



**NHLA Executive Board Meeting  
February 13, 2018  
NH Municipal Association Concord, NH**

Members Present: Marilyn Borgendale, Kim Gabert, Marita Klements, Julia Lanter, Denise van Zanten, Dara Bradds, Kate Thomas, Deb Hoadley, Deann Hunter, Lisa Jose, Sarah Frost, Matthew Gunby, Randy Brough, Letty Goerner, Michael York, Emily Weiss, Steve Viggiano, Caitlin Loving, Marty Davis, Sarah Leonardi

Absent with notice: Sylvie Brikiatis, Christine Friese, Amy Lappin, Lori Fisher

Meeting Called to order: 2:00 PM

Agenda Accepted

Approve Minutes December 12, 2017: Motion to approve minutes made by Kate Thomas, seconded by Letty Goerner. Minutes approved.

Introductions

[President's Report](#)

Vice President's Report

[Treasurer's Report](#)

Cara Barlow and Deann Hunter will co-sign audit report.

Accept treasurer's report made by Marilyn seconded by Kate. Motion carries unanimously.

- Approve audit reports: Motion to accept both audit forms made by Deann Hunter seconded by Denise van Zanten. Motion carries unanimously.
- HRH has prepared tax forms for NHLA. Tax forms accepted by Board without amendments.
- Desire to have budget prepared for April to allow for vote at June meeting. Sections and committees that have a line in the budget should contact Deann Hunter with any potential changes. Moving forward working towards a balanced budget.
- Denise van Zanten will send an initial draft for conference costs.
- ITS first year having dues, will submit budget. Deann Hunter will send information to Kate Thomas and Steve Viggiano.

State Library Report:

- Deborah Dutcher new adult and children services librarian at the state library.
- URSA: ILL module. Weekly reports moving forward.
- Mary Russell and David Harris will also try to keep library community updated.
- RELAIS: OCLC product has been reviewed by several ILL librarians in the state. Currently waiting on a price.
- Currently no live date for the new ILL system.
- Creating best practices for libraries while system is down.
- Logging in to different ILS's has been useful for workflow.
- Contact for this is being uploaded into a spreadsheet maintained by the state, individual libraries can update this.



## Finance Committee

### Conference Planning

- 2019 Conference in Meredith
- First official meeting in April
- Rough schedule based on rooms.
- Initial meeting will be in Meredith.
- Vendor committee has been created.
- Timeline created and has been followed to date.
- Adding several general sessions based on the theme.
- Creating a five-year conference calendar.
  - Document on Google Drive.
  - Permissions to edit will be sent out to section chairs.
  - Conference venues with information. Creating common database.
- Interest in joint NELA/NHLA Conference for 2020. 2015 last joint conference in New Hampshire.
  - October 25 to October 27 2020 as potential dates.
  - Motion to have fall conference with NELA in 2020 made by Dara Bradds, seconded by Steve Viggiano. Motion carries unanimously.
  - Sylvie Brikiatis will formally accept on behalf of NHLA.

### Winchell Loan Term Update:

- Suggestion to change commitment of Winchell Loan from a five year loan to a three year loan.
- Revolving fund.
- Contacting current recipients to see if this added burden would be problematic.
- Vote for change at April meeting.
- Yearly reminders would be helpful.
- New website might increase number of potential recipients.
- Potential for having this in QuickBooks.
- Discuss at next officer's meeting, if Sarah Leonardi can attend.

Engage software: tabled until next meeting.

### Advocacy Boot Camp

- Two sessions
  - Monday afternoon traditional ALA advocacy boot camp.
  - Tuesday morning second session using same concepts geared towards NHLA Advocacy Plan.
  - Proceeds to Advocacy Committee: request made by Lori Fisher. No second received.

### Website Demo

<http://test.nhlibrarians.org/>

Social media coordinator: looking for additional contributors.

Other Reports:



[Past President](#)

[Membership](#)

[YALS](#)

[CLNH](#)

[Paralibrarian Section](#)

[Advocacy Section](#)

[Information Technology Section](#)

[Intellectual Freedom Committee](#)

[Conference Committee](#)

[Bylaws Committee](#)

[Continuing Education Committee](#)

- Developing survey for library community to see what kind of CE opportunities should be provided.
- Creating calendar for basic library techniques.
- Other opportunities for continuing education.
- MacDonald grant application evaluation. Considering per applicant amount reduction from \$500 to \$250. Consider altering minimum round trip mileage to 50 miles. Follow-up on how applicants are using continuing education opportunity. Recently grant was raised from \$250 to \$500.
- Grant only available for NHLA members.

[Scholarship Committee](#)

[ULAC](#)

Legislative Committee: no report submitted

[ALA Liaison](#)

[New England Library Association Liaison](#)

[NH Center for the Book Liaison](#)

Mary Russell and the Center for the Book may need assistance judging the NH Literary Awards, which were formerly sponsored by the NH Writers Project. When applications to judge are opened up, NHLA members will be encouraged to apply. Mary does not have details or a timeline yet.

[NHLTA Liaison](#)

Adjournment: 3:50 PM



NHLA Past President's Report  
February 2018

**WildApricot:** I'm planning two training sessions on WA via GoToMeeting. The first is scheduled for February 21 at 10:00 and will be an introduction with a focus on setting up events. The second will be aimed at membership and emailing with the date TBD. Each is designed to be about 30 minutes. I am happy to work with anyone individually as necessary.

Please verify for me who in your section or committee should have administrative permissions, if you have not done so already.

**New website:** Marina Buckler and I met to kickstart the new website design. I will be showing a preview at the EB meeting and seeking suggestions, as Marina cannot be there. Marina thinks the content should migrate easily and there is significantly more functionality.

Respectfully submitted,  
Marilyn Borgendale, Immediate Past President



**NHLA President's Report for February 2018**

Advocacy—Met virtually with Lori Fisher to set up Advocacy bootcamp Registration. Advocacy continues and we are gearing up for the next budget cycle when it is likely that IMLS and LISTA funding will be at risk again. I have asked Lori to attend legislative day in my stead.

Met with CE committee via GoToMeeting 1/16/18. A task force has been created to reboot the application criteria and process for mini grants.

Attended YALS section meeting on 1/25/18 and hope to attend another section board meeting before our April meeting.

At January's officers meeting we concentrated on tightening up work flows and approval process for the treasurer to comply with the auditor's recommendations. We also had a discussion about bring an overview of the Engage software to the entire board. Lori Fisher is working on this. We will be concentrating on the budget process at our March meeting.

Respectfully submitted by,

Sylvie Brikiatis, NHLA President



**NHLA Treasurer’s Report**

January 2018

Deann Hunter, NHLA Treasurer

**Financial Report**

Please find attached a copy of

- NHLA’s July 2017-January 2018 Profit & Loss Statement
- NHLA’s Balance Sheet as of January 31, 2018
- FY18 Expenses and Income to date

NHLA’s total assets as of January 31, 2018 were \$200,981.77.

**Audit Wrap Up**

FY17 adjusting journal entries have been completed and were reviewed by HRH.

Remaining steps include:

- Executive board approval of financials
- Current and past NHLA treasurers sign management representation letter
- Subsequent event inquiries interview via telephone

Below is a listing of cash held by each account as of January 31, 2018.

NHLA checking	\$5,776.15
NHLA savings	\$48,239.01
CHILIS	\$13,146.01
READS	\$3,805.78
PARALIB	\$3,351.63
URBANS	\$3,003.97
YALS	\$5,250.50
ITS	\$150.61
WINCHELL LOAN (revolving fund)	\$27,698.55
NORRIS (scholarship)	\$1,442.28
MACDONALD FUND (continuing ed/professional development)	\$10,664.75



**Membership Report for NHLA Board Meeting – Tuesday, Feb. 13, 2017**

- Processed incoming memberships (155+ in January!)
- Researched & resolved issues re: the accounts of members who contacted me with questions
- Helped Sylvie troubleshoot the Advocacy Bootcamp event set-up in Wild Apricot
- Agreed to be Marilyn’s backup for Wild Apricot training on Feb. 21st
- Found & noted accounts of individuals whose renewal due dates were not automatically updated (even after payment), due to a Wild Apricot glitch (has been reported to WA)
- Provided quotes to Board for bulk printing of brochures; temporarily postponed until graphic designer is hired
- Updated Handbook for membership procedures
- Emailed monthly NELA/NHLA joint membership report to Bob Scheier of NELA
- Membership statistics, as of Friday, 2/6/18:

**Member list** (Summary | [Keyword search](#) | [Advanced search](#) | [Saved searches](#))

Level	Total	Active	Renewal overdue	Lapsed	Pending			New in last	
					New	Renewal	Level change	7 days	30 days
Business Membership	<u>2</u>	<u>2</u>	<u>1</u>	-	-	-	-	-	-
First Time Member	<u>95</u>	<u>82</u>	<u>57</u>	<u>4</u>	<u>9</u>	-	-	<u>6</u>	<u>14</u>
Library Run by 1 Person	<u>24</u>	<u>22</u>	<u>16</u>	<u>1</u>	<u>1</u>	-	-	-	-
Lifetime Member	<u>48</u>	<u>48</u>	-	-	-	-	-	-	-
Retired Librarian	<u>3</u>	<u>3</u>	<u>2</u>	-	-	-	-	-	-
Salary \$25,000 - \$50,000	<u>214</u>	<u>181</u>	<u>103</u>	<u>7</u>	<u>2</u>	<u>22</u>	<u>2</u>	<u>1</u>	<u>2</u>
Salary over \$50,000	<u>127</u>	<u>110</u>	<u>41</u>	<u>2</u>	-	<u>14</u>	<u>1</u>	-	<u>3</u>
Salary under \$25,000	<u>147</u>	<u>130</u>	<u>71</u>	<u>3</u>	<u>4</u>	<u>8</u>	<u>2</u>	<u>1</u>	<u>3</u>
Trustee/Friend /Student	<u>25</u>	<u>24</u>	<u>9</u>	-	-	<u>1</u>	-	-	<u>1</u>
Unemployed Librarian	<u>3</u>	<u>3</u>	<u>2</u>	-	-	-	-	-	-
<b>Total</b>	<b><u>688</u></b>	<b><u>605</u></b>	<b><u>302</u></b>	<b><u>17</u></b>	<b><u>16</u></b>	<b><u>45</u></b>	<b><u>5</u></b>	<b><u>8</u></b>	<b><u>23</u></b>

Respectfully submitted,

Lisa Jose  
Membership Chair



**YALS President's Report**

On January 25<sup>th</sup>, YALS met at the Concord Escape Room NH to discuss how escape rooms can be used in NH libraries.

Lisa Harling has stepped down as YALS secretary and has been replaced with the newly elected Alex Graves from Manchester City Library. Alex was unanimously voted in as new secretary on January 25<sup>th</sup>.

YALS will next meet on March 22<sup>nd</sup> at 10:00 am at the Local Government Center in Concord, NH. We will discuss a partnership with [kidlit603.org](http://kidlit603.org) to create a Young Adult author database.

Respectfully Submitted,

Julia Lanter, Vice President YALS

February 6, 2018





**CLNH Report**

NHLA Executive Meeting

2/9/2018

CLNH is in the process of planning our Spring conference; it will be held on May 17<sup>th</sup> at Pat's Peak in Henniker, NH. Grace Lin will be our luncheon speaker and Sujei Lugo will be giving the morning presentation. We changed the deadline for the Librarian of the Year Award, and nominations will be due April 2<sup>nd</sup>.

Respectfully,  
Letty Goerner  
CLNH President



### **Paralibrarian Section Report for NHLA Board February 2018**

It was decided at our last meeting, on 01/26/18, that the Continuing Education Committee would take over class planning for core courses that were previously offered by the Paralibrarian section. The Paralibrarian section will work on offering more "elective" style courses. This transition will be effective as of Fall 2018.

Eileen Gilbert was appointed as Chair of the Education Subsection, replacing Yvette Couser.

The New Hampshire Paralibrarian section will meet with the Massachusetts Paralibrarian section to discuss potential options for reciprocal certification and/or regional certification. Deb Hoadley has been invited to join us at this meeting as she worked with the Massachusetts Paralibrarian section previously, is the current Continuing Education Chair, and is currently a member with NELA which may be integral in this process should the outcome head towards a regional certification. The meeting will take place at Hooksett Public Library on Friday 04/27/18 at 10:00 am.

The committee is currently reviewing role descriptions of the Executive Board and subsection Chairs to ensure they are current.

New membership and renewals are down from both last year and our projected amounts for this year. We are hoping for a February bump because we had a slight uptick in February last year in renewals. Adam Di Filippo, Membership Chair, sent out an email via NHAIS-L encouraging membership.

The Paralibrarian Section has begun the process of transitioning to Wild Apricot for bookkeeping purposes.

We approved 1 application for level 3 certification.

The Paralibrarian section is planning to stop award presentation for certification levels at NHLA conferences due to the low level of paralibrarian attendance at these events, and the lack of ability for most support staff to attend in order to receive their certification. We are still discussing the best avenue for presentation and formal recognition but are leaning towards having them presented at future Paralibrarian workshops.

Respectfully submitted,

Sarah Frost

NHLA Paralibrarian Section



## **Advocacy Committee report for NHLA Board Meeting**

**February 13, 2018**

1. The registration for the Advocacy Bootcamp workshops have been advertised to NHLA members and were open as of 2/2/2018. The session on Monday 3/12 is open to any librarian or trustee in the state, and will focus on general advocacy in communities. The cost to attend is \$25 NHLA members/\$30 non-NHLA members. The session on Tuesday 3/13 is invitation-only and is free to NHLA Executive Board members, Advocacy Committee members, and Intellectual Freedom committee members. This session will focus more on advocacy done by NHLA on a statewide basis, and I'm hoping some of the ideas generated will help the Advocacy committee draft an Advocacy Plan for the association this spring. Registrations for the Monday session are capped at 75 people, at the request of Hooksett Public Library, and as of Thursday 2/8 we have 35 pending or completed registrations. This one will fill, so I have not advertised it on NHAIS or NHLTA yet. That will happen next week, along with posts on FB. As NHLA Executive Board members, please contact me or Sylvie to RSVP for the Tuesday workshop. The costs/projected revenue for the Advocacy Bootcamp are page 2 of this report.

2. **I would like to receive approval from the NHLA Executive Board to have any revenue monies above and beyond the costs for the Advocacy Bootcamps (as outlined on the next page) be set aside for use by the Advocacy Committee to further our efforts and implement the plan that is developed.**

3. I have been corresponding with Andy Popovic from ALA regarding the implementation of Engage software through our NHLA web site. Engage is a platform that is provided free to all state chapters in order to allow easy promotion of activity on a legislative issue, and to keep supporters informed about news, etc. If you'd like more information about the software's capabilities, visit <https://info.cq.com/advocacy-software/cq-engage>. This software replaces the former Capwiz software. Next steps for us are to have a phone conference between Andy, myself, Sylvie, Marina, and Marilyn to discuss integration with the new Wordpress site for NHLA. This should work easily, but need to keep pressing forward with the process.

4. I sat in on a conference call for Sylvie with the ALA Washington office regarding the upcoming FY 2019 budget. ALA is preparing for even worse cuts to federal aid/funding to libraries in the President's FY 2019 proposed budget, and wanted to let all chapters know what ALA is preparing. One piece that I'm excited about is a story collection form that we can publicize among our libraries to submit stories of impact. Not only can ALA use submitted stories, but we will have access to them as well as the state chapter. That will help us with our own advocacy efforts.



5. I plan to get the Advocacy committee together before the Advocacy Bootcamps to touch base and discuss one or two ideas that have been floated for future efforts. As I've communicated to the committee members by email, this is a working committee and everyone will have something to do, no matter how small, between meetings to help move our advocacy efforts forward. At this time, it looks like we have 18 members on the committee, so I am hopeful that once we solidify a plan, we'll be able to hit the ground running with it. Respectfully submitted,

Lori Fisher, Chair

NHLA Advocacy Committee

**2018 ALA Advocacy Bootcamp  
Monday 3/12 (public) & Tuesday 3/13 (NHLA) , 2018  
Hooksett Public Library**

**EXPENSES**

Flight cost, Marci Merola (Roundtrip, Chicago to NH)	\$375.06
Flight cost, James LaRue (one way Chicago to NH)	\$243.00
Mileage (Lori transporting to/from airport; to/from hotel to Hooksett) \$0.545/mile IRS Standard Mileage Rate; approx. 146 miles	\$79.57
Hotel (Hampton Inn, 515 South Street, Bow) (\$129/night x 2 rooms x 2 nights) + taxes/fees	<u>\$562.44</u>
TOTAL COST	\$1,260.07

**REVENUE**

\$25 per member attendee x minimum 51 attendees on Mon 3/12	\$1,275.00
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If we have more than 51 attendees register (cap for the workshop space is 75 registrants), I would like the additional monies to be used for NHLA advocacy expenses in 2018 since the NHLA Advocacy Committee does not currently have a budget.



**IT Section report to NHLA Executive Board**

Feb 13, 2018

ITS had a meeting hosted by Mathew Bose at the Concord Public Library on January 26<sup>th</sup>, 2018. We had a presentation by Kyle Shaw from Concord City IT department who shared his experiences setting up and using Chromeboxes and Chromebooks with the Google Admin license, which allows administrators to manage the back end and create public kiosk mode, among other things.

We reviewed our by-laws changes (as voted by email) and we elected Steve Viggiano as Treasurer, since ITS needed one because we now collect fees for membership. The ITS Board is now Kate Thomas (Hampstead) as President, and Steve Viggiano (Manchester) as Treasurer.

We had some round table discussions where we shared some big happenings at our libraries. Anne Marie from Moultonborough shared that they are using Raspberry Pi machines for some of their public access machines, at a very affordable cost and so far, working out great!

Respectfully submitted,

Kate Thomas

ITS President



**NHLA Intellectual Freedom Committee Report for NHLA Board Meeting**

February 13<sup>th</sup>, 2018

In January I posted information from ALA's Office for Intellectual Freedom regarding how to report challenges from 2017 to them to the NHAIS-L list.

The next IFC meeting will be held via GoTo Meeting on Thursday, March 1<sup>st</sup>. We plan to discuss the upcoming Choose Privacy Week (May 1-7). I've also encouraged members to attend the board and committees Advocacy Bootcamp on March 13<sup>th</sup>.

I will remotely attend the next ALA IFC State of the States meeting on Thursday, February 22<sup>nd</sup>.

Respectfully submitted,

Caitlin Loving

Intellectual Freedom Committee Chair



**Conference Chair Report**

February 2018

Denise and I met to discuss-

- The budget for the 2019 Spring Conference.
- Update the manual
- Pick a date for the first Conference Committee Meeting

Respectfully Submitted,

Dara Bradds

Conference Co-Chair



**Bylaws Committee Report February 2018**

The chair had a discussion with Sylvie about possible changes to the bylaws this year. We reviewed the bylaws for any areas that deal more with policy than strictly governance. It was determined that there are no areas, at this time, that require changes.

The Bylaws Committee will meet this Spring.

Submitted by Pamela Soren Smith, chair  
February 9, 2018





## **NHLA Continuing Education Committee Report**

February 12, 2018

The CE Committee met on January 16, 2018. In attendance were: Bernie Prochnik, Eileen Gilbert, Sylvie Brikiatis, Sara Smith, and myself. There was also a task force meeting to review the application and criteria for the MacDonald Grant Fund, which met on January 22.

Things that were discussed at the meeting were:

1. CE throughout the state. How and what should we capture so people know the continuing education opportunities throughout the state. We will explore the possibility of a sub-calendar under NHLA. We will also look at expanding the CE tab/page on the NHLA website.
2. Committee would like to send out a short survey about what people want for topics, how they like to learn, and to also remind people there are grants and scholarships for CE.
3. We would like to send out 3-4 emails to NHLA members and through NHAIS highlighting CE opportunities, the survey, etc.
4. Updating the criteria and application for the MacDonald Fund Grant.

Things for NHLA Executive Board to consider:

1. Sub-calendar
2. Lower amount of grant award to \$250 per fiscal year.
3. Criteria for grant – must be member of NHLA (this should be one of the benefits)
4. Total mileage reimbursement based on minimum of 50 round-trip miles.
5. Sending out survey to NHLA members and through NHAIS.

Future meetings will be held from 2-4pm on April 3, August 7 and December 4.

Respectfully submitted,

Deb Hoadley

Continuing Education Committee Chair



NHLA Scholarship Report

Tuesday, February 13, 2017

At the suggestion of the Finance Committee, the Scholarship began discussing changing the terms of the Winchell loan. The Committee seems to be in agreement to modify the terms to decrease the repayment period, but does not have specific proposal at this time.

Respectfully submitted,

Sarah Leonardi



**ULAC, Urban Library Administrators Consortium**

**DRAFT**

**January 26, 2018**

**Minutes**

Present: Mary Ann Senatro (Bedford), Todd Fabian (Concord), Cara Barlow (Derry), Cathy Beaudoin (Dover) Dianne Hathaway (Goffstown), Charlie Matthews (Hudson) , Linda (Hudson), Nancy Vincent (Keene), Tammy (Keene), Randy Brough (Laconia), Denise van Zanten (Manchester), Dee Santoso (Manchester), Yvette Couser (Merrimack), Betsy Solon (Milford), Steve Butzel (Portsmouth)

Charlie called the meeting to order at 10:00 a.m. Introductions were done as we had some new faces at the meeting.

Minutes: December minutes were approved on a motion by Denise and seconded by Mary Ann. (One spelling correction Betsy Solon)

Treasurer's Report: \$2,898.95. 3 cents interest earned No expenses

Topic: Unconference/Annual schedule.

- Todd suggested holding the Unconference in Concord's new Community Center. It is scheduled to open on June 1<sup>st</sup>. There is a \$100 per hour fee, but there's a possibility of a waiver. It holds up to 90 people and has a prep kitchen. He suggested that a weekday would be better. The proposed date is Friday, September 28<sup>th</sup> with a backup date of Friday, September 21<sup>st</sup>. Todd will check availability and details regarding the kitchen and food.
- March Mtg. 3/30 PLA Review, April 27 Mtg. Facilities Renovation/ Project Management, No May Meeting; June 22 Opioid Crisis Speaker/s (Goffstown hosts) Sept. Mtg. Unconference in Concord, October 26<sup>th</sup> Mtg. Reader's Advisory best practices (Keene hosts). December 14 Annual Meeting (Dover hosts).
- Charlie will send out the schedule for 2018 to the group.

Success Stories/Information Exchange:

Hudson—Charlie retiring in 5 weeks. Working on resolving the longstanding issues with who owns/funds Hills Library Building. Head of Trustees seeking funding for utilities;

Laconia - Randy working on parking lots and its treatment, they had a very successful collaborative program called "Laconia High School poetry Out Loud". Richard Carey wrote an excellent book about a couple that was murdered in Colebrook and hosted an excellent program.



Keene - Nancy said the City of Keene and the library have a new website that uses Drupal. Keene public library and Keene State College are sharing an automation system. Keene has a construction project going on that is fully funded and the Trustees, Friends and the City of Keene are working very well together on it.

Bedford—Mary Ann happily reported that all of the Bedford Library sewer pipes are relined and functioning properly. Their Budget has gone through with a second public hearing. They had a very successful program called “Coffee and Computers”. Their basic Computer programs are doing well. They had a “Bullet Journaling” program that was very popular. They also had a “Fiber Arts Fashion Show” sponsored by Owen of “Elegant You” in Concord. They’re doing a new Children’s Sunday Concert. Their Foundation approved funding for a new YA Section and they’re planning on re-carpeting their lower level possibly in the summer. Mary Ann will set up a Salary Survey for everyone to participate in.

Portsmouth- Their management team had a Retreat and they went to Boston District Hall and spend a day of review of 2017 highs and lows and discussed where they are going in 2018. They’ve been on Koha since October 30<sup>th</sup> and all is going well so far. Their computer classes have experienced declining attendance. They’re looking at more of a Lifelong Coaching Technology Model rather than classroom instruction. Portsmouth is also looking at a possible “Coding Club”. They’re also looking at reframing their extensive rules of behavior and going to work on 9 friendly rules. They’re working on a program with Veterans and the NH Humanities Council. They have a professor from MIT coming in to talk about Current Affairs. Steve is part of a “Sustainability Alliance” that feature Handprint Parties that he’d like to take on the road to other interested libraries.

Dover- Union settled their contract, they’ve purchased a 3D Printer and have done a prototype for a kitchen utensil and a Mold for a Robot Tire, their Memory Lab is ready to debut, and they have a signup on their website. Their Passport Program has already been very profitable and it’s only been in place for 2017. They do about 4 per day.

Manchester—University of North Texas cohort with MCL graduated 18 from their first class and there are 21 new students for the next MLIS online course. We are fundraising for our Children’s Room renovation. We will be maximizing and modernizing our space. We hosted a “Cookies and Coats” program. We’re collaborating with the NH Institute of Art and the School District for our Summer Reading program and vacation reading programs. We’re participating in the One Book, One City program reading “Exit West”. We have a new Mayor and new Aldermanic Board and Library Liaison.

Goffstown—Main Street has been under Construction so attendance and statistics are down. They have a new compensation plan that is performance based. Summer Reading will now be called “Summer Experience at your Library”. Summer Reading is evolving.



Concord—there are three big projects in Concord. They are migrating to a new ILS System (SirsiDynix). Their Go Live date is in February just before the next meeting. The new Community Center which will open on Friday, June 1<sup>st</sup> which will have a pop up library room. Current Challenge is their Branch building that once was a Police Station. The building needs major repairs as well as needing a ramp for ADA.

Milford—Betsy just had her one year anniversary. They've already earned \$3,000 on their Passport program since the middle of December. They have 3 Trustee Openings. They're thinking about having a Trustees Tea or a Public Meeting to talk about what it means to be a Trustee. Projects-Main New Book area with new carpeting and moveable shelving. They partnered with the High School marketing dept., moved storage space and have a new conference room. Association Reports:

- NHSL – Michael York was not present
- NHAIS- Randy reported that there are no legislative issues
- NHLA- Worked with an attorney to complete the audit and complete NHLA Conf. Review. Denise and Dara working on the Conference which will be held in Meredith on May 9<sup>th</sup> and 10<sup>th</sup>.
- NELA – Meeting being held concurrent with today's ULAC meeting so Denise and Betsy could not attend.
- ALA- some members planning on attending
- PLA-Lori Fisher will be speaking at a session. Those who will be going will report to the group at the March meeting.

Todd made a motion to adjourn, Randy seconded and the meeting adjourned at 12:02 p.m.

**Next Meeting:**

February 23, 2018 at the Concord Public Library TOPIC: Unconference Planning.



## **ALA Councilor Report**

February 2018

I will be unable to attend the February NHLA Board Meeting as I will be in Denver at ALA Midwinter which is taking place later than usual this year. In addition to Council Sessions, I am looking forward to a discussion being led by ALA President Jim Neal examining the organizational structure of ALA. Conversations about how to make the structure more efficient, but also more welcoming to all members is of interest to me. How do we find our “homes” in ALA? What prevents members from finding their place within the association? Where are we missing connections?

Last month, I led an ALA webinar for new Chapter Councilors along with Ben Hunter, Idaho Chapter Councilor and will be mentoring 3 new Councilors at Midwinter.

The ALA Executive Director search is on hold. The ALA Executive Board appointed Interim ED, Mary Ghikas to the Executive Director position through January 2020. The Executive Board will reexamine the search including the makeup of the search committee at their Fall 2018 meeting with the intention of appointing a new ED by Midwinter 2020. While my time on the search committee is most likely done, serving on the search committee to this point has been a career highlight and while it didn't result in a successful candidate, it was a dedicated and amazing group of professionals. highlight of my career.

My full report from Council Sessions at MW will be available on the NHLA Blog and NHAIS list during the week of January 19.

As always, I welcome questions, comments and concerns about any ALA matters.

Respectfully Submitted,

Amy Lappin

ALA NH Chapter Councilor, 2016-18

Deputy Director

Lebanon Public Libraries

Lebanon, NH



**New England Library Association Report for NHLA Board February 2018:**

- I was unable to attend the Full Board meeting in January as it was moved to conflict with our monthly ULAC meeting which I hosted at my library. I've attached the minutes from the meeting to this e-mail for your perusal.
  - The budget for 2018 was passed by the NELA board and an onsite visit for the 2018 Conference in RI was held by the Conference chair.
- Working with Dara in my role as NHLA 2019 Conference Co-Chair to finalize vendor information.
  - Our vendor committee for the conference includes Randy Brough, Steve Butzel and Deb Hoadley.
  - We have scheduled the first conference meeting for 1 pm on February 13<sup>th</sup> to go over the Conference manual, timeline and forms with the Conference Committee.

Respectfully submitted,

Denise M. van Zanten

NHLA Representative to NELA



**NH Center for the Book Liaison**

I'm hoping to have information about the NH Literary Awards to present at the executive board meeting.

Respectfully submitted,  
Emily Weiss





**NHLTA Liaison Report to the NHLA Executive Board**

Marty Davis

<http://www.nhlta.org/>

Tuesday, February 13, 2018

**Communications:**

We are developing a new banner for the Newsletter.

The new website template will appear in June.

We will be outsourcing the graphic production of the newsletter starting with the Spring 2018 issue.

**Regional Meetings:**

Hudson on April 3.

Holderness will host one in April.

Epsom and Kingston will also be scheduled for late March or early April.

**Spring Orientation:**

The Spring Orientation workshop will be held at the Hooksett Public Library April 28th from 10 - 2.

**Advocacy:**

NHLTA's Legislative Chair and Board Member Mary Castelli will continue to work with the NHLA Advocacy Committee.