

Present: Marcia McLaughlin, Anne Chant, Kathy Parenti, Katrinka Pellecchia, Conrad Moses, Connie Kirwin, Tammy Hooker, Deb Caplan, Rosemary D'Arcy, Mark Branoff, Michelle Elbert, Pat Pustell, Janet Hromjak, Deb Hoadley, Ashley Methot.

1. Connie made a motion to approve the minutes of May 16, 2023. Marcia seconded. The minutes were approved.
2. 2024 Annual Conference
 - a. Update – Rosemary announced that three people have stepped forward to partner with Rosemary and Deb for the conference: Janet Hromjak, Tammy Hooker and Renee Mallett. Renee and Tammy need to be brought on to the education committee.
 - i. Grappone center contract has been signed.
 - ii. The theme for the conference will be firmed up at the next education meeting, along with the keynote speaker. We are looking for someone entertaining who can cover the nuts and bolts of the library trustee world.
 - iii. Connie sent out an excellent email listing the past conference themes.
 - iv. Rosemary has reached out to Brittany Overton Durgin and Lori Fisher, regarding suggestions for a keynote speaker.
 - b. Sponsorships – Deb Hoadley spoke with Conrad after the annual conference about what NHLA and NELA do for their sponsors/vendors. NHLA does an orientation with all of their sponsors, regarding expectations. These include putting their phones down, standing up, interacting with attendees, sitting at tables during lunch, positioning themselves in front of their exhibition tables. This orientation takes place for 15 minutes, before the conference. We should consider including the sponsors in our bingo game. We could survey our sponsors about their satisfaction and ask for their feedback. Deb's ideas for sponsors with tables: NHLA, State Library, Primex, Wesite designers, Niche Academy, attorneys Woodson Drummond (labor law), Mitchell (municipal law), Tucker Interiors, Stibler and Associates (space planners), <https://mhec.net/>, a historical preservation company, a company that does digitizing archives, the Massachusetts Board of Library Commissions (MBLC).
3. Debrief of Webster Library regional meeting – about 13 people came from the surrounding area. Conrad felt that the title of meetings and workshops is important, and that perhaps we should call these “gatherings” instead of meetings. Connie will follow up with an evaluation to attendees.
4. Trustee Orientation Workshop – July 17, 10:00- 68 people are registered. Zooming is not possible. Marcia and Michelle will meet on July 5 to finalize the presentation. We will debrief at the July 18 education committee meeting. Connie will do the registration with Rosemary helping at the orientation.
5. Other business
 - a. Rosemary volunteered to take over as Chair of the Education committee.
 - b. Katrinka will stay on as publicity chair and newsletter editor for one more year.

Next meeting: Tuesday, July 18, 2023 10:00 via zoom.

Respectfully submitted,

Anne Chant