It was sent to 147 people, with no bounces.

It was opened by 84 recipients (57%) and had 29 clicks (14 %), up from last newsletter, even with four less recipients. The link to the Executive Board election received the majority of clicks with 15.

The next newsletter will go out on October 4th, 2022.

Respectfully submitted,

Liz Ryan

READS Education Committee - September

Laura Klain led a relaxing program during the Mindfulness Workshop in August at the Nashua Public Library. Unfortunately, attendance was very small—seven total.

Nicole Schultz has resigned from the committee as she moves out of New Hampshire.

We will be picking up with Roundtable planning next month. I welcome topic suggestions for that and 2023 fall conference.

READS-to-Go Report - 9/9/22

Kit Development

Kits that have been recently added include: *The Vanishing Half* (Manchester City Library), *The Paper Palace* (Hooksett Public Library), *Travels with George* (Derry Public Library), *Facing the Mountain* (Derry Public Library), and *The Book Woman's Daughter* (Laconia Public Library).

Kits in the process of being added include: *Underground Railroad* (Bath Public Library), and *Project Hail Mary* (Manchester City Library).

Approved titles waiting for a host include: *Band of Sisters*, *The Four Winds*, *The Last Chance Library*, *Leave the World Behind*, *Mexican Gothic*, *The Personal Librarian*, *The Reading List*, *The Rose Code*, and *The Seven Husbands of Evelyn Hugo*.

Approved titles not yet in paperback: *Crying in H Mart*, *The Lincoln Highway* and *The Midnight Library*.

NH KitKeeper

The NH KitKeeper database was down between Thursday, August 11th and Sunday, August 14th due to a server attack on the provider, Plymouth Rocket. The active and future kit reservation data appears to have been repopulated, with some duplication that has since been resolved. Past reservation data now only goes back to 2020. I have asked Plymouth Rocket to look into the possibility of restoring this data. They believe they will be able to restore the data in the records, but if not, they will produce a spreadsheet with the data.

NELA Presentation

Our presentation at the upcoming NELA/NHLA Conference is scheduled for Sunday, October 23 at 4:30 PM. The presentation is entitled *Book Club Kits: READS-to-Go and the NH KitKeeper Program* and will be led by Brianna Hemmah and Martha Simmons.

Reservation Statistics

There were 50 new kit reservations in July, and 39 in August.

The next READS-to-Go meeting is scheduled for September 12th.

Respectfully Submitted,

Brianna Hemmah

Reads Public Relations Report - September 9, 2022

Newsletter:

- The August/September Newsletter was sent out on August 2, 2022. The next newsletter is scheduled to go out on October 4, 2022. Some potential topics for the upcoming newsletter include: READS Election; READS at NELA/NHLA (business meeting, see presentations from READS Executive Board members, conference information); READS Goodreads account, if we can publicize; READS Repository/Programming Database Highlight; or any additional adult services highlights.
- Converted August/September Newsletter into a PDF for Alexa to post on the website.

Goodreads:

- Continued to add Wadleigh Memorial Library Staff Picks to the “Staff Picks Shelf” using the Appeal Terms and Language from Alexa’s Goodreads Guide.

Publicity:

- Posted information about the Mindfulness Workshop on NHLA Facebook Page, Instagram, and Librarians of the 603 Group.

Respectfully Submitted,
Jane Martina
Public Relations Chair

Website Coordinator Report: September 9th, 2022

Website Updates:

- Added terms/time in position to the READS Board Members and Committee Chairs on the Homepage
- Added the Award of Excellence winners 2005-2019 to the Award of Excellence page
- Updated Reads-to-Go page with Brianna's instructions
- Requested edits from Yvette, and edits were made.
 - Add a Right Column to the Award of Excellence Page
 - Update name of the "READS -To-Go" page to "Reads-to-Go". (there is an extra space, and capitalization error)

General Updates:

- Updated Website, and READS Executive Board Google Drive with approved May Meeting Minutes, draft July Meeting Minutes and August/September Newsletter
- Goodreads: Waiting for new NHLA Social Media Policy, and Social Media Committee for next steps.

Program Database:

- We have 61 submissions, 2 more since our last meeting.

Respectfully submitted,
Alexa Moore