



## READS Executive Board Meeting

Friday, March 10, 2023 10:00AM

Board Members: Sue Harmon, Brianna Hemmah, Natalie Moser, Liz Ryan, Eileen Gilbert, Gail Zachariah, Jane Martina, Alexa Moore, Matthew Gunby  
Others Present: Mindy Atwood

### I. Call to Order

Meeting called to order at 10:01 AM.

Mission /Changes to agenda

Introduction of new members and guests

- Welcome back, Mindy Atwood, NHLA President and former READS President.

### II. Acceptance of minutes from January 13, 2023

1. **Motion to accept minutes as written made by Brianna Hemmah, seconded by Liz Ryan. Motion carries.**

### III. Reports

1. Treasurer's report, Sue Harmon
2. Executive Board reports

President, Sue Harmon

Vice President, Brianna Hemmah

Past President, Natalie Moser

No Award of Excellence given out in 2020. Committee of four for Award of Excellence. Removal of school media from award criteria, because this falls under CLNH and YALS. Natalie co-facilitating roundtable discussion on gatekeepers at Spring Conference.

[Membership](#), Liz Ryan

[Programming](#), Eileen Gilbert

[READS-to-Go](#), Gail Zachariah

[Public Relations](#) Chair, Jane Martina

Jane will give overview of social media  
for READS to Paralibrarians section.

[Website Coordinator](#), Alexa Moore

Sue Harmon will send out calendar of  
events to Alexa Moore.

#### IV. Old Business

Adding youth kits to RTG

YALS has voted to add youth kits to RTG. Details forthcoming.

READS Goodreads Group: Go live the week of the spring conference.

Website update: Calendar, Programming Committee, etc.

#### V. New Business

Proposed Budget: average of last three years.

Motion to accept budget for fiscal year 2023-2024 as presented made by Alexa  
Moore, seconded by Brianna Hemmah. Motion carries.

READS Award of Excellence

**Nominating Committee/READS Treasurer Replacement: Natalie Moser, Brianna  
Hemmah, Liz Ryan, Jane Martina.**

Positions open for treasurer, secretary and vice president.

Two interested candidates for treasurer: Peter Berghoef Abbott Library,  
Tanya Griffith Hollis Social. Appointing Tanya Griffith as interim treasurer.

**Brianna Hemmah makes motion to appoint Tanya Griffith as interim treasurer,  
seconded by Liz Ryan. Motion carries.**

Membership status of Board and Committee Members

Program ideas for NELA 2023: Conference in Springfield Massachusetts.

Having presentation on burnout and self-care.

Reaching out to EveryLibrary to see about presenting on National Legislation

House Bill 514: sent out by EveryLibrary social media. Some misinformation in  
post. NHLA was not involved in any way.

Bill focuses on removing certain protections from school librarians.

NHLA has stated their position as being opposed to House Bill 514.

NHLA working to have a more robust Advocacy Committee moving forward.

READS will include information on Advocacy Committee in our April newsletter.

Mindy Atwood will send Jane Martina the verbiage on this by March 27<sup>th</sup>.

#### VI. Adjournment

1. Meeting adjourned at 11:14 AM.

## Treasurer's Report March

Balance 1/13/2023 \$3,295.37

Income:

Interest 0.08

Membership 605.00

Fall Program

Reimbursement

Spring Program

Overpayment

Reconciliation

Expenses :

Membership

Publicity

Fall Program

Annual Meeting

Award of Excellence

Program Support

Refund

Spring Program

NHLA

READS TO GO 42.34

Banking fees (bounced check)

Misc.

Balance 3/10/2023 \$3,858.11

Respectfully submitted,

Susan Harmon, Interim Treasurer

## READS President Report – March 2023

I attended the February NHLA Executive Board meeting on 2/14/2023.

- The NHLA Executive Board voted on and approved the READS Goodreads group! We can now plan on the announcement and promotion of this resource.
- The Reference Interview workshop program has been approved for the NHLA Spring conference. The program has been scheduled for Thursday, May 4 from 11:15am-12:15pm.
- NELA is recruiting for the following positions: Vice President, Treasurer, Secretary, Member-at-large. If you or anyone you know are interested, please email [amber.coughlin@lelibrary.com](mailto:amber.coughlin@lelibrary.com)
- Wild Apricot announced another 25% price increase upon renewal in May. NHLA is looking into alternatives for cost comparison. More will be discussed at the April Executive Board Meeting.
- The NHLA Membership Committee has asked that board and committee members renew their Membership ASAP, as it is a requirement to have active membership.
- I met with Laura Pezone on 2/14 to take over Treasurer duties for the interim. We have documents going back to 2006. I checked with the NHLA treasurer as well as our bylaws, handbook, and transition documents. As the READS Treasurer is a reporting position only, there are no documentation retention policies we need to follow. Since there is no need to keep documents going that far back, I will be cleaning out the file of all paper documents older than 3 years. All files will still be electronically stored on the NHLA Drive.

Respectfully submitted,  
Susan Harmon

## Vice President Report 3/10/23

### READS Repository

There have been no new submissions to the READS Repository in the last 2 months.

### NHLA Spring Conference

I attended most of the weekly NHLA Spring Conference meetings. The Conference theme is 'Igniting Innovation'. Conference program proposals have been evaluated and much of the schedule has been set. The committee is making plans to visit the conference location, Mills Falls, in order to better coordinate room assignments.

Respectfully Submitted,

Brianna Hemmah

## READS Past President Report – March 2023

Reached out to previous past president, Kersten Matera, as well as the three most recent Award of Excellence winners to discuss this year's Award. Committee will review criteria and open-up nominations. Will work with Alexa to update form and publish to our section of the NHLA website. Will work with Jane to publicize Award and solicit nominations. Will discuss additional board members to serve on the READS nomination committee, which will be chaired by the Past President, at next Executive Board meeting.

Respectfully Submitted by Natalie Moser

## READS Membership Report: March 10<sup>th</sup>, 2023

As of March 3<sup>rd</sup>, we have 143 active members, a jump from last report. As I had expected, a number of accounts lapsed as the members retired from either a position or New Hampshire libraries entirely. However, we did gain more new members- 13 in total! Some are first time members, some just seem to be new to READS. Either way, it offset the effect of the retiring members.

I noticed that some of the lapsed members did not renew their memberships until March or April in the past, so hopefully we will see some members return to active in the coming months. We also have 6 members whose renewals or general membership are pending, so that could change by the next report as well.

### **Newsletter**

The last newsletter went out on February 7th. It went out to 128 members with no bounces!

The email was opened by 74 people, and 19 links were clicked, a majority being for the roundtable sign ups.

I did receive a mild complaint from a member regarding the date of the roundtable discussions. March 14<sup>th</sup> is an election day, and said member has to work the polls and therefore will have to miss the roundtable. I imagine they are not the only library employee or READS member who may have had that dilemma. The member was understanding, but I did ensure that I would bring this up at the next meeting for future consideration.

The next newsletter will go out on April 4<sup>th</sup>.

Respectfully submitted,

Liz Ryan

## READS Program Committee Report – March 2023

The READS program committee has met virtually twice in February and March.

Laura Pezone has resigned from the committee. We appreciate her service. Another committee member may be done after the fall conference. I'd like to put out a call for new members in the next newsletter.

The committee made the decision to cancel the in-person Roundtables on March 21 and 29 due to low attendance. There was one registration for each event. We have contacted each registrant with a reminder of the virtual Roundtable scheduled for March 14. There are currently 15 registrations for the virtual Roundtable.

The READS fall conference is scheduled for the Common Man at Plymouth on Friday October 13. We are still gathering ideas for speakers.



## READS-to-Go Committee Report, 3/8/2023

The committee has yet to meet since our last report, so this will be brief.

The committee will meet on March 13.

The committee will present at the NHLA conference on Friday, May 5, from 3:30–4:30 p.m.

### **Kit Development**

- An additional library has purchased a kit, which will be added soon. The kit is “The Kitchen Front” by Jennifer Ryan.

### **KitKeeper Statistics**

- As of March 1, 2023, 222 kits are circulating in KitKeeper.
- From January through February, there were 253 KitKeeper reservations made, reserving 137 books.

# Reads Public Relations Report March 10, 2023

## **Newsletter:**

- The February/March Newsletter was sent out on February 7, 2022. The next newsletter is scheduled to go out on April 4, 2023. Some potential topics for the upcoming newsletter include: READS Award of Excellence, Spring Roundtables Thank You, Starting a Seed Library Editorial, Call for Submissions to the READS Repository for Seed Library Graphics, New READS-To-Go titles, Save the Date for the NHLA Fall Conference, or any additional adult services highlights.
- Converted February/March Newsletter into a PDF for Alexa to post on the website.

## **NHLA Conference:**

- Submitted proposal for BookBoxes: Library Subscription Boxes for All Ages. The proposal was accepted, and we will be presenting on Friday, May 5<sup>th</sup> at 10 AM.
- Coordinated setting up a meeting with fellow presenters to put the presentation together.

## **Goodreads:**

- Continued to add Wadleigh Memorial Library Staff Picks to the “Staff Picks Shelf” using the Appeal Terms and Language from Alexa’s Goodreads Guide.

## **Social Media:**

- Publicized the Spring Roundtables on the NHLA Facebook and Instagram page as well as the Librarians of the 603 Group.

Respectfully Submitted,  
Jane Martina  
Public Relations Chair

# Website Coordinator Report: March 10, 2023

## Website Updates:

- Added Spring roundtable information to homepage
- Added meeting dates, & Spring Roundtable dates to the calendar
- Reads-to-Go page:
  - Repaired broken links as needed to meeting minutes, annual reports, and collection development policy
- In-progress:
  - Waiting for the final draft of the calendar of activities so that it can be posted to the About READS page.
  - Waiting for program resources to add to the READS Resources page

## General Updates:

- Updated Website, and READS Executive Board Google Drive with:
  - Approved November 18th meeting minutes
  - Draft January 13th meeting minutes
  - February/March 23 newsletter

## Program Database:

- We have 77 submissions, 6 more since our last meeting.
  - I am continuing to reach out to those who submit program reviews to the NHAIS listserv
- 1 year filter for programs has been removed.
  - There are not a ton of programs, so I am not adding another filter yet. Adding a 2 year filter is unfortunately not as simple as a 1 year filter.
- Duplicates were not removed from database
  - When duplicates appear in the pivot tables they actually render underneath each other, provide more reviews/info for users, and don't look junky or excessive. I would suggest we don't remove them at this time.

Respectfully submitted,  
Alexa Moore