



## **READS Executive Board Meeting**

Friday, November 17, 2023 10:00AM

Meeting called to order at 10:03 AM

Members Present: Jane Martina, Liz Ryan, Sue Harmon, Brianna Hemmah, Matthew Gunby, Martha Simmons

Absent with Notice: Eileen Gilbert, Alexa Moore, Tanya Griffith, Natalie Moser

Others Present: Sarah Frost (incoming secretary)

I. Call to Order

Mission /Changes to agenda

Welcome Sarah Frost!

II. Acceptance of minutes from September 8, 2023

1. Motion to approve minutes made by Liz Ryan, seconded by Brianna Hemmah. Motion carries.

III. Reports

1. [Treasurer's report](#), Tanya Griffith
2. Executive Board reports

[President](#), Sue Harmon

- NHLA Zoom account issues. Authentication can only be set to a single account. Not currently an option for sections. Social Media Policy tabled until December. EDI Training at October meeting. Value of the six thinking hats concept.

[Vice President](#), Brianna Hemmah

[Past President](#), Natalie Moser

[Membership](#), Liz Ryan

- Checking with Alexa to make sure RTG changeover from Gail to Martha is updated

everywhere.

[Programming](#), Eileen Gilbert

[READS-to-Go](#), Martha Simmons

[Public Relations Chair](#), Jane Martina

[Website Coordinator](#), Alexa Moore

IV. New Business

- NHLA Feedback Survey: filled out as a group and reported to NHLA. Copy will be included for other Board members to look at.
- Adult Programming Resources committee
  - Accepting new members.
- Transitions: if you are transitioning out of a Board position please reach out to the incoming officer to make sure all passwords and any other relevant information is handed off.

V. Old Business

VI. Adjournment

Next Meeting is Friday, January 12, 2023 at 10:00AM

Meeting adjourned at 10:58 AM

**READS Treasurer's Report**  
**November 17, 2023**

**Balance 9/30/2023** **\$4,408.33**

**Income:**

Interest	\$0.03
Membership	\$0.00
Fall Program	\$950.00
Reimbursement	
Spring Program	
Overpayment	
Reconciliation	

**Expenses :**

Membership	
Publicity	
Fall Program	-\$1,872.52
Annual Meeting	
Award of Excellence	-\$144.00
Program Support	
Refund	
Spring Program	
NHLA	
READS TO GO	
Banking fees (bounced check)	
Misc.	

**Balance 10/31/2023** **\$3,341.84**

Respectfully submitted,  
Tanya Griffith, Interim Treasurer

## READS President Report – November 2023

1. Attended the April NHLA Executive Board meeting on October 10.
  - Voting on Social Media Policy was tabled due to questions regarding some wording.
  - If your community is expressing concerns about your library's relationship to NHLA, please reach out to Amy Lappin. She is our ALA rep and can go over some talking points with you and give you language to explain the relationship between ALA, NHLA, Trustees, and Libraries.
  - EDI and Officer Transitions will take place on December 12, possibly in Hooksett.
  - NHLA Zoom account is running into issues with one-time authentication (not 2-factor auth). Until this is resolved, we'll need to use any other virtual meeting spaces available to us. Zoom, Google Meet, etc.
  - NHLA Strategic Plan Committee is beginning the process of surveying membership for the planning phase of the next strategic Plan. Please fill out your individual member surveys! A draft of the written plan is scheduled to be ready in January.
  - Legislative committee wants to highlight section "[How to weigh in on a bill once it is in committee](#)"
  - Paralibrarians committee looking to fill the Secretary Role.
2. Attended READS Fall Conference! Fantastic job! I thought all the discussion and sharing from other librarians made the presentations more meaningful and helped ground the presented ideas in our everyday work.
3. Attended READS Adult Programming Resources committee meeting on November 3. Lots of great ideas! Looking forward to working with the group!
4. Attended NHLA Business Meeting on November 9. Dorothy Stoltz presented on the six thinking hats, a creative way of thinking and solving problems.

Respectfully submitted,  
Susan Harmon

## **READS Vice President Report**

11/17/23

### **READS Repository**

There have been no new submissions to the READS Repository in the last 2 months.

### **READS-to-Go**

I have assisted the Reads-to-Go Committee as it transitions to a new Chair after the unexpected retirement of Gail Zachariah. As part of this process I have resolved a backlog of correspondence and coordinated the addition of several new kits.

Respectfully Submitted,  
Brianna Hemmah

## **READS Past President Report – November 2023**

The READS Award of Excellence was presented to Michelle Cole of Kingston Community Library at the READS Fall Conference on October 13th, along with the engraved plaque, a bouquet of flowers, and a gift card to The League of New Hampshire Craftsmen. Michelle will house the plaque at her library until it is time to announce next year's winner. It was difficult finding a location to have the engraving done, so I recommend starting the process at least 2-3 months in advance. This year's engraving was done by Crown Trophy in Hooksett.

We announced the results of the Executive Board elections at the Fall Conference. Jane Martina was elected Vice President/President Elect, and Sarah Frost was elected Secretary.

This will be Natalie Moser's final meeting as Past President of READS. Current President, Sue Harmon, will be transitioning to the role of Past President.

Respectfully submitted,  
Natalie Moser

## **READS Membership Report:** November 17<sup>th</sup>, 2023

**Members:** As of November 7<sup>th</sup>, we have 158 members. We lost one member, but gained one, and had two members return after lapsing! We are one less than where we were last year (159), and a four member drop from 2021 (162), which isn't a drastic shift. Of course, we will be seeing some fluctuation in the coming months as we approach renewal season.

### **Newsletter**

Our October newsletter went out on October 3<sup>rd</sup>, to 144 members, with one bounce to an email that looks like it's been disabled. The links were clicked 15 times, with a relatively even distribution between Goodreads (3), the adult programming Google doc (5), Reads To Go (3), and registration for Navigating the Storm (4)

The next newsletter will go out on December 5<sup>th</sup>.

Respectfully submitted,

Liz Ryan

## **READS Program Committee Report - November 2023**

The READS Fall conference was Friday October 13 at the Common Man Inn in Plymouth. 43 people attended. All three sessions were praised by attendees. The Common Man was easy to work with, though there was a slight difficulty with the availability of gluten free options at lunch.

Thank you to Matthew Gunby for his five years on the program committee. We will miss him!

Plans for 2024: We are reviewing topics and locations for spring Roundtables in April. Physical locations will be in the north and south of the state next year. The location and theme for the fall conference should be determined by March. The two of us on the program committee welcome suggestions.



## **READS-to-Go Report**

11/17/2023

Kit Development:

Kits that have been recently added include: Mexican Gothic (Keene), The Kitchen Front (Keene), and The Sirens of Mars (Keene).

Kits in the process of being added include: The recent NH Big Read The Bear (Effingham Public Library), Catch of the Day (Meredith Public Library), Jojo Unplugged (Enfield Public Library, Tamworth), Lessons in Chemistry (Dover Public Library), and Night of the Living Rez (Rodgers Memorial Library, Hudson).

Approved titles waiting for a host include: The Midnight Library, The Personal Librarian, The Reading List, Sea of Tranquility and The Seven Husbands of Evelyn Hugo  
Approved titles not yet in paperback: Remarkably Bright Creatures.

Reservation Statistics: There were 25 new kit reservations placed in September and 31 in October.

Next meeting date & location: The meeting in October was postponed due to scheduling conflicts. The next meeting will be held virtually on November 13, 2023.

Respectfully Submitted,  
Martha Simmons

**Reads Public Relations Report**  
**November 17, 2023**

**Newsletter:**

- The October/November Newsletter was sent out on Tuesday October 3, 2023. The next newsletter is scheduled to go out on Tuesday, December 5, 2023. Some potential topics for the upcoming newsletter include: Welcome New READS Board Members, READS Award of Excellence Recipient, READS 2023 Election Results, READS Fall Conference Thank You with Presentation PDFS, Renewal Reminder, Join the READS Programming Committee, New Submissions to the READS Programming Database, any additional adult services highlights.
- Converted October/November Newsletter into a PDF for Alexa to post on the website.

**Ad-Hoc Adult Programming Committee**

- Recruited nine members for the new ad-hoc Adult Programming Committee.
- The ad-hoc committee held our first meeting on Friday, November 3rd to discuss tasks and plan next steps. Our next meeting is scheduled for Friday, December 1st at 10 AM.

**Social Media:**

- Publicized the Fall Conference and READS Award of Excellence recipient on the NHLA Facebook and Instagram page as well as the Librarians of the 603 Group.
- Publicized the new ad-hoc Adult Programming Committee on NHAIS, the NHLA Facebook and Instagram page as well as the Librarians of the 603 Group.
- Reviewed the NHLA Social Media policy with Sue Harmon and Alexa Moore.

Respectfully Submitted,  
Jane Martina  
Public Relations Chair

## **Website Coordinator Report: November 17, 2023**

### **Website Updates:**

- READS Award of Excellence 2023 Recipient
  - Added to Homepage and Award of Excellence pages

### **General Updates:**

- Updated Website, and READS Executive Board Google Drive with:
  - Approved Annual Business meeting minutes for 10/8/21 & 10/25/22
  - Draft 10/13/23 Annual Business meeting minutes
  - Approved July 14th meeting minutes
  - Draft September 8th meeting minutes
  - October/November 2023 newsletter
- Program Database: We have 92 submissions, 8 more since our September 8th meeting.
  - I sent along some new submissions to Jane to be included in the next newsletter
- Goodreads: We have 51 members, 2 more since our September 8th meeting.

Respectfully submitted,  
Alexa Moore