



READS Executive Board Meeting

Friday, May 12, 2023 10:00AM

Meeting called to order at 10:03 AM

Members Present: Sue Harmon, Brianna Hemmah, Eileen Gilbert, Gail Zachariah, Jane Martina, Alexa Moore

I. Call to Order

Mission /Changes to agenda

Welcome, Tanya!

II. Acceptance of minutes from March 10, 2023

Motion to accept minutes made by Brianna Hemmah, seconded by Alexa Moore. Motion carries, Tanya Griffith abstains.

III. Reports

1. [Treasurer's report](#), Tanya Griffith
2. Executive Board reports

[President](#), Sue Harmon

[Vice President](#), Brianna Hemmah

[Past President](#), Natalie Moser

[Membership](#), Liz Ryan

[Programming](#), Eileen Gilbert

[READS-to-Go](#), Gail Zachariah

[Public Relations Chair](#), Jane Martina

[Website Coordinator](#), Alexa Moore

IV. New Business

NHLA – How did it go?

- Importance of the involvement of section VPs.

Nominating Committee updates

- In Past President's Report

Fall READS Business Meeting – Ballots out by Aug. 14

- Slate of officers will be presented, no bylaw changes planned.

V. Old Business

READS website – Events Calendar, Programming Committee

- Please send any events to Alexa Moore to be added to calendar.

NELA program proposals

- if anyone has ideas for programs please bring them to next meeting.
- Library hops within consortiums.

VI. Adjournment

1. Meeting adjourned 10:30 AM.

READS President Report – May 2023

I attended the April NHLA Executive Board meeting on 04/11/2023.

- The NHLA Executive Board will be changing from GTM to Zoom, presumably when the GTM contract expires.
- NHLA will stick with Wild Apricot, after a review of other membership management software options.
- Mindy sent out a Media Relations policy for review. The Social Media policy is still in development.
- NHLA is recruiting for the following positions: NELA Rep, ALA Rep, VP/President, Anne Geisel Award
- The Intellectual Freedom Committee warns of a '[Hide the Pride](#)' movement during Pride month. Keep an eye out on your Pride displays, as books may be checked out en-mass, hidden, or stolen. Some IFC suggestions: buy duplicate copies, put up posters behind books so the titles are still visually available to reserve, and scatter your placement of books on display so not all are checked out at once.
 - The IFC has sent us their "Live Free and Read" campaign material to READS, and it is now available in the Repository.
- Adjustments were proposed to the bylaws to add NHSLMA (New Hampshire School Library Media Association), and other minor edits.
- The EDI committee has recommended that the NHLA site banner be replaced with something that better represents participating libraries, after a complaint was lodged.
- NELA proposals are open, but the deadline will very likely be extended, due to spring conferences. Becky Spratford and Robin Bradford have been engaged to present at the NELA Fall conference.
- NHLA Sustainability Committee is looking for more members! Contact Chair, Judy Russell.
- NHLA Fall Conference is November 9, 2023, at the common man in Plymouth.

I presented *The Reference Interview* at NHLA on Thursday. I've already been asked to give this talk again for the Amherst Library, and I've given it at the Goffstown Library as well. I think there's an opportunity for READS to develop presentations on many of the skills that we practice every day as a refresher to Reference Librarians, or as an overview to support staff that may be called on to assist. Reader's Advisory, Weeding, Collection Development, Display Design, Book Talks, Computer Instruction, etc.

I weeded Treasurer documents back to the last 3 years and arranged in a binder for easy changing-of-hands. I met with Tanya Griffith on 3/21 to hand over Treasurer binder and go over reports and procedures. Thank you, Tanya!

Respectfully submitted,
Susan Harmon

Vice President Report

5/12/23

READS Repository

The Intellectual Freedom Committee submitted a logo, poster, and banner for their new Live Free and Read campaign. There have been no other submissions to the READS Repository in the last 2 months.

NHLA Spring Conference

I attended most of the weekly NHLA Spring Conference Committee meetings, including a planning visit to the conference location, Mill Falls in Meredith. The conference was held May 4th and 5th. I attended on Friday the 5th, assisting with registrations. I also assisted Gail Zachariah, the Chair of the READS-to-Go Committee, with her *READS-to-Go Book Tasting* presentation.

Respectfully Submitted,

Brianna Hemmah
READS Vice President

READS Treasurer's Report

May 12, 2023

Balance 3/1/2023	\$3,858.11
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Income:

Interest	0.07
Membership	70.00
Fall Program	
Reimbursement	
Spring Program	
Overpayment	

Reconciliation

Expenses :

- Membership
- Publicity
- Fall Program
- Annual Meeting
- Award of Excellence
- Program Support
- Refund
- Spring Program
- NHLA
- READS TO GO

Banking fees

(bounced check)

Misc.

Balance 4/30/2023	\$3,928.18
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Respectfully submitted,
Tanya Griffith, Interim Treasurer

READS Past President Report – May 2023

Corresponded with Sue Harmon regarding open Executive Board positions for 2024. Tanya Griffith will be appointed as Interim Treasurer to finish out Laura Pezone's term, which would have ended in November of 2024. Therefore, if Tanya is interested in staying on as Treasurer for another two-year term, she can be added to the 2024 ballot. Peter Berghoef also expressed interest in running for Treasurer. I let him know that the Treasurer position will be on the ballot next year, but that we have an opening for Secretary this year, and that we are also in need of new members for the Program Planning Committee. I am waiting to hear back on whether he is interested in running for Secretary or joining the Planning Committee. Brianna reached out to Sarah Frost regarding the Secretary position. She will be on the ballot this year. Current Publicity Chair, Jane Martinez, will be running for the position of VP/President Elect and will appear on this year's ballot.

The 2023 Awards Committee revised the READS Award of Excellence criteria, removing school media center employees from the list of eligible library staff. The nomination form was updated and went live on our website. A request for submissions went out in the April READS Newsletter. The deadline for nominations is June 30th.

Respectfully submitted,
Natalie Moser

READS Membership Report: May 12th, 2023

As of May 9th, we have 153 active members, up from March. Most of the changes between March and May are pending members being switched to active, and we have three new members! We have one member still pending (Beth Vredenburg) - they were new in January, and their application is still pending and says it has not been paid. Is there a way we can reach out to the member?

Newsletter

Our April 4th Newsletter went out to 138 members with three bounces. We had 77 members opening the email, and only 6 clicks. This is a drop from the February newsletter. The link that was accessed the most was the nomination form for the READS Award of Excellence, with three clicks.

The next newsletter will go out on June 6th.

Respectfully submitted,

Liz Ryan

READS Program Committee Report - May 2023

The three of us on the committee met in April.

The READS fall conference is scheduled for the Common Man at Plymouth on Friday October 6. I had the wrong date in the last report. We're still looking for a good title, but the programs are coming together. Two of the three sessions are booked: New Hampshire Listens is a community engagement initiative of the Carsey School of Public Policy at the University of New Hampshire. Diane Hathaway from Goffstown will be talking about their "Community Conversations" programming, a version of the presentation from NHLTA. We are still looking for someone to talk about collection development, intellectual freedom, and the First Amendment, if anyone has leads.

READS-to-Go Committee Report, 5/12/2023

We had a committee meeting on March 13. We did not have a quorum.

The committee presented at the NHLA conference on Friday, May 5, from 3:30–4:30 p.m.

Kit Development

- Libraries that had previously committed to kits have added these kits as the titles come out in paperback. Since we last met, no additional libraries have committed to a kit.

KitKeeper

- The biggest news is that we are now adding genres to KitKeeper. We are discussing procedures and which genres we should use.
- As of March 1, 2023, 228 kits are circulating in KitKeeper.
- From March through April, there were 253 KitKeeper reservations made, reserving 247 kits, which is up quite a bit from the previous two months with 137 reservations.

Respectfully Submitted,
Gail Zachariah

Reads Public Relations Report

May 12, 2023

Newsletter:

- The April/May Newsletter was sent out on Tuesday, April 4, 2023. The next newsletter is scheduled to go out on Tuesday, June 6, 2023. Some potential topics for the upcoming newsletter include: READS Award of Excellence, READS Goodreads Group, NHLA READS Presentations, Save the Date for the NHLA Fall Conference, New READS-To-Go titles, or any additional adult services highlights.
- Converted April/May Newsletter into a PDF for Alexa to post on the website.

NHLA Conference:

- Presented BookBoxes: Library Subscription Boxes for All Ages at the NHLA Conference on Friday, May 5th. The presentation was well received, and libraries have expressed interest in running similar programs at their library.

Goodreads:

- Continued to add Wadleigh Memorial Library Staff Picks to the “Staff Picks Shelf” using the Appeal Terms and Language from Alexa’s Goodreads Guide.

Social Media:

- Met with the new Social Media Chairs for the Paralibrarian section of NHLA to answer any questions that they had about posting on NHLA Social Media outlets and to put them in contact with Scott Campbell.

Respectfully Submitted,
Jane Martina
Public Relations Chair

Website Coordinator Report: May 12, 2023

Website Updates:

- Added to the READS homepage from the April/May Newsletter
 - Call for Submissions: READS Award of Excellence
 - The READS Programming Committee Wants You!
 - READS-To-Go Tip: Discussion Questions
 - READS at NHLA Conference (just removed following the conference)
- Other changes made:
 - Updated calendar has been added to the About READS Page
 - Board Members have been verified and updated
 - Craft Alley presentation has been added to the READS Resources Page for now under READS Conference and Roundtable Events
 - Virtual Best Practices has been added to the READS Resources page under the Library Programs for Adults section from now.
- In-progress:
 - Request was made regarding adding a READS Programming Committee Page to the website. This request has not yet been completed.

General Updates:

- Updated Website, and READS Executive Board Google Drive with:
 - Approved January 13th meeting minutes
 - Draft March 10th meeting minutes
 - April/May 2023 newsletter

Program Database:

- We have 79 submissions, 2 more since our last meeting.

Goodreads:

- NH Librarians Read Goodreads Group went live/public on April 18th
- Made bookmarks to be handed out at NHLA to highlight the new group
- We have had 7 new members join following the NHLA conference

Respectfully submitted,
Alexa Moore

