



READS Executive Board Meeting

Friday, July 14, 2023 10:00AM

Meeting called to order at 10:06

Officers Present: Sue Harmon, Brianna Hemmah, Natalie Moser, Liz Ryan, Eileen Gilbert, Jane Martina, Alexa Moore and Matthew Gunby

I. Call to Order

Mission /Changes to agenda

II. Acceptance of minutes from May 12, 2023

1. Motion to accept minutes of May 12, 2023 as written made by Liz Ryan, seconded by Brianna Hemmah. Motion carries.

III. Reports

1. Treasurer's report, Tanya Griffith
2. Executive Board reports
 - President, Sue Harmon
 - Vice President, Brianna Hemmah
 - Past President, Natalie Moser
 - Natalie will send Matthew bios for current slate of officers.
 - Matthew will send out the slate of officers for 2024 by August 15.
 - Membership, Liz Ryan
 - Programming, Eileen Gilbert
 - Registration for READS Annual Meeting and Conference should be ready for August newsletter.
 - READS-to-Go, Gail Zachariah
 - READS-to-Go adding genres.
 - Brianna has spoken to YALS Vice President regarding youth kits. Currently on hold for summer reading, but interested in participating moving forward.
 - Public Relations Chair, Jane Martina

- Newsletter will go out on August 8th and will include a link to the ballot.
- [Website Coordinator](#), Alexa Moore
 - Potentially adding images and branding to NHLA website READS resource page.
- Jane and Alexa will work on sending out a quarterly email to the NHAIS list with reminder of the Programming database.
- Including recent submissions in the newsletter. If submissions end up being high potentially having a specific newsletter of programming on the alternate months of the regular newsletter.

IV. New Business

- Award of Excellence
 - Breakdown of Award of Excellence presentation.
- Nominations
- Annual Business Meeting
 - Annual Reports for September 22nd.
- READS Repository
 - Including a spreadsheet of event calendars for all of the libraries in NH.
 - Should this be brought to NHLA as event calendars often include children and teen events?
 - Concerns about keeping the spreadsheet updated and who would have editing privileges.
 - Discuss at next meeting.
 - Sue will email the board the Massachusetts programming spreadsheet.
- Please update any changes in your role to the transition guide and share with Sue.
- Programming Committee
 - Creating a mission statement for READS programming committee.
 - Eileen will send minutes and next meeting date and current members to Alexa.
 - Including next programming meeting and seeking new members in next newsletter.
 - Send notice of next programming meeting on NHAIS list.
- Book repair workshop
 - Does it possibly fall into technical services?
 - Reaching out to Bobbi Slossar at the state library to see if she has any contacts for book repair.
- Election Update
 - Sue will contact Lisa Jose to see about getting access to the secretary
 - Brianna makes nomination to accept the current slate of officers, Alexa seconds. Motion carries.

V. Old Business

READS Website – Events Calendar, Programming Committee

VI. Adjournment

Next Meeting is Friday, September 8, 2023 at 10:00AM

Meeting adjourned at 11:08 AM

READS Treasurer's Report July 14, 2023

Balance 4/30/2023 \$3,928.18

Income:

Interest 0.06

Membership 15.00

Fall Program

Reimbursement

Spring Program

Overpayment

Reconciliation

Expenses :

Membership

Publicity

Fall Program

Annual Meeting

Award of Excellence

Program Support

Refund

Spring Program

NHLA

READS TO GO -475.00

Banking fees (bounced check)

Misc.

Balance 6/30/2023 \$3,468.24

Respectfully submitted,

Tanya Griffith, Interim Treasurer

READS President Report – May 2023

Attended the April NHLA Executive Board meeting on 06/13/2023.

- ULAC is working with DCYF to determine current policies and procedures about the use of Public Libraries as court-ordered supervised visitation sites. More info and resources to come from that.
- The Legislative advocacy committee will hold a workshop in September to build an advocacy kit for NHLA.
- Accounts for NHLA Members who have been inactive since 2022 will be archived.
- The process for reviewing replacements for Wild Apricot has been tabled.
- EDI committee will be putting together proposals for training for NHLA Executive Board members. Possibly annually, due to rotating nature of section & committee heads.
- The Bylaws committee has reviewed the NHLA Media Relations policy and Social Media policy. The Social Media Policy has been reduced to 3 pages and some language changes were suggested for the Media Relations policy. Both policies have been submitted to the NHLA Officers for review. Mindy recommended that the NHLA secretary be given the credentials of each social media account, including sections, and archive those along with managing the google account credentials.
- Executive Board voted on the proposed FY24 budget.
- An NHLA Zoom account has been purchased to replace GTM. Credentials will be shared at the next Executive Board meeting.

Forwarded questions about RTG sent to the NHLA Executive board to Gail and Brianna. Sent Jane the slides to the Reference Interview workshop for posting to the READS website.

Presented the Reference Interview Workshop on 5/24 at the Amherst Public Library. Corresponded with Gail and Tanya to figure out a price increase from Plymouth Rocket for Kit Keeper.

Respectfully submitted,
Susan Harmon

Vice President Report

7/14/23

READS Repository

There have been no new submissions to the READS Repository in the last 2 months.

Respectfully Submitted,

Brianna Hemmah
READS Vice President

READS Past President Report – July 2023

The 2023 Awards Committee extended the deadline for nominations to July 31st. We have received one nomination so far. Additional submissions will be reviewed and a decision will be made by the middle of August.

Ballots with this year's slate of officers will be going out to membership prior to the deadline of August 15th.

Respectfully submitted,
Natalie Moser

READS Membership Report: July 14th, 2023

As of July 10th, we have 155 members. This is up from the last report, as we have added two. However, it is still down from where it was two years ago, with was 160. Still, it looks like we are seeing a trend of steady increases.

Newsletter

Our June Newsletter went out to 144 members with no bounces! We had 90 members opening the email, and 35 clicks, a great increase from the last newsletter. The READS Goodreads link was the big winner with 15 hits.

The next newsletter will go out on August 1st if we decide to stick with the first Tuesday of the Month rule. However, it could feasibly go out on August 8th if we think it would be easier for PR to compile everything or simply get more attention.

Respectfully submitted,

Liz Ryan

READS Program Committee Report - July 2023

The program committee met in June. We are still looking for a third fall conference speaker to talk about collection development, intellectual freedom, and the First Amendment. We're waiting to hear back from one potential speaker and are in the process of contacting another. Registration can open the day the next READS newsletter goes out.

Reads Public Relations Report

July 14, 2023

Newsletter:

- The June/July Newsletter was sent out on Tuesday, June 6, 2023. The next newsletter is scheduled to go out on Tuesday, August 1, 2023. Some potential topics for the upcoming newsletter include: READS Election, READS Goodreads Group, Save the Date for the NHLA Fall Conference, New READS-To-Go titles, Programming Database highlight, Summer Reading spotlight, or any additional adult services highlights.
- Converted June/July Newsletter into a PDF for Alexa to post on the website.

Goodreads:

- Continued to add Wadleigh Memorial Library Staff Picks to the “Staff Picks Shelf” using the Appeal Terms and Language from Alexa’s Goodreads Guide.

Social Media:

- Publicized the READS Award of Excellence and the New Hampshire Librarians Goodreads Group on the NHLA Facebook and Instagram page as well as the Librarians of the 603 Group.

NELA Program Proposal:

- Submitted the Library Hop program proposal for review.

Respectfully Submitted,
Jane Martina
Public Relations Chair

Website Coordinator Report: July 14, 2023

Website Updates:

- Update the READS Award of Excellence deadline to include the extended submission deadline
- READS Programming Committee Page has been added to the website.
 - Past Roundtables and Conference Topics was moved from READS Resources to READS Programming

General Updates:

- Updated Website, and READS Executive Board Google Drive with:
 - Approved March 10th meeting minutes
 - Draft May 12th meeting minutes
 - June/July 2023 newsletter
- Program Database: We have 81 submissions, 2 more since our May 12th meeting.
- Goodreads: We have 48 members, 28 more since our May 12th meeting.

Respectfully submitted,
Alexa Moore