

Technical Services Committee Meeting

Tuesday, August 18, 2021, 1:00pm

modified 8/19/21

Virtual Meeting

Attending via Go-to-Meeting:

Anne M. Murphy from Bedford Public Library, Angela Brown from Amherst Town Library, Amanda Alwyn from Laconia Public Library, Martha Simmons from Hooksett Public Library

Meeting called to order: 1:02 pm.

● Local Authors

- GMILCS uses subject headings to designate local authors
 - Amherst has 650 \$aAuthors, New Hampshire and 650 \$aAuthors, Amherst (N.H.)
 - GMILCS libraries find that the use of the local author subject heading is well-liked
 - Bedford has 650 7\$aAuthors, New Hampshire. \$2GMILCS
 - Clarifying note that the above refer to subject headings, not authority records
- How to designate what goes into the local author subject heading, or local history room
 - Closely related to NH authors or NH people
- If someone has moved away from NH, but are still known
 - Handled by attaching subject heading for the time they were living here, but not retroactively going back to remove any
 - Bedford: Some NH authors aren't separated into a local history room because they will then be able to circulate
 - Additionally, an NH sticker was added to the spines of local authors to highlight the books on the shelves. Or, a flag in the book.
 - The labels are a simple NH state outline with New Hampshire written at the top, on one line or two. Simple enough to replicate.

● Brainstorming Cataloging Class

- At a previous meeting, Jessica suggested an "ask a cataloger" or "ask a technical services librarian" email address.
 - We could adapt that idea to having a few people on a panel, instead of an email, and have a live session.

- We could take questions and bring them to the meeting, to have a group answer – the discussion as a group would help to share the reasoning behind an answer
 - It might encourage more people to attend the meetings
 - Some questions might be system-specific, and the majority of the group so far is from GMILCS and therefore shares a system. It would be good to have people from different backgrounds on the panel.
 - Kevin French
 - Mark Glisson
 - Having the questions ahead of time would be good, to have a chance to research them
 - Also to promote GMILCS because as tech support as part of a consortium to pool resources and ask questions. It's hard to help from a distance.
- Heather Rainier says, while she is not the education chair for Paralibrarians, the section does want to collaborate with us
 - She wants us to know that we can do more than they have done
 - We would like to know from them, what they might like to see from us
- Contacts
 - Linda Kepner LKepner@PeterboroughNH.gov used to teach the basic cataloging classes. She would be a good resource to reach out to for topics included, and how she organized it
 - Krista Bordeleau kbordeleau@pelhamweb.com would be the education contact for Paralibrarians
- Format?
 - Initially, a FAQ type panel, where we take questions both live and beforehand
 - This could be used as a jumping-off point to see what kinds of questions need answering and might be a base for how to shape classes
 - Set up a google form for questions to answer, or they could ask there as the conversation develops
 - After, set up a beginner, intermediate, advanced class for cataloging
 - Or, best practices, and introductory for non-catalogers
- **B&T Sustainable Shelves**
 - Hooksett found that the discards did not move in their book sale. No one wanted them.
 - They also had their arrangement for pick up of those materials fall through.
 - This service enables some small credit from B&T, or recycling
 - The rep was very helpful
 - They accept everything, not just B&T Purchased items, but donations and discards as well

- You upload a list of ISBNs for them to evaluate and they tell you which ones they will accept for credits
 - Laconia found that larger lists would be better
 - Each list must be in its own box, so if they only accept 2 books from your list for credit, then those two books are alone in their box.
 - The boxes are free, at least
- Martha's system for Hooksett is to have a staff member scan the weeded books into a record set – which would be done anyway as part of the weeding process. Then to take that record set and pull the ISBNs and upload those to B&T. No need to scan the same book multiple times.
- **How to build membership**
 - Exposure through paraprofessionals classes
 - Share webinars, training, and useful tips on NHAIS
 - Topics from the floor – host meetings to answer questions
 - Have a set agenda each time, and send it out on NHAIS
 - Advertise what we are going to cover, questions or topics that others might be interested in
 - Don't be exclusive, invite everyone with cataloging/technical services questions
 - Offer something concrete
 - NHLA conference
 - Virtual in fall, or potentially in-person in spring 2022
 - Have the panel in a visible library community place
 - Email NHAIS, consortiums/co-ops, ULAC, Paraprofessionals membership chair and ask them to spread the word
- There are 15 people on our membership list

Meeting adjourned at 2:03 pm