## How to register for events:

- Go to: <u>https://nhlta.wildapricot.org/</u>
- Click on 'events'

Library Trustees Association	Judith Pellowe Change password Log out Enter search string Q
Home Join us Events Contact	
What is Wild Apricot? Wild Apricot is web-based software for small associations, clubs, and nonprofits to help them manage their membership, set up a website, conduct events, and perform	

> Click on the event title for more information, or 'register' to register for the event

coming e	EVENTS Switch to Calendar View
NHI TA Con	ference 🕤
June 05, 2024	Trustee Essentials: Today's issues, Tomorrow's Challenges
7:45 AM - 3:15 PM	RSA 202-A:2 defines a board of Library Trustees as "the governing body of the library."
Grappone Conference Center, 70	Trustees are vested with the entire custody and management of the library. They hire
Constitution Ave, Concord NH 03301	adequate financial support of the library. Trustees have the power to expend all funds
248	provided to the library, and to determine how they will be spent.
Be the first	Yes, library trustees are in charge of New Hampshire's libraries, but how many of us
	trustees take care of human resources issues, the finances and more and more defend
	NHLTA Cont Iune 05, 2024 7:45 AM - 3:15 PM Grappone Conference Center, 70 Constitution Ave, Concord NH 03301 248 Be the first

- Enter your email address. If you are already in our system, you will be prompted to log in.
- > IMPORTANT you MUST log in to get the member rate
- Click 'next'

2024 NHLTA C	onfei	ence ᢒ	Add to my calendar 🛱
	Event	2024 NHLTA Conference June 05, 2024 7:45 AM - 3:15 PM Location: Grappone Conference Center, 70 Constitution	Ave, Concord NH 03301
nter registrant email			* Mandatory fields
* Ema			
Cancel			Next

If you do not log in, you will see a screen similar to the one below. Note that the member rate is grayed out and not available.

2024 NHLTA Co	nference ᢒ	Add to my calendar 🛱
	Event 2024 NHLTA Conference June 05, 2024 7:45 AM - 3:15 PM Location: Grappone Conference Center, 7	70 Constitution Ave, Concord NH 03301
Choose ticket type		* Mandatory fields
Note: some ticket types a     Apply for membership     Spaces left	e only available for members. 248	
* Registration	<ul> <li>Members &amp; Friends - \$50.00 A Only for certai</li> <li>NHLTA Board Member A Only for certain men</li> <li>Non-Member - \$75.00</li> <li>Sponsor - \$25.00</li> </ul>	n membership levels. <u>Details</u> nbership levels. <u>Details</u>
Cancel		Back Next

If you are logged in, the system knows who you are and will pre-populate your information.

2024 NHLTA Co	onfei	ence ᢒ	Add to my calendar 🛱
Tic Total	Event ket type amount	2024 NHLTA Conference June 05, 2024 7:45 AM - 3:15 PM Location: Grappone Conference Center, 70 Constitution Ave Members & Friends – \$50.00 <b>\$50.00 (USD)</b>	, Concord NH 03301
Enter registration information			* Mandatory fields
First name	Jane	••••	]
Last name	Smith		]
Organization	Test Libr	ary	]
Email	publicat	ions@nhmunicipal.org	
Phone	6032247	447	]
Organization Mailing address	25 Trian	gle Park Dr	]
Organization City	Concord		]
Organization State	NH		]
Organization Zip	03301		]

## > Fill out the remainder of the registration form and click 'next'

*I will be attending lunch	O Yes
	O No
Dietary Restrictions	
Other Needs	

	Program Sessions
* 9:00 AM – 10:00 AM – KEYNOTE - New Landscapes: How Libraries Will Find Their Way in the Age of Al	<ul> <li>Yes</li> <li>No</li> <li>Please let us know if you will attend the Keynote Presentation.</li> </ul>
10:15 AM - 11:30 AM CONCURRENT SESSIONS	<ul> <li>RSAs and Hot Legal Topics</li> <li>New Trustee Basics</li> <li>Communicating Library Value in a Digital Era</li> <li>Requests for Reconsideration for Beginners</li> <li>I will not be attending any 10:15 AM Sessions</li> <li>Select only one option from each time slot.</li> <li>Workshops recommended for new trustees.</li> </ul>
12:30 PM - 1:45 PM CONCURRENT SESSIONS	<ul> <li>Intellectual Freedom 101</li> <li>New Trustee Basics</li> <li>Fundraising for Library Expansion/Construction</li> <li>Getting Your Legal Ducks in a Row: Best Practices for Trustees' Management of Your Library</li> </ul>

## > You will see a review and confirmation screen. Click 'confirm'

024 NHL	TA Conference ᢒ	Add to my calendar
Review and	d confirm	
Event	2024 NHLTA Conference June 05, 2024 7:45 AM - 3:15 PM Location: Grappone Conference Center, 70 Constitution Ave, Concord NH	103301
Ticket type	Members & Friends – \$50.00	
Total amount	\$50.00 (USD)	
Payment instructions	PAYMENT INFORMATION: Please remit check payable to NHLTA and mail to: New Hampshire Library Trustees Association c/o NHMA 25 Triangle Park Drive Concord, NH 03301	
	REFUND POLICY FOR CONFERENCE CANCELLATIONS Full refund of the registration fee, less an administration fee of \$15, will b prior to the registration deadline of May 17, 2024. After May 17, 2024, the to take his/her place, but no refunds will be issued.	e made for cancellations received e registrant may arrange a substitu
	COFFINE	
Cancel		Back Confirm
istration informatior	1	
Fi	rst name Jane	
Li	ast name Smith	

## > You are done! From this screen you can view or pay your invoice

Invoice not paid. To chan	ge or canc	el registration, contact administrator.
View / Pay Invoice		n na Sanan mina an dh'i nan mina na Na Analasan na n
	Event	2024 NHLTA Conference
		June 05, 2024 7:45 AM - 3:15 PM
Tic	ket type	Members & Friends = \$50.00
Total amount		\$50.00 (USD)
		View / Pay Invoice
Registration form		
First name	Jane	
First name Last name	Jane Smith	
First name Last name Organization	Jane Smith Test Libra	iry
First name Last name Organization Email	Jane Smith Test Libra publicatio	ary ons@nhmunicipal.org
First name Last name Organization Email Phone	Jane Smith Test Libra publication	ary ons@nhmunicipal.org 147

You can review your registration and see previous event registrations by clicking on 'my event registrations' from your profile.

My profile		
Edit profile My directory	profile	
Profile Privacy Email subsc	riptions Member photo albums My event registrations	es and payments Donations
Filter by	Search Records found: 1	
Event	Ticket type	Status
2024 NHLTA Conference	Members & Friends	Invoiced pot pair