

New Hampshire Library Trustees Association

Board of Directors Meeting - via ZOOM

Wednesday, February 7, 2024, 10 am.

Attending: Marcia McLaughlin, Anne Chant, Deb Caplan, Mark Branoff, Kathryn Parenti, Connie Kirwin, Conrad Moses, Tammy Hooker, Rosemary D'Arcy, Cathy Harvey, Mindy Atwood - State Librarian, Rachel Baker - NHLA VP, Michael York - State Librarian, Jeanne Palleiko

Absent: Renee Mallett

Marcia called the meeting to order at 10:02 am.

Introduction of Jeanne Palleiko - potential board member: Anne introduced Jeanne as the 2023 NHLTA Special Services Award winner. Jeanne has an impressive background, experience and knowledge and would be a great addition to the board. Jeanne said she raised \$688k as chair of the fundraising foundation for Newbury Public library for their expansion, which is now underway. She's always worked with volunteer organizations and is looking forward to working with NHLTA. She will also be presenting a session on fundraising at the annual NHLTA conference.

Minutes: Anne made the motion to accept the January 3, 2024 minutes. Deb seconded. All were in favor, none opposed. PASSED.

Treasurer's Report: Mark noted there was an unexpected \$475 conference sponsorship that arrived last month but they are still waiting on TD Bank's check. Rosemary said he should be expecting a \$1000 sponsorship soon. Mark noted the sponsorships before Covid were between \$6k and \$7k and seem to be improving. He also renewed Wufoo and Constant Contact for the year. Marcia noted she had sent emails to Judith and Ashley but has not had any response about the Wild Apricot status - she will contact them again. Judith had told her she needed to log on to Wild Apricot to pay before they could move forward but Marcia has been unable to do that. Mark noted there are 2 scholarships going out, pending class registration. He also noted the annual payment from the NH Charitable Trust should be substantial due to a good investment year. Marcia inquired about the audit process. Mark replied he had not had any success. Tammy made the motion that Mark get a minimum of 2 quotes for services for the March meeting. Connie seconded the motion and all were in favor. PASSED

Connie made the motion to accept the January 2024 treasurer's report. Rosemary seconded. All were in favor, none opposed. PASSED.

Update of 2024 proposed legislation affecting libraries: Michael York noted there was a good turnout for HB 1308 - (parental/legal guardian access to minor children's library records) public comment session. This bill is not getting off to a good start with several library related people testifying, including Renee from NHLTA. There will be an executive session on February 13 where committee members discuss the bill and then vote. Mindy asked if there was time to submit emails to the committee members. Cathy replied there was and you can email the entire house if the bill goes to house vote. Marcia noted the board received the listing of the proposed bills and their sponsors at the December meeting.

State Library: Michael York stated they are following the proposed legislative bills closely. He did note SB475 - a request for design funds for the state library off site storage facility - was in executive committee discussion last week and was sent to the Senate finance committee, which needs to approve it.

NHLA: Rachel noted Deb Hoadley is back at work as president of NHLA and the group is focused on the pending legislation. Mindy noted there is a subcommittee working on the new 2 year, one page strategic plan. The 2 year plan works well due to annual changes in leadership. The draft plan will go to the executive board Tuesday, February 13.

COMMITTEE REPORTS:

Education Committee: Rosemary noted they are finalizing the programs for the conference in June, one session needs some clarification. They are working on a potential day program to help directors and trustees to put together a compelling budget. It was suggested the program should be held in July for budgets to be submitted to trustees at their August meeting. The program should be presented by a director and a trustee and if anyone knows of people willing to present, let her know. Mindy noted Brittany Durgan of Moultonborough has a budget template that many directors use. Rosemary stated they have also committed

to having 2 orientation sessions in 2024 and only one has a set date; one is in May and the second should be later in the year. She will be putting together something for people who are running for a trustee position so they know what they are getting into. Although it is a bit late, she will have something put together to be sent out on the Listserv with a request to be sent to potential candidates.

Communications: Connie said the newsletter due date is March 1 and the copy deadline for the conference is February 23. Rosemary will send a schedule of activities for the coming year.

Governance: Anne said the committee was actively reaching out to past award winners and getting some positive results. She made a motion to elect Jeanne Pallieko to the NHLTA board as assistant treasurer, with a formal vote by the membership at the conference in June. Connie seconded; all were in favor. PASSED

OLD BUSINESS: AMS update: This was discussed earlier in the meeting. Connie noted the conference email blast is set to go out March 20th and it will have to be on Constant Contact. Marcia reiterated she will call Judith and Ashley and get it straightened out. Connie noted Ashley needs to get the registration form completed by March 13, activate it on March 19 and email blast it on March 20.

Facebook Update: No updates.

NEW BUSINESS: Marcia noted a slate of directors will be voted on at the March meeting. Connie said we need to vote on slate and bylaw changes and have them published in the newsletter. Anne noted the board should expect an email from her asking if you want to continue on the board as a director.

OTHER BUSINESS: None

Meeting Adjourned: Deb C. made the motion to adjourn; Marcia seconded. All in favor. PASSED - 11:12 am.

Next meeting: The March 6, 2024 meeting is via Zoom.

Respectfully submitted, Kathryn Parenti