

NHLTA Education Committee Meeting Minutes August 15, 2023

Present: Marcia, Anne, Dee, Rosemary, Conrad, Janet, Connie, Pat, Michelle, Kathy Parenti, Deb, Renee, Cathy Harvey, Mark. Absent: Tammy and Katrinka

1. Correction to the July 18 minutes: Under Trustee Orientation: the minutes should say “it” appeared, not “is” appeared. Michelle made a motion to accept the minutes as corrected. Renee seconded the motion. The motion passed.
2. 2024 Annual Conference:
  - a. Conference team: Deb, Rosemary, Tammy, Renee, Janet, Pat.
  - b. Deb attended an AI conference; the speaker was from Texas and he was excellent. Pat suggested that we have him on a large zoom screen, then have a local person for the keynote for our annual conference.
  - c. The conference team needs to meet within the next few weeks. Marcia will need to send out the zoom invite.
  - d. Requests for proposals are usually sent out in September.
  - e. Renee suggested using virtual reality headsets for the conference, to be used in a room off of the exhibit hall. Conrad thought that there might be a company who would like to sponsor this. Renee will look into it.
  - f. Connie said that Terry Knowles would be a great presenter. Natch Greyes would be good as well.
3. Workshops and Regional Meetings – schedule and planning
  - a. Peterborough Regional Meeting – September 21: Deb and Connie are in charge. 18 people have registered as of 8/14/23.
  - b. Trustee Orientation – October 23:

The room has been reserved. Marcia and Michelle will speak. Participants should bring their own lunch. Microphones and the Meeting Owl will be used. Participants will be encouraged to repeat their questions and hold the mic close to the mouth as they speak.

Connie suggested that we try out the mics at the September board meeting. Connie thought that two mics might be helpful. She mentioned that participants should ask only generic questions, rather than questions that pertain to their specific libraries. Pat thought that we could ask for question submissions ahead of time.

12 people have signed up for the orientation. An email blast will be sent out at the end of August.
4. Other Business:
  - a. It was emphasized that Trustees must approve all hires at a library. The library director may recommend a hire to the board of trustees, but the trustees appoint/hire the librarian and the library staff with input from the director. Cathy H. will clarify the wording of this statement.
  - b. Rosemary suggested a theme for each calendar year for NHLTA.

Next meeting: 3<sup>rd</sup> Tuesday of the month, September 19, 10:00 via zoom.

Respectfully submitted,

Anne Chant