

Spreadsheet #1 APPROVED FY16 NHLA BUDGET April 14, 2015

LINE ITEMS	FY14 Actual	FY15 Approved Budget	FY15 Actual 3/31/15 (75%)	FY16 Approved Budget	bank balance 3/31/15
Income - Restricted					
1224 - Norris Scholarship	\$2,061.96	\$2,000.00	\$2,069.75	\$2,000.00	\$3,810.04
1226 - MacDonald	\$2,374.56	\$5,100.00	\$2,383.53	\$5,700.00	\$24,040.38
1229 - Geisel Award Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00
Total Restricted Income	\$4,436.52	\$7,100.00	\$4,453.28	\$7,700.00	\$27,880.42
Income - Unrestricted					
4011 - NHLA Spring Conference	\$23,995.45	\$0.00	\$0.00	\$0.00	
4021 - NHLA Fall Conference	\$1,705.00	\$2,000.00	\$3,435.00	\$0.00	
4025 - Small Libraries Summit	\$880.00	\$0.00	\$0.00	\$1,400.00	
4040 - Membership Dues	\$19,070.00	\$19,070.00	\$18,420.00	\$19,000.00	
4050 - Interest Income	\$12.49	\$0.00	\$4.55	\$0.00	
4070 - Miscellaneous	\$974.72	\$100.00	\$25.00	\$75.00	see bottom of spreadsheet for explanation
4140 - General Gift	\$25.00	\$0.00	\$0.00	\$0.00	
4150 - Workshops	\$270.00	\$0.00	\$0.00	\$0.00	
4200 - Donations	\$0.00	\$0.00	\$20.00	\$0.00	
Total Unrestricted Income	\$46,932.66	\$21,100.00	\$21,904.55	\$20,475.00	
Total Income	\$51,369.18	\$28,200.00	\$26,357.83	\$28,175.00	
Expenses - Restricted					
6060 - Norris Scholarship	\$2,000.00	\$2,000.00	\$3,000.00	\$2,000.00	
6130 - Winchell Loans	\$0.00	\$4,500.00	\$4,500.00	\$4,500.00	
6140 - MacDonald Fund	\$3,800.00	\$5,100.00	\$834.00	\$5,700.00	This item was adjusted up \$3400 for the cost of August 2015 NELLs, which will be paid out of the FY16 budget - CB 6.5.2015
Total Restricted Expenses	\$5,800.00	\$11,600.00	\$8,334.00	\$12,200.00	
Expenses - Unrestricted					
6000 - Accounting	\$4,894.95	\$4,650.00	\$4,618.95	\$4,650.00	
6010 - ALA	\$600.00	\$600.00	\$0.00	\$600.00	
6015 - Bank fees	\$35.00	\$0.00	\$20.00	\$25.00	
6021 - NHLA Fall Conference	\$2,061.06	\$2,040.00	\$2,145.41	\$500.00	for unexpected costs related to the Fall Conference/NELA collaboration
6030 - Insurance	\$600.00	\$600.00	\$600.00	\$600.00	
6040 - Legislative Activities	\$5,431.72	\$5,700.00	\$3,487.50	\$5,700.00	
6045 - Association Management	\$3,705.32	\$1,300.00	\$272.33	\$1,300.00	
6050 - Miscellaneous	\$2,194.90	\$200.00	\$44.34	\$200.00	see bottom of spreadsheet for explanation
6055 - Advocacy			\$300.00	\$450.00	New line item
6070 Postage	\$157.73	\$300.00	\$0.00	\$300.00	
6080 - Printing & Stationary	\$507.96	\$400.00	\$30.00	\$400.00	
6090 - Professional Fees/Dues	\$50.00	\$300.00	\$50.00	\$300.00	
6101 - NHLA Spring Conference	\$15,605.01	\$0.00	\$0.00	\$0.00	
6108 - Small Libraries Summit	\$1,222.95	\$0.00	\$0.00	\$1,750.00	

6110 - Supplies	\$56.30	\$150.00	\$132.79	\$75.00	
6120 - ALA Travel & Conference	\$3,134.99	\$3,500.00	\$2,228.53	\$3,500.00	
6195 - Geisel Awards	\$0.00	\$150.00	\$140.00	\$150.00	
6210 - Credit Card Processing Fees	\$192.48	\$0.00	\$0.00	\$0.00	
6250 - Web Hosting Fees	\$229.89	\$250.00	\$36.34	\$250.00	
6215 -Paypal Fees	\$0.00	\$150.00	\$103.63	\$200.00	New line item
Total Unrestricted Expenses	\$40,680.26	\$20,290.00	\$14,209.82	\$20,950.00	
Total Expenses	\$46,480.26	\$31,890.00	\$22,543.82	\$33,150.00	

**NHLA unrestricted funds bank account
balance as of 3/31/2015: \$65,602.49**

**This is what was going on with the FY14 Miscellaneous. We have new line items and processes in place so this shouldn't happen again.

4070 - FY14 Miscellaneous Income

07/22/2013	Deposit		Isinglass bookmarks	16.00	96,061.92
07/26/2013	Deposit		Isinglass Bookmarks	16.00	96,077.92
08/02/2013	Deposit		Late payment for 2013 READS Spring Roundtable	10.00	96,087.92
08/03/2013	Deposit		IRS Tax Refund dated 7/9/2013	662.72	96,750.64
10/08/2013	Deposit		Isinglass Bookmarks	40.00	96,790.64
01/24/2014	Deposit		To cover bank fees for bounced check	20.00	96,810.64
04/14/2014	Deposit		READS Roundtables - Spring 2014	210.00	97,020.64

6050 - FY14 Miscellaneous Expense

07/04/2013	Check	1223	The Ivy Group	1st 1/2 prepayment for Strategic Planning Boot Camp	750.00
07/07/2013	Check	1226	Cornerstone		1.49
09/27/2013	Check	1254	The Ivy Group	2nd 1/2 prepayment for Strategic Planning Boot Camp	750.00
11/18/2013	Check	eft	Citizens Bank		20.00
02/21/2014	Expense	1299	Janway Company	bags for READS TO GO kits	592.75
03/31/2014	Check	eft	Citizens Bank		25.00
06/16/2014	Check	1360	State of New Hampshire -	Corporation fee and penalty	100.00
06/30/2014	Journal Entry	AJE07(P&S)		resolve former out of balance issue	-44.34