

**Technical Services Ad Hoc Committee Meeting**  
**Fri, April 9, 2021 10:00 AM - 11:00 AM (EST)**

Attendees: Amanda Alwyn (Laconia), Angela Brown (Chair, Amherst), Jessica DeLangie (Derry), Kevin French (GMILCS),  
Anne Murphy (Bedford), Martha Simmons (Hooksett)

- 1. Chair called the meeting to order at 10:08am.**
- 2. New Business - Discussion of whether to become a section or committee**
  - a. Sections
    - i. Technical Services is departmental which sections tend to be vs. topical like committees are.
    - ii. Have to have and maintain 10 current members, which could be limiting for us at this time. We have had somewhat inconsistent involvement and are just beginning during a stressful time for libraries right now.
    - iii. Create bylaws and a board, though the board doesn't have to be large
    - iv. Can generate own funds and decide how to disperse them, more flexibility
    - v. Being a section might give us more "advertising" because remember when signing up for NHLA one is prompted to pick a section, whereas committees aren't listed (will check on whether this is true or not, also could inquire with NHLA about changing that).
  - b. Committees
    - i. Angela explained that, while we fit the parameters of a section, for what we want to do we might function better as a committee. This is in part because a committee is less formalized.
    - ii. Chair elected by NHLA
    - iii. Can still fund speakers and partner with sections (e.g. ITS, READS, Paralibrarian) and other committees.
    - iv. Less overhead structure, don't have to create bylaws. Would write an annual report to NHLA.
    - v. Have to petition NHLA for funding, which then approves or not. Don't need a treasurer.
    - vi. Agreement that not having a robust membership yet and therefore could have trouble filling section board seats is an obstacle.
    - vii. Being a committee might draw more members who aren't exclusively in TS, which is going to be a mission of the group.
  - c. Attending members agreed that forming a Committee makes the most sense for us at this time.
  - d. Questions and further discussion
    - i. Would we be under READS? No, we'd be a committee under NHLA.
    - ii. We would want a web presence, and possibly a newsletter, to provide a place to share links to useful cataloging information, tools, tutorials, and videos for everyone in the State to refer to.
  - e. Report to board notes, reasons for being a committee:
    - i. Providing a place for sharing information and providing a support mechanism for all types of technical services people, no matter what their job titles are
    - ii. Generating best practices across the state, ILL would work more smoothly with quality metadata
    - iii. Collaborating with other committees and sections
  - f. Report to board notes, the reason for not being a section
    - i. We do not yet have consistent numbers for section creation.
  - g. **Chair action item: Write a report for committee proposal to board.** (Thank you, Angela!)
  - h. **Action item: Brainstorm what we want in our mission statement.**
  - i. **Action item: Think about ideas for our website.**
- 3. Meeting adjourned at 11:10 am.**